



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, April 7, 2016, convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President- Mr. Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President- Jamie Stull, Present

Secretary/ Treasurer- Kurt Anderson, Present

Board Member- Raymond Ponteri, Present

Others in Attendance:

Executive Director- Jennifer Horton, Present

Legal Counsel- Lee E. Peters, Present

Approval of Agenda

Mr. Anderson moved to approve the agenda for the April 7, 2016 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Minutes

Mr. Anderson moved to approve the Board Meeting Minutes of March 17, 2016 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

New Members & New Meters

Mr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion: Mrs. Horton stated that there were fourteen (14) new members and twelve (12) new meters. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

James & Sharon Dovin- See Attachment A

Board President Report

Mr. Melton reports:

Doña Ana MDWCA successfully met a quorum for our Annual Membership Meeting and Mr. Melton thanked everyone that attended and urged them to do so in the future to avoid having to spend more money for mailing and other expenses. Mr. Melton stated that there would be a membership meeting on April 21, 2016 at the Radium Springs Community Center in conjunction with the acceptance of a loan/grant of approximately four million dollars for the upgrade of the Radium Springs Water System.

Staff Reports

Customer Service Department

See Attachment B

Operations Department

See Attachment C

Project Department

See Attachment D

Executive Director

See Attachment E

Mrs. Horton reported to the Board of Directors that they had a copy of the rate study in their binder for them to review. She also mentioned that Mr. Carl Brown who is the person that conducted the rate study would be coming to discuss the rate study with the Association sometime before the new fiscal year. The Membership Meeting will be on the night of April 21, 2016 and we will be trying to get approval for a loan/grant for the Radium Spring Improvement Project. On April 22, 2016 we will be hosting an Earth Day ceremony at the Radium Springs Community Center at 10:00A.M. and she requested that all the Board Members be present for this event. Mrs. Horton also stated that the Dona Ana MDWCA office will be closed for a few hours on April 22, 2016 so that staff can attend.

Unfinished Business

Mr. Anderson moved to approve The Third Addendum with The City of Las Cruces as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the

motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Anderson moved to approve The Souder Miller & Associates Contract #6324963 Design of Transmission Waterline Project on East Taylor Road as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Anderson moved to approve the change of the meeting date for the second meeting in April as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mr. Anderson moved to Cancel the April 21, 2016 Regular Board Meeting as amended; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Anderson moved to approve The Repair of Well #8 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Melton called for recess at 10:41A.M.; closed session continued at 10:53A.M.

Closed Session

Mr. Anderson moved to go into closed session at 10:54 A.M.; the motion was seconded by Mr. Stull. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsections H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in close session:

1. Real Property and Water Right Acquisition
2. Litigation and Threatened Litigation
3. Limited Personnel Matters

Mr. Anderson moved to go into Open Session at 11:21 A.M.; the motion was seconded by Mr. Ponteri. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Melton reported that only the items on the agenda were discussed in closed session and that there were no items requiring action as a result of the closed session.

Legal Update

Westmoreland Case/Moongate Case- We have been fully briefed and everything has been submitted to the court for both case; they are now in front of Judge Arrieta for decision.

General Legal Update- Mr. Peters reported in closed session on several pending water right applications for the Association, and we are following them and dealing with them as they arise.

Open Discussion

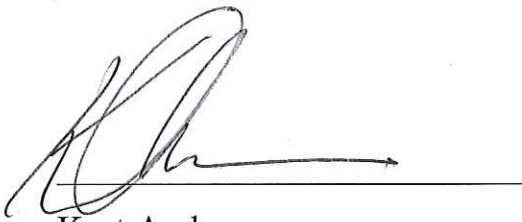
Mr. Melton has been actively looking for candidates to apply for the open Board of Directors position. Mrs. Horton stated that she had a person that expressed interest in the

open Board of Director Position but she is still waiting for a formal letter form the potential candidate.

Mr. Ponteri wanted more clarification on the policy for new service.

Adjournment

Mr. Anderson moved to adjourn at 11:44 A.M.; the motion was seconded by Mr. Stull. The Chair called for a vote on the motion: and the motion carried by roll call vote 4-0.



Kurt Anderson
Secretary/ Treasurer

5/19/2016
Date