



*Doña Ana Mutual Domestic Water Consumers Association*  
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The following are the minutes of the Regular Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, October 1, 2020 convened at 9:05 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

President Melton called the meeting to order at 9:05 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present (Telephonically)

Board Member – Paul Maxwell, Present (Telephonically)

A Quorum was declared

### **Others in Attendance:**

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton (Telephonically)

Office Manager- Margo Lopez

### **Approval of Agenda**

Dr. Maxwell moved to approve the agenda as presented; the motion was seconded by Dr. Anderson. There was no further discussion and the motion passed unanimously by roll call vote 4-0.

## **Minutes**

Dr. Maxwell moved to approve the Regular Board Meeting Minutes of September 17, 2020 as presented; Dr. Anderson seconded. There was no further discussion and the motion passed unanimously by roll call vote 4-0.

## **Approval of New Members & New Meters**

Dr. Anderson moved approval the New Members and New Meters as presented; Mr. Stull seconded; discussion provided the following information:

New Members – 17 with no new meters

New Meters – 10 with no new members

Existing Members – 0

A roll call vote was taken, motion passed unanimously 4-0.

## **Customer Issues and Public Input**

None

Dr. Anderson asked if the Open Meetings Act required a contact number for members on the Agenda. Legal Counsel, Mr. Smith advised against holding Closed Sessions telephonically. President Melton stated the meetings are currently held openly and those who would like to participate may inquire within our office on how to join telephonically. He further stated the Association is in accordance with the Open Meetings Act however, information can be added to the agenda to advise members.

## **Board President Report**

President Melton reported things are going well and reported projects are on schedule. He mentioned he noticed in Rancho Del Gallo 3 building sites and all were actively being worked on.

### **Staff Reports**

Ms. Horton reported projects were progressing and on schedule. She stated Well 10 went online in Radium Springs yesterday and Well 9 is expected to go online today. She further stated it will only leave the fencing, gravel and the SCADA system to be installed. She reported it is on schedule to be completed by November.

Ms. Horton advised the Wastewater Treatment Plan is on schedule for substantial completion early November and Southeast Collection is on scheduled to be completed next week.

Dr. Anderson inquired about the status of Well 7A. Ms. Horton stated we are currently waiting on uranium test results before moving on to Well 8.

Mr. Stull asked Ms. Horton if the same standard pipe will be used when drilling wells going forward. Ms. Horton stated there have been several types used and are being tested to see which pipe will provide better results.

Ms. Horton discussed the Water Rights Table Mr. Smith prepared with regards to Ground Water Rights and stated there have been no updates to the Surface Water Rights. Further discussion ensued.

Ms. Horton reported the staff remains healthy and continue to stay busy.

### **New Business**

None

**Unfinished Business**

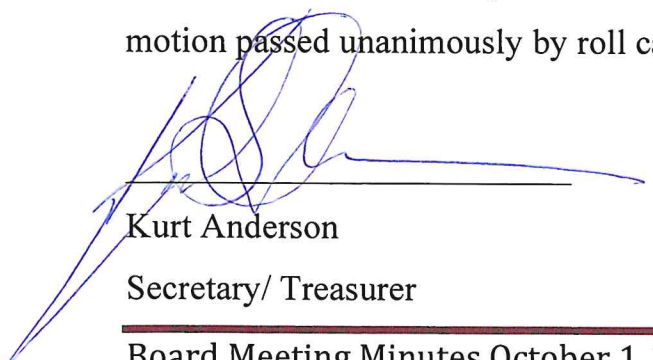
Dr. Anderson moved the Approval of Resolution 2020 – 15 CIF 5168 Resolution & Grant Agreement as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was made by Ms. Horton. Ms. Horton stated this is the resolution and grant agreement for the Colonias Infrastructure Fund. She further stated it was for the planning documents of the West Mesa Water System and Expansion. She stated it was for a 90% grant and 10% loan. There was no further discussion and the motion passed unanimously by roll call vote 4-0.

**Open Discussion**

Dr. Anderson inquired about the penalties and fees accrued for members during our current crisis. President Melton stated as we are into 6 to 7 months of this pandemic, the solution was to suspend disconnections as it was mandated governmentally. He further stated at this time members are accruing larger than normal bills due to penalties and non-payment fees, as some of our members are struggling in just making their payment prior to any additional fees. President Melton asked the board to consider some ideas on how to compassionately help resolve some of the issues and further discussion ensued. It was agreed the board would have discussion at a later time and set a plan of action.

**Adjournment**

Mr. Stull motioned to adjourn at 9:50 a.m., with a second from Dr. Maxwell. The motion passed unanimously by roll call vote 4-0.



Kurt Anderson

Secretary/ Treasurer

11/5/20  
Date