



*Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, March 19, 2020 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Paul Maxwell, Present

A Quorum was declared

Others in Attendance:

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Approval of Agenda

Dr. Maxwell moved to approve the agenda as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. There was no discussion. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Minutes

Dr. Maxwell moved to approve the Regular Board Meeting Minutes of March 5, 2020 as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Discussion was made by Dr. Maxwell. Dr. Maxwell asked the minutes to reflect his departure was due to prior business on page 6. He also addressed page 7, 1st paragraph under Open Discussion, the typographical error; “President Maxwell” be changed to “President Melton”. There was no further discussion. Dr. Maxwell moved to approve the notes as amended with a second by Dr. Anderson. The Chair called for a vote on the minutes; the motion carried by roll call vote 4-0.

Approval of New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters as presented; the motion was seconded by Dr. Maxwell. The Chair called for discussion of the motion. Discussion was made by Ms. Horton as she stated there were 19 names on the list, all 19 were new members and there were no new meters. There was no further discussion. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Customer Issues and Public Input

None

Board President Report

President Melton discussed San Andres Estates.

President Melton advised there are no new water rights being acquired.

President Melton shared the well status and mentioned Well 7 will be the last to go online.

President Melton discussed the pavement patches. It was reported 17 patches were completed and 5 additional patches were added.

Staff Reports

Ms. Horton discussed the concerns and issues of the Coronavirus. She discussed the preventative measures implemented to ensure staff and the community that we are in good practice of slowing the spread of the virus within the Association. Ms. Horton shared her recommendations on what protocols she would like to have in place to provide a safe and productive environment for staff and the public. Emergency provisions were discussed.

New Business

None

Consent Agenda

None

Unfinished Business

None

Open Discussion

Dr. Maxwell discussed his support with the steps Ms. Horton has taken within the operation of the Association. He further added he would like to include his concerns

previously addressed with Ms. Horton and President Melton via email in the minutes and it was agreed to do so.

After additional discussion it was also agreed that Ms. Horton would draft an emergency procedure to be discussed at a special meeting set for March 23, 2020 telephonically.

It was agreed Dr. Maxwell would review the Emergency Plan on the premisis of Dona Ana MDWCA on April 6, 2020. Dr. Maxwell stated after having a chance to review the document he would disinfect the document with Lysol.

Adjournment

Dr. Anderson motioned to adjourn at 10:09 a.m., with a second from Dr. Maxwell.

The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.



Kurt Anderson

Secretary/ Treasurer

6/09/20
Date