



*Doña Ana Mutual Domestic Water Consumers Association  
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The following are the minutes of the Regular Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, January 6, 2022 convened at 9:10 a.m. via Zoom.

### **Call to Order & Roll Call**

President Melton called the meeting to order at 9:10 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Paul Maxwell, Present

A Quorum was declared

### **Others in Attendance:**

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Office Manager- Margo Lopez

Member- Jim Hayhoe

### **Approval of Agenda**

Dr. Maxwell moved to approve the agenda as presented; the motion was seconded by Mr. Stull. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

## **Minutes**

Dr. Maxwell moved to approve the Regular Board Meeting Minutes of December 16, 2021 as presented; Mr. Stull seconded. There was a minor editorial change. Dr. Maxwell moved to approve the minutes as amended, Mr. Stull seconded, there was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Dr. Anderson joined the meeting and abstained from voting.

## **Customer Issues and Public Input**

None

## **Board President Report**

President Melton wished everyone a happy and prosperous new year.

President Melton shared the annual financial audit has been completed and sent to the state auditor for approval. He further stated once approved a briefing will take place.

President Melton stated as of December 31<sup>st</sup> the water right holdings has increased (64.6-acre feet ground water) and will be reflected on the next meetings water rights table.

President Melton stated the Westmoreland and Moongate cases were still pending, and Mr. Smith reported on the Combine and Comminge, stating the permits have been approved.

President Melton stated Invitations to Bid will be issued shortly. However, this may delay some of the projects as the increases in materials have impacted the budgetary system, as the original price estimates are in excess. He further stated to optimize

available assets every appropriate avenue is being explored to fulfill and provide water services to the membership.

President Melton discussed the Election stating the final day to vote is January 24<sup>th</sup>. He recapped the terms for District 1; a 4-year term and Districts 3 & 5 volunteers would be an appointed position to a 2-year term since District 5 did not participate in the election and District 3 remains vacant. Dr. Anderson expressed his concern with regards to the By-Laws requiring a certain number of members on the board. Mr. Smith clarified, and further discussion ensued.

### **Staff Reports**

Ms. Horton stated there were no financials to report on as those would be covered at the next meeting.

Dr. Maxwell asked for a COVID update. Ms. Horton reported 1 positive COVID related issues and further stated 2 employees were quarantined due to a spouse who tested positive for COVID. President Melton inquired about the updated CDC Guidelines. Ms. Horton clarified the Association is currently following the published health order as the updated CDC Guidelines have not yet been adopted.

### **New Business**

None

### **Unfinished Business**

Mr. Stull moved to Postpone Consideration of the Annual Membership Meeting until the first meeting in May of 2022, at which time it will be re-evaluated based upon the status of the COVID-19 virus; the motion was seconded by Dr. Maxwell. The Chair

called for discussion of the motion. President Melton initiated the discussion. He discussed the rise in COVID cases, his concerns validating memberships, along with nothing of substance to vote on. Ms. Horton expressed her concerns and challenges on how to administratively make the meeting work via Zoom. Further discussion ensued. There was no further discussion. A roll call vote was taken, motion passed unanimously 4-0.

Mr. Hayhoe joined the meeting early on during the discussion of the Annual Membership Meeting.

Dr. Anderson moved the Approval of Resolution 2022 - 01 Open Meetings Act; the motion was seconded by Dr. Maxwell. The Chair called for discussion of the motion. Ms. Horton initiated the discussion. Ms. Horton stated this is the same as last year, the most recent version and does not change anything other than the date. Ms. Horton further clarified this does not change or take away anything from the By-Laws, this is only in response to the Board Meetings held twice a month. There was no further discussion. A roll call vote was taken, motion passed unanimously 4-0.

### **Board Open Discussion**

Mr. Stull inquired about the sale of property and membership. Mr. Smith clarified.

Dr. Maxwell wished the board well as he stated he did not run for the re-election of District 5 and would not continue his role as a Board Member. He commended Ms. Horton and her staff for the difficult 2 years that they have survived. He continued to state the last 2 years of the pandemic have been successfully maneuvered through the various stages of it, all while maintaining the integrity of the services to our members. He further stated he did not think that was a minor accomplishment.

**Adjournment**

Mr. Stull motioned to adjourn at 10:06 a.m., with a second from Dr. Maxwell. The motion passed unanimously 4-0.

  
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Kurt Anderson  
Secretary/ Treasurer

3/3/22  
/Date