



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, March 3, 2022 convened at 9:00 a.m. via Zoom.

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present via Zoom

Secretary/Treasurer – Kurt Anderson, Present via Zoom

Board Member – Brian Clouse, Excused Absence

Board Member – Clayton Berryman, Excused Absence

A Quorum was declared

Others in Attendance:

Legal Counsel- Josh Smith via Zoom

Executive Director- Jennifer Horton via Zoom

Office Manager- Margo Lopez via Zoom

Member- Jim Hayhoe via Zoom

Approval of Agenda

Dr. Anderson moved to approve the agenda as presented; the motion was seconded by Mr. Stull. The chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated she would like to request to remove item #5;

Resolution 2022 – 06 Colonias Application- Planning Documents, and further suggested minor editorial changes. President Melton commented on item #2- Oath of Office; stating the agenda may need to be flexible, as the newly elected members had prior commitments today. Dr. Anderson moved to approve the agenda as amended, Mr. Stull seconded, there was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of February 17, 2022 as presented; Mr. Stull seconded. There were suggested editorial changes. Dr. Anderson moved to approve the minutes as amended, Mr. Stull seconded, there was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Customer Issues and Public Input

None

Board President Report

President Melton shared the mask mandate was lifted, as there was a significant decrease in COVID cases county and state-wide. He further stated there were no significant issues to report.

Staff Reports

None

Unfinished Business

President Melton suggested to reschedule the Oath of Office for the newly elected board members, to take place at the next board meeting on March 17, 2022.

Dr. Anderson moved the Approval of Resolution 2022 – 04 Coloinas Application; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated this is for the Dona Ana Village Force Main & Lift Station Rehab. She further stated the bid openings ranged from low base bid; \$2.9 million to high base bid; \$7.2 million. Ms. Horton suggested an editorial change to the resolution. Dr. Anderson moved to approve the resolution as amended, Mr. Stull seconded, there was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Dr. Anderson moved the Approval of Resolution 2022 – 05 Colonias Application; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated this is to seek funding for the West Mesa Water System, design only. She further stated the PER is finished and submitted to the Environment Department and is waiting on review. Ms. Horton further stated the last funding cycle Colonias funded the PER. There was no further discussion and a roll call vote was taken, motion passed unanimously 3-0.

Dr. Anderson moved the Approval of Resolution 2022 – 06 Colonias Application; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was initiated by Ms. Horton. Ms. Horton stated this is for the Budget Adjustment. Ms. Horton explained this is simply to match amounts from what is in our system as they did not transfer correctly, she is not seeking more or less money. There was no further discussion and a roll call vote was taken, motion passed unanimously 3-0.

Board Open Discussion


Mr. Stull commented on construction and materials with unstable prices, slow deliveries, and the need to stay ahead, he inquired if there should be an adjustment to the bills.

Dr. Anderson inquired about water rights from Westland and Flemish subdivisions. Ms. Horton stated Westland will bring water rights and Flemish will not, as they were mostly built when the Association purchased Picacho Hills; it was factored in when the system was purchased.

President Melton suggested establishing a written policy to develop requirements to commit to serve those who subdivide their large parcel into smaller parcels, as they do not fit into the requirement by the county for formal subdivisions. In addition, he would like to include a policy to address agriculture with a request for a plot to utilize a residential service for agriculture purposes and further discussion ensued.

Adjournment

Dr. Anderson motioned to adjourn at 9:40 a.m., with a second from Mr. Stull. The motion passed unanimously 3-0.



Kurt Anderson
Secretary/ Treasurer

3/17/22
Date