



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regularly Scheduled meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors January 13, 2015 convened at 9:00 a.m. at Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM:

Call to Order & Roll Call

President, Mr. Melton, called the meeting to order at 9:00 AM and called the roll:

Vice President, Emma Garcia, Excused
Secretary/Treasurer, Agnes Balizan, Present
Board Member, Kay Trujillo, Present
Board Member, Jamie Stull – Present

Mr. Melton introduced Mr. Stull as the new Board Member Representative for District 4.

Others in Attendance:

Executive Director, Jennifer Horton
Legal Counsel, Lee Peters
Administrative Assistant, Monica Serna

Approval of Agenda

Ms. Balizan moved to approve the agenda as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion of the motion. Mr. Jim Hayhoe questioned why the items in unfinished business are not considered new business, for example Approval of Annual Meeting Agenda. Mr. Melton explained these items had been pending due to Bylaw revisions being made. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

Minutes

Ms. Balizan moved to approve the minutes of the November 25, 2014 regular board meeting as presented; seconded by Ms. Trujillo. The Chair called for discussion of the motion. Several non-substantive changes were made. Mr. Balizan moved to approve the minutes for the November 25, 2014 regular board meeting as amended; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote to approve the minutes; the motion carried by roll call 4-0.

Ms. Balizan moved to approve the minutes of the December 9, 2014 regular board meeting as presented; seconded by Ms. Trujillo. The Chair called for discussion of the motion. Several non-substantive changes were made. Ms. Balizan moved to approve the minutes for the December 9, 2014 regular board meeting as amended; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote to approve the minutes; the motion carried by roll call 4-0.

Ms. Balizan moved to approve the minutes of the December 31, 2014 special board meeting as presented; seconded by Ms. Trujillo. The Chair called for discussion of the motion. Several non-substantive changes were made. Ms. Balizan moved to approve the minutes of the

December 31, 2014 special board meeting as amended; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote to approve the minutes; the motion carried by roll call 4-0.

Approval of New Member & Meters

Mr. Melton presented the new member and meter list. Ms. Balizan moved to approve the new members and meters as presented; the motion was second by Ms. Trujillo. The Chair called for discussion of the motion. Mr. Melton inquired if Fairview customers had come in to sign up for membership. It was informed that no responses had been obtained from Fairview. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

Customer Issues and Public Input

1. Mr. Jim Hayhoe inquired about the email he submitted to Ms. Horton. The email requested for information on a member's account. Ms. Horton advised that a limited power of attorney needs to be obtained in order to release information on another customer's account. Mr. Melton requested the advice of Mr. Peters. Mr. Peters agrees that written legal authority needs to be obtained in order to release information. Mr. Andy Philo asked if the customer is elderly and is unable to come to the office to ask questions, can a representative inquire for them. Ms. Horton informed that accommodations will be made for the customer, for example, someone could go to the customer's home to explain their account or language accommodations will be made if needed. If the Customer Service Representative is unable to help, the customer should seek the help of Management, District Representative, or the Board can be asked for assistance in resolving issues. Mr. Andy Philo informed that some people are not comfortable going to their District Board Member, as she is not active in their meetings. Mr. Lionel Trujillo stated that Ms. Trujillo has not be invited to attend any meetings and is only sought after when there is something of interest. Mr. Peters stated that whatever limited power of attorney form that is used must meet all statutory requirements. Mr. Melton stated the procedure to resolve a customer's concern is to contact a Customer Service Representative, Management, District Representative, then Board President.

Board President Report

Mr. Melton attended the Water and Natural Resources Committee meeting in Santa Fe, NM, on December 3, 2014. Bill Conner, Executive Director of New Mexico Rural Water Association, informed Mr. Melton he would help facilitate a sit down meeting between Doña Ana Mutual Domestic Water Consumers Association and some of the residence in Picacho Hills regarding concerns with fire hydrant maintenance and other issues. Mr. Melton offered to have the entire board host a special meeting with Picacho Hills members and address ongoing concerns. Mr. Conner felt it would be good to invite Stephanie Stringer, from the New Mexico Environment Department. Since the meeting will involve the entire Board of Directors the meeting will need to meet the New Mexico Open Meetings Act. As soon as a date has been arranged, meeting notifications will be sent out.

Mr. Melton received a letter of concern from Mr. Zimmerman regarding his excessive bill. Mr. Zimmerman questioned the tiered rate schedule. Mr. Melton explained the current rate schedule

was established in 2008. The rate schedule rounds up to the next 1000 gallon. Mr. Zimmerman would like revisions to be made to the rate schedule or special modifications to be made to customers with larger landscaping areas. Mr. Melton stated that if the rate schedule is reevaluated, he believes that the rates will rise due to the increase of costs and goods. Mr. Melton will respond in writing to Mr. Zimmerman's concerns.

Mr. Melton received a letter from Mr. Hayhoe requesting fire hydrant testing and maintenance and fire suppression policy in Picacho Hills. Mr. Melton stated that he will be sending letters to over 50 insurance companies to inquire what they require for fire hydrant testing. Mr. Melton will also inquire from other Mutual Domestic in New Mexico on the policies they have adopted. Mr. Melton informs that this research will take time and resources. He believes other tasks have priority, such as the two new tanks that are being constructed and wastewater plans. Mr. Melton will have more information when time is allowed, and more research has been made, which might not be until mid-year.

Mr. Stull asked for a summary of the issues that Picacho Hills members have. Mr. Melton explained that when Dona Ana MDWCA acquired this region one year ago, the members have raised concerns over fire hydrant codes. Mr. Hayhoe explained that the fire hydrant codes are his concerns. He stated that currently there is no policy regarding the testing of the hydrants. Mr. Hayhoe wants for Dona Ana MDWCA to implement a policy and procedure to have the fire hydrants meet international and state codes.

Administration Department Report

Ms. Jennifer Calhoun Reports:

1. The Expenditure Report was reviewed. The top expenditures reported were overhead and materials. A sixty percent payment has been made to the state auditors. The audit is ongoing and final payment will be made until complete.
2. Accounts Receivables:
 - a. Dona Ana County currently owes December billing \$957.00 for 319 Waste Water Users.
3. Tyler Tech
 - a. Ms. Calhoun had a conference call with Rebekah from Tyler Tech to review ongoing General Ledger posting issues. A plan has been made to continue and complete the end of the year reports.
4. Administrative Assistant Position: The Administrative Assistant has successfully transitioned, taken over and accomplished all previous tasks and new tasks given to that position with minimal supervision.
5. Annual Audit: The Accounting Department has completed all suggested recommendations from the Annual Audit and will wait for the results.

Customer Service Department Report

Ms. Cyndi Shelsea reports:

1. Billing: Billing statements were submitted on December 29, 2014. Billing statements were mailed on January 5, 2015. Due to the delay in mailing the bills on the side of the mailing company, the due date was extended to January 20, 2015.

Disconnection day will be January 22, 2015. The phone tree is set up for January 21, 2015.

2. Penalties for December were \$11,758.55.
3. Membership Certificates are still in process of issuing for Fairview, Picacho Hills and Fort Selden.
4. Scanning/Docsvault Project: A temporary staff member, from dM Dickason Personnel, has been acquired to scan and catalog documents: work orders, final accounts, and applications. Customer Service Representative will continue scanning new documents they acquire.
5. Aged Receivables: letters have been sent out to customers who were on the aged receivable report. \$2000 has been collected. A second letter will be mailed in hopes of resolving these accounts before meters are removed.
6. Promissory Notes: Linda Morina, Customer Service Representative, has created a spreadsheet to track promissory notes. The spreadsheet will be referenced on penalty and disconnection days. Promissory notes are issued to customers who have signed up for new meter services or who have had a water leak that they were unaware of.

Operations Manager's Report:

Mr. Orlando Parra presented:

1. The Doña Ana System pumped 23,514,412 gallons of water for the month of December 2014. All samples and reports were submitted to NMED Drinking Water Bureau and New Mexico Office of the State Engineer.
 - A. Water Conservation fees of \$705.43 were submitted for the month of December 2015.
 - B. Routine disinfection and bacteriological monitoring of the system was conducted throughout the month. Nine samples were taken during the month at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau. Samples reported negative.
 - C. There were thirty two water services disconnected and nine new water services were installed for the Dona Ana MDWCA system. Currently, there are 4,073 water service connections within this system.
 - D. Vehicle and equipment maintenance was conducted throughout the month.
 - E. Five service leaks were repaired.
 - F. Well #8 was taken down due to issues with the meters. This well be converted into an ultrasound meter, instead of replacing it with a 6 inch meter.
 - G. A fire hydrant, by Legends West, was knocked over in a car accident. The hydrant was repaired. An insurance claim was made, which will cover the cost of the hydrant and repairs.
 - H. A brief power outage allowed for operations staff to check start ups of the generators, which they worked affectively.
2. The Fort Selden System pumped 2,371,998 gallons of water for the month of December 2014. All samples and reports were submitted to NMED Drinking Water Bureau and New Mexico Office of the State Engineer.
 - A. Water Conservation fees of \$71.16 were submitted for the month of December 2015.
 - B. Routine disinfection and bacteriological monitoring of the system was conducted

