



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, February 6, 2020 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Paul Maxwell, Present

A Quorum was declared

Others in Attendance:

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Approval of Agenda

Dr. Anderson moved to approve the agenda as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. There was no discussion. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Minutes

Dr. Maxwell moved to approve the Regular Board Meeting Minutes of January 16, 2020 as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Discussion was made by Dr. Maxwell. He asked to have 3 topic items added to the minutes. Dr. Maxwell asked one of the additions be added to page 2 under Customer Issues and Public Input. He would like it to be noted the waiver was granted to Mr. Mahaffey as it was noted the meter connection into the golf course was an old connection from the late 70's early 80's. The second addition to be added is to the Staff Reports on page 3. Dr. Maxwell would like it to reflect all 3 major projects are on schedule, apart from the Wastewater Treatment Plant. Ms. Horton stated the project is delayed due to the change orders and expected to be completed in the Fall of 2020. Dr. Maxwell mentioned the third addition should be made to Open Discussion. He would like to add the board discussed Colonias Day in Santa Fe. All board members will be in attendance to discuss the issues of importance to Dona Ana MDWCA. There was no further discussion. Dr. Maxwell moved to approve the notes as amended with a second by Dr. Anderson. The Chair called for a vote on the minutes; the motion carried by roll call vote 4-0.

Dr. Maxwell moved to approve the Special Board Meeting Minutes of January 29, 2020 as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. There was no discussion. The Chair called for a vote on the minutes; the motion carried by roll call vote 4-0.

Approval of New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was made by Ms. Horton as she reviewed the report. There was no further

discussion. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Customer Issues and Public Input

Mr. Hayhoe addressed the Board of Directors to thank them for their support with the Barcelona Ridge Arroyo Project.

Ron Mahaffey was present.

Board President Report

President Melton reported the Annual Meeting scheduled for January 29, 2020 did not meet quorum. Therefore, the meeting was cancelled. It was determined there is no written requirement to reconvene this year. It was noted for clarification purposes the Association is required to schedule an Annual Meeting. However, if quorum is not met, there is no requirement to reconvene. It was discussed the information to be provided at the Annual Meeting would be posted to the website and addressed in the newsletter.

Staff Reports

Ms. Horton discussed her meeting with State Legislators in Washington DC, with National Rural Water issues.

Ms. Horton reported on the apprenticeship program National Rural Water released to include Water and Wastewater Specialist.

Ms. Horton shared the changes the environment department has for Operator Regulations. She discussed the rules of the state certification process and how

population dictates the levels of certifications to operate water and wastewