



Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax

The following are the minutes of the Regular Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, November 17, 2022 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Brian Clouse, (Excused Absence)

Board Member – Clayton Berryman, Present (Arrived at 9:20 am)

A Quorum was declared

Others in Attendance:

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Office Manager- Margo Lopez (Excused Absence)

Executive Assistant- Shelby Sandoval (Excused Absence)

Support Specialist- Nicholas Rhodes

Approval of Agenda

Dr. Anderson moved to approve the agenda as presented; the motion was seconded by Mr. Stull. The chair called for discussion of the motion. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of October 20, 2022 as presented; Mr. Stull seconded. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Customer Issues and Public Input

None

Board President Report

President Melton mentioned the Executive Director is actively preparing for the annual audit and encourages everyone to allow Ms. Horton the necessary time to wrap up the audit this week.

Staff Reports

Ms. Horton stated financials have been provided for the month of October. She pointed out a check listing, an income statement, a budget, and a balance sheet is provided for review.

Ms. Horton provided a written report on Project Updates, Funding Applications, Subdivisions, and Other Matters were reported.

Ms. Horton stated construction started on the Dona Ana Village Lift Station and Force Main project with Spartan Construction.

Ms. Horton reported on the Parking Lot Improvement project and shared her need to have it redone to meet ADA compliance and further discussion ensued.

Ms. Horton stated she has not heard anything from Vista Rancho since the last board meeting.

Ms. Horton reported Casa De Oro has a buffer tank that is not being maintained by them as it is their responsibility, leaving raw sewer overflowing. Ms. Horton shared the Environment Department called and advised it was the responsibility of the Association to maintain it. Ms. Horton stated Mr. Smith will write them a letter advising otherwise and she will attach the contract to the letter for their review, as it was never built to the specification of the Association, and it was not accepted. She further stated the contract makes Casa De Oro the responsible party.

Ms. Horton provided a written Customer Service and Operations Report.

Unfinished Business

Dr. Anderson moved the Approval of October New Members & Meters as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Board Open Discussion

Mr. Stull expressed his concerned for the potential leak and or water loss in the Picacho Hills area and further discussion ensued.

President Melton inquired about the request of Mr. Hayhoe and his concerns with the Picacho Hills Arroyo Sanitary Sewer System Scour Mitigation Study. Mr. Hayhoe requested to hold off on the design until there is a conversation with the new developer and their engineering firm, with regards to their recommendation for the Barcelona Ridge Arroyo. Further discussion ensued.

*At 9:20 a.m. Mr. Berryman arrived.

Dr. Anderson inquired about water loss and the static levels and dates. He further expressed interest in the well levels in the valley.

Mr. Smith provided a legal update stating there were no changes at this time.

Dr. Anderson inquired about any plans for this upcoming legislation and Ms. Horton led discussion on the Regionalization Bill that will be coming forward. She stated the bill is to create a regional utility authority and further discussion ensued.

Adjournment

Dr. Anderson motioned to adjourn at 9:30 a.m., with a second from Mr. Berryman. The motion passed unanimously 4-0.



Kurt Anderson

Secretary/ Treasurer

1/18/23
Date