- throughout the month. One sample was taken during the month at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau. Samples reported negative.
- C. All water meters were read on 12/16/2014.
 - D. There were ten water services disconnected in Fort Selden for December 2014. No new water services were installed.
 - E. There are 401 water service connections within this system.
 - F. Inspections were conducted at Well and Tank sites. Wells #9 and #10 are cycling and on line.
 - G. Notices were given to members, notifying them of possible interruption of service, while the meter replacement project continued. There is one more expected interruption, which should last three to four hours. Four crews were assigned so the time of service interruption is as minimal as possible.
3. The Picacho Hills System pumped 7,394,480 gallons of water for the month of December 2014. All samples and reports were submitted to NMED Drinking Water Bureau and New Mexico Office of the State Engineer.
- A. Water Conservation fees of \$221.83 were submitted for the month of December 2015.
 - B. Routine disinfection and bacteriological monitoring of the system was conducted throughout the month. Two samples were taken during the month, at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau. Samples reported negative.
 - C. All water meters were read on 12/15/2014.
 - D. There were three meter service disconnections, two new services installed, and a total of 906 water service connections in this area for the month of November.
 - E. Fire hydrant maintenance is ongoing, sixty eight have been completed. One hydrant was replaced.
 - F. An emergency permit was requested due to a water line break.
 - G. Cross Town Construction will be applying a base course near the Wastewater Plant. This will allow septic haulers to have better access.
4. The Fairview Water System pumped 296,000 gallons of water for the month of December 2014. All samples and reports were submitted to NMED Drinking Water Bureau and New Mexico Office of the State of Engineer.
- A. Water Conservation fees of \$8.90 were submitted for the month of December 2015.
 - B. Routine disinfection and bacteriological monitoring of the system was conducted throughout the month. One sample was taken during the month, at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau. Samples reported negative.
 - C. All water meters were read on 12/15/2014.
 - D. There was no water service disconnections done and no new water services installed. There are 53 water service connections within this system.
 - E. Wells are operating in auto-cycle.

Project Department Report:

Mr. Abenicio Fernandez reports:

1. Office Remodel is complete. Ballers have been painted to match the color of the building. The cracked curb will be repaired and the recess lights will be installed. Mr. Melton asked when the signs were going to be installed. Mr. Fernandez reports they should be hung by the end of this week.
2. The Meter Project in Fort Selden is currently in Area 2. Four isolation valves are unable to be shut off. They are unable to continue to Area 3 until they are able to shut off Area 2. The target completion date is for March 3, 2015. Burns Construction has four crews available to complete the replacement of the meters.
3. Dona Ana Water and Souder Miller are addressing some plans regarding the new tanks in Picacho Hills. The target completion date is set for some time in summer 2015. Property acquisitions are being reviewed by Ms. Horton and Mr. Peters. Once permits and funding are available, there will be a sixty day waiting period.
4. Morrow Enterprise will hold their prices, if manufacturers stay the same, to complete the District 5 Wastewater Treatment Plant. Once the headwork is complete a contract will be in place for Class I A Water.
5. The District 5 New Shop Building permits have been submitted with additional comments. Approval is anticipated for late January or early February. There will be a 90 day construction time frame.
6. Miscellaneous Projects:
 - A. Souder Miller has submitted recommendations for the Fairview Project and is reviewing options on how we are going to cross the Rio Grande with the new water line with the Department of Transportation. Preliminary designs are being submitted.
 - B. Souder Miller is working on completing designs for the SCADA Project.
 - C. GIS Mapping is being done for Fort Selden. The mapping will be able to trace lines, water and wastewater man holes, and drop boxes.

Executive Director Report:

Ms. Jennifer Horton presented the Executive Director Report.

1. Customer Issues
 - A. There was a request made to the Board for consideration for a longer time to be granted to pay for meters, instead of twelve months or with an extension of forty eight months with interest. The normal tap fee is roughly \$3,500. The estimated monthly payments, if option for forty eight months with interest is chosen, are about \$120 to \$150 a month, with addition to their water bill. The Board recommends for the current policy to be remain as stated, with no longer time extensions issued.
 - B. A request for ACH bill pay payment was made by Mr. Crowley. Mr. Horton informed that a 3rd party bill pay processing center handles the bill pays for the banks. The Association would have to have a relationship with the bill pay processing center and we are too small at this time to develop that relationship. She stated that she is exploring other options that would hopefully speed up the time to receive the payment. She reviewed the established forms for payment that are available to customers. Dona Ana Water is a small corporation and is unable to provide for ACH bill pay at this time.
2. Software Conversion: The conversion staff will be onsite on April 27, 2015 for the billing software conversion. There will be training for staff members, weekly questions

sessions. The estimated time for the first bill to be sent out will be June 1, 2015.

