



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Special Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, February 19, 2018 convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Dr. Kurt Anderson, Present

Board Member – Tod Roberts, Present

A Quorum was declared

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Josh Smith

Approval of Agenda

Dr. Anderson moved to approve the agenda for the February 19, 2018 Special Board Meeting as presented; the motion was seconded by Mr. Roberts. The Chair called for discussion of the motion. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

New Business

None

Unfinished Business

Dr. Anderson moved to Approve the Award of Construction for the Via Norte Water Improvements Project to Morrow Enterprise. Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton explained the original apparent low bidder was Timberland Construction, however upon review they failed to complete their six good faith efforts per regulation bid requirements. Good faith efforts mean a company must complete advertisements to solicit minority, women owned, and small businesses to sub-contract in rural areas. There is a form that must be filled out, which they did not complete. Based on the documentation they provided, Timberland felt they already qualified for this requirement as a company; which is not how the regulations read and thus resulted in a recommendation for Morrow Enterprise. The Association does not make the decision for the award; this is the recommendation from New Mexico Environment Department and is supported by our funding agency New Mexico Finance Authority. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Open Discussion

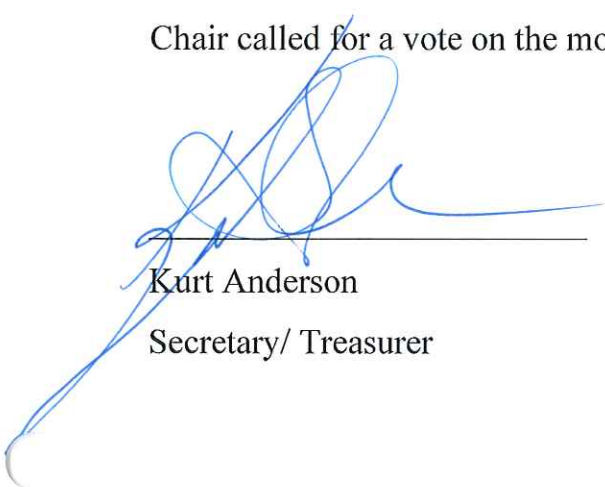
Dr. Anderson asked what the potential for any issues are based off this new award for the Via Norte Project. Ms. Horton advised whereas we did not make this decision, we are the contracting agency; if a protest were to arise our legal representation, Mr. Smith, would handle the review and determination. Our engineering firm will handle the notice of award.

Ms. Horton advised we have the New Mexico Rural Water Conference April 16th thru April 19th in Albuquerque. Mr. Stull, Dr. Anderson, and Mr. Melton will attend. Ms. Horton will work on where else we can obtain credit hours for Mr. Roberts to meet Board credit requirements.

Mr. Melton asked about the multiple line breaks that have occurred in Radium Springs recently. Mr. Horton explained the system has electric conduit coming out of the wells, which is causing the pipe to split. This is a result from the old system.

Adjournment

Mr. Roberts moved to adjourn at 9:15 a.m., with a second from Mr. Stull. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.



Kurt Anderson
Secretary/ Treasurer

3/1/2018
Date