



*Doña Ana Mutual Domestic Water Consumers Association*  
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The following are the minutes of the Special Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, January 25, 2021 convened at 10:00 a.m. via Zoom.

### **Call to Order & Roll Call**

President Melton called the meeting to order at 10:00 a.m. and called roll:

Vice President – Jamie Stull, Present (Zoom)

Secretary/Treasurer – Kurt Anderson, Present (Zoom)

Board Member – Paul Maxwell, Present (Zoom)

A Quorum was declared.

### **Others in Attendance:**

Executive Director- Jennifer Horton (Zoom)

Office Manager- Margo Lopez (Zoom)

Member- Jim Hayhoe (Zoom)

### **Approval of Agenda**

Dr. Anderson moved to approve the agenda as presented; the motion was seconded by Mr. Stull. There was no discussion and the motion passed unanimously by roll call vote 4-0.

## **Minutes**

Dr. Maxwell moved to approve the Regular Board Meeting Minutes of January 7, 2021 as presented; Dr. Anderson seconded. There were minor editorial changes suggested. Dr. Maxwell moved to approve the notes as amended, Dr. Anderson seconded, there was no further discussion, and the motion passed unanimously by roll call vote 4-0.

## **Customer Issues and Public Input**

None

Mr. Jim Hayhoe was present.

## **Board President Report**

President Melton stated the Operations team has returned to work and as result of their absence the department is approximately 2 to 3 weeks behind schedule.

## **Staff Reports**

None

## **New Business**

None

## **Unfinished Business**

None

## **Open Discussion**

President Melton led discussion on the need for 2 board meetings a month during our current crisis. He suggested during this time the meetings be moved to 1 a month and

stated a Special Board Meeting may be scheduled should action need to be taken, until the COVID restrictions are lifted. Most agreed, however Dr. Anderson felt having the 2 meetings were important to receive the necessary monthly data and reports. Further discussion ensued. President Melton proposed with the current COVID restrictions in place the 2 regular board meetings will remain on the schedule, with the 1<sup>st</sup> Thursday of the month to be a tentative meeting if a board member has any agenda items to address. The board member will notify the Board President by noon of their request with a minimum of 4-days-notice, prior to the 1<sup>st</sup> meeting. This is to ensure the agenda is properly providing a 72-hour notice. If there is no reasonable business to be conducted that meeting will be cancelled. The 2<sup>nd</sup> meeting will remain on the 3<sup>rd</sup> Thursday of each month and will include staff reports, data, and updates. This meeting will tentatively act as the regular scheduled board meeting. All agreed to a trial.

Dr. Maxwell mentioned he spoke to the editor of the Bulletin with regards to running a public service announcement for the vacancy of District 3. The editor suggested to do an interview or story on Dona Ana MDWCA. Information was provided to Ms. Horton and an update will be provided.

Dr. Maxwell asked if a COVID Status Update on staff could be added to the monthly reports going forward. President Melton provided an update stating Operations is fully staffed and back at work, however, has fallen behind. He further suggested board members can also ask for an update during staff reports.

At 10:56 a.m. Dr. Anderson announced his departure.

Dr. Maxwell reported on meetings he had with Representatives Luis Terrazas and again later a Zoom meeting with Representative Terrazas, Representative Nate Smalls, Senator Jeff Steinborn, and Mr. Jim Hayhoe followed discussions of those conversations by the board.

Mr. Hayhoe stated he works the Picacho Hills problems year-round and stated there was never any intent by the board to do anything with the legislatures and felt this would also be beneficial to Dona Ana MDWCA.

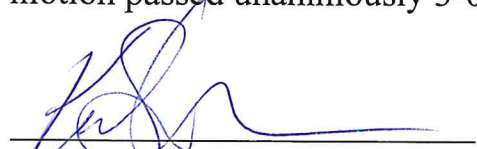
President Melton stated anytime a discussion is to be set up with a legislative group he will make himself available by phone to discuss the desires of the board not the desires of a district. He will support the entire membership not just his own district.

Dr. Maxwell suggested 2 proposals. Proposal 1: Create a legislative plan for the current session and put together a plan to focus on the agreed upon Capital Asset Request. Dr. Maxwell asked for a meeting to be held as it is currently scheduled next week. Proposal 2: Initiate in November a standard item on the agenda to discuss our position going forward for the legislative session that begins in January, to provide adequate time for staff and the members going forward into the legislative sessions and to ensure it is done annually. President Melton confirmed Dr. Maxwell's request to put together a plan, have it discussed, and finalized a week from Thursday.

Mr. Hayhoe stated there are 2 Bills that have been filed that have a direct impact on Dona Ana Mutual board / member activities. Mr. Hayhoe agreed to supply President Melton the Bill Numbers per the President's request.

**Adjournment**

Mr. Stull motioned to adjourn at 11:22 a.m., with a second from Dr. Maxwell. The motion passed unanimously 3-0.



Kurt Anderson  
Secretary/ Treasurer

2/4/21  
Date