



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, August 17, 2017 convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:
Vice President – Jamie Stull, Present
Board Member – Dr. Kurt Anderson
Board Member – Raymond Ponteri, Present

A Quorum was declared

Others in Attendance:

Executive Director – Jennifer Horton
Legal Counsel – Joshua Smith
Community Members – Jim Hayhoe

Approval of Agenda

Dr. Anderson moved to approve the agenda for the August 17, 2017 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion to which none was brought forward. Executive Director Jennifer Horton requested to remove Item 3 Employee Handbook as a number of comments have been provided and we need time to review. Dr. Anderson amended his motion to remove

Item 3, to which Mr. Stull seconded. The Chair called for a vote on the amended motion which carried by roll call vote 4-0.

Minutes

Dr. Anderson moved to approve the Board Meeting Minutes of August 3, 2017 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the minutes; the motion carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised we have fourteen (14) names on the list; nine (9) are new members and four (4) are new meters. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

Mr. Hayhoe stated he has read the 40-year plan and has noticed in Appendix A. we refer back to 2016 for some of the data, but in certain districts there are different years utilized; this gives the appearance of missing data. Mr. Melton advised we appreciate the input and will look into this.

Board President Report

Mr. Melton reported we have not received any notice of outages with regard to the recent storms. We have received notification from the state and submitted data concerning the issue of silting off of Taylor Rd. Mr. Melton has taken a look at the area in question; there is some erosion where the line extension was placed, however across

the road from where our construction occurred there is the same, if not more erosion around the natural vegetation that is still present.

Staff Reports

Executive Director Jennifer Horton summarized the reports from the Customer Service, Operations, and Projects Departments.

We received the results from our most recent lead and copper sampling completed in District 5; all samples passed. Well 16 has just been pulled as it appears to have been struck by lightning; however final results are pending. The motor has been confirmed to be fried. The transfer from the City of Las Cruces will be complete September 1, 2017.

New Business

None

Unfinished Business

Dr. Anderson moved to award the approval of Resolution 2017-10 CIF-4121 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Ms. Horton advised this is the loan and grant agreement in order to pay for the next phase of the vacuum station. This will allow us to connect the system to homes. Mr. Melton noted our prior Board Member Justin Sparks is listed on the contract. We will correct this. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Closed Session

Dr. Anderson moved to enter closed session at 09:28 a.m.; the motion was seconded by Mr. Stull. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsections H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in closed session:

1. Litigation and Threatened Litigation
 - a. Proposed resolution of Radium Springs permit appeal
 - b. Update on Picacho Hills permit appeal
2. Real property and water right acquisition
 - a. Proposed resolution of Radium Springs permit appeal
 - b. Update on Picacho Hills permit appeal
 - c. Update on Combine and Comingle Application

Take action, if any, on Closed Session Items

At 9:54 a.m. Dr. Anderson moved to exit Closed Session and enter back into Open Session; Mr. Stull seconded the motion. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

Mr. Melton stated as authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsections H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in closed session:

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 - a. Proposed resolution of Radium Springs permit appeal
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2. Real property and water right acquisition
 - a. Proposed resolution of Radium Springs permit appeal
 - b. Update on Picacho Hills permit appeal

c. Update on Combine and Coming Application

Mr. Melton advised a result of the discussion held in closed session we do not need to take action in Open Discussion.

Open Discussion

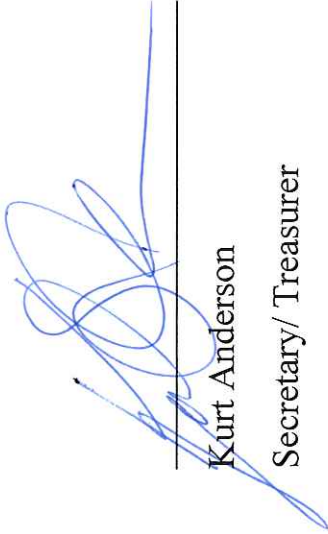
Dr. Anderson inquired as to where we are with regard to the Employee Handbook. Mr. Melton has provided input for review and updates.

Mr. Melton advised he has submitted his input with regard to the 40-year plan. His primary concerns are with regard to the charts and tables, and the lack of uniformity and overall transparency of the document.

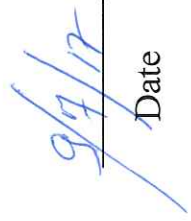
Our second meeting in September falls during a conference that will result in an excused absence from our Board President and Executive Director. The meeting has been cancelled.

Adjournment

Mr. Ponteri moved to adjourn at 10:22 a.m.; the motion was seconded by Dr. Anderson. The Chair called for a vote on the motion which carried by roll call vote 4-0.



Kurt Anderson
Secretary/ Treasurer



Date