3. There are currently 16 outstanding files for Picacho Hills. The properties have been locked and vacant since March 2014. There is currently 28 outstanding files for Fairview. In February 2015, an absolute cutoff date will be determined then locks will be placed, according to the Accounts Receivable Policy. A letter will be addressed to the owner on record for the address on file, meeting legal requirements.

Administrative Break:

Mr. Melton recessed the meeting at 10:58 a.m. for an Administrative Break. Mr. Melton called the meeting to order, from Administrative Break, at 11:00 a.m.

4. Financial/Grant Report: Ms. Horton reports that three grants have been awarded. There is two pending application. The current available funding was reviewed. Some funds will be reverted to USDA once the meter project is complete. Current loans and pending loans are low interest.

5. The Budget Report is in different format since the new system, Tyler, has been implemented. Total budgeted revenue is \$4,175,700. There is an increase in revenue during the summer time months. Total budgeted expenses are \$3,333,920. The three quote system has helped in reducing expenses. There will be an adjustment made for professional services to incorporate the cost for the Tyler Software technician's travel time.

Mr. Hayhoe asked if the budget report can be posted on the website. Ms. Horton will inquire what information can be given and she will then post to the website.

6. Misc Topics:

- A. The fire hydrant, by Legends West, that was knocked over in a car accident, will be covered at 100% by the car owner's insurance.
- B. The final position for the Operations Department has been filled, by Orlando Fierro. Mr. Fierro comes from the City of Las Cruces and has previous experience with the county and with the Flood Commission.
- C. The Attorney General of New Mexico has responded to the open meeting violation concern. Letter was reviewed.

New Business:

No new business was discussed.

Unfinished Business:

1. Approval of the Election Policy 1024.1: Ms. Balizan moved to approve the Election Policy 1024.1 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Mr. Melton suggested for the last paragraph to note that it is compliant with the Bylaws. Ms. Balizan moved to approve the Election Policy 1024.1 as amended; the motion was seconded by Ms. Trujillo. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
2. Approval of Penalty Policy 1009.5: Ms. Balizan moved to approve the Penalty Policy 1009.5 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. It was suggested to revise the time for payments to be accepted to 5:00 p.m. on the 15th. Footnote provision needs to be removed. Ms. Balizan moved

- to approve the Penalty Policy 1009.5 as amended; the motion was seconded by Ms. Trujillo. The Chair called for a vote on the motion; motion carried by roll call 4-0.
3. Approval of Water Adjudication Offer: Ms. Balizan moved to approve the Water Adjudication Offer as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton explained that this is resulting from the Fairview Water Rights. The State of Engineer is recognizing that Dona Ana Water has water rights. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 4. Approval of General Support Services Agreement 2015-01: Ms. Balizan moved to approve General Support Services Agreement 2015-01 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton reported that the Request for Proposal was approved for Souder, Miller & Associates. It is an umbrella contract. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 5. Approval of 6323683 General Support Services: Ms. Balizan moved to approve the 6323683 General Support Services as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 6. Approval of 6323686 GS GIS/AM Support: Ms. Balizan moved to approve the 6323686 GS GIS/AM Support as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This is a new work plan that needs approval. Only \$3,623 of the previous budget was used over the last 18 months. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 7. Approval of Wastewater Support Services Agreement 2015-02: Ms. Balizan moved to approve the Wastewater Support Services Agreement 2015-02 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton stated this includes all wastewater projects. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 8. Approval of 6323684 Wastewater Support Services: Ms. Balizan moved to approve the 6323684 Wastewater Support Services as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 9. Approval of 6323688 WW District 5 Building: Ms. Balizan moved to approve the 6323688 WW District 5 Building as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. The 2014 budget invoiced was \$29,418 and 2015 requested is \$174,528. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 10. Approval of 6323689 WW District 5 Headworks: Ms. Balizan moved to approve the 6323689 WW District 5 Headworks as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. The Chair called for a vote on the motion; motion carried by roll call 4-0.
 11. Approval of 6323690 WW District 5 PER: Ms. Balizan moved to approve the 6323690 WW District 5 PER as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This has been completed and awaiting a final invoice. We are currently waiting to close on our funding and then this work plan will be paid in full. The Chair called for a vote on the motion; the motion carried by

- roll call 4-0.
12. Approval of Water Support Services Agreement 2015-03: Ms. Balizan moved to approve the Water Support Services Agreement 2015-03 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This is an umbrella from the water services. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 13. Approval of 6323685 Water Support Services: Ms. Balizan moved to approve the 6323685 Water Support Services as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This goes along with the main agreement. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 14. Approval of 6323691 W Conservation Plan: Ms. Balizan moved to approve the 6323691 W Conservation Plan as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This was paid by operating funds, 50% has been paid and 50% is invoiced. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 15. Approval of 6323692 W DA Rd/DA School Rd: Ms. Balizan moved to approve the 6323692 W DA Rd/DA School Rd as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 16. Approval of 6323693 W District 5: Ms. Balizan moved to approve the 6323693 W District 5 as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton stated that this is a large work plan for the water lines and new water tanks. Funding is being reviewed. It was suggested by engineers to keep existing tank and having 1/3 removed. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 17. Approval of 6323694 W District 5 SUP/ETZ: Ms. Balizan moved to approve the 6323694 W District 5 SUP/ETZ as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton stated that there is \$45,000 left on invoice. Dona Ana Water will request to the city for a subdivision split and a special use permit from Dona Ana County due to the current zoning of the property. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 18. Approval of 6323695 W Fairview: Ms. Balizan moved to approve the 6323695 W Fairview as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Ms. Horton stated this is the design for the Fairview system. It will require larger pipes, which will provide better flow and pressure along with fire protection in the area. Currently we are waiting to close on our funding. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 19. Approval of 6323696 W. Water Meter Replacement: Ms. Balizan moved to approve the 6323696 W. Water Meter Replacement as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This contract is for SMA to review the monitor and design the meter project. The funding agency requires that a licensed PE design and oversee the project. The Chair called for a vote on the motion; the motion carried by roll call 4-0.
 20. Approval of 6323697 W SCADA: Ms. Balizan moved to approve the 6323697 W SCADA as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. This needs to be engineered by Mechanical and Professional Engineer,

then funding will be provided. It will include automatic flushers to keep the water fresh that is being put into the distribution system. This will also include well draw down monitors to monitor the current water table. We will also be installing new SCADA equipment in the Picacho Hills area so that real time data can be gathered for that system. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

21. Approval of 6323698 W SW Trans II/Myles: Ms. Balizan moved to approve the 6323698 W SW Trans II/Myles as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. There is a standstill over the contract and unresolved paving issues. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

22. Approval of Annual Meeting Agenda: Ms. Balizan moved to approve the Annual Meeting Agenda as presented; the motion was seconded by Ms. Trujillo. The Chair called for discussion. Mrs. Horton stated that she had missed adding "Approval of Agenda" and that it needed to be on there. Ms. Balizan moved to approve the Annual Meeting Agenda as amended; the motion was seconded by Ms. Trujillo. The Chair called for a vote of the motion; the motion carried by roll call 4-0.

Mrs. Horton stated that no other amendments can be made to the Annual Meeting Agenda as per the bylaws it needs to be posted ten calendar days before meeting, January 28, 2015.

Closed Session:

At 12:58 p.m., Ms. Balizan moved to go into closed session; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsection H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in closed session:

1. Real Property and Water Rights Acquisition
2. Litigation and Threatened Litigation
3. Limited Personnel Matters

At 2:55 p.m. Ms. Balizan moved to go out of closed session; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

Ms. Balizan moved to go into open session; seconded by Ms. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call 4-0.

Mr. Melton stated nothing had been discussed in closed session other than Real Property & Water Rights Acquisitions, Litigation & Threatened Litigation, and Limited Personnel Matters. No actions were taken on items discussed in closed session.

Legal Update:

Mr. Peters gave an update on legal matters:

1. Documents have been submitted for the Westmoreland Case. No date has been scheduled by the court for the ruling on the matter.
2. The Moongate case has a scheduling hearing on January 20, 2015.
3. The Zepeda case is scheduled for continuation on April 2015.
4. General Legal Update: none.

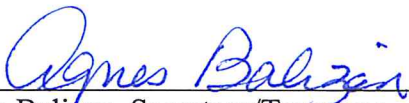
Board Open Discussion

Mr. Melton thanked Mr. Stull for his attending first Board Meeting.

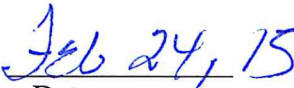
Adjournment

Motion to adjourn was made by Mr. Stull; seconded by Ms. Trujillo. The Chair called for discussion. The Chair called for a vote on the motion; the motion carried by roll call 4-0. The meeting adjourned at 3:10 p.m.

Respectfully submitted:



Agnes Balizan, Secretary/Treasurer



Date

Approved January 27, 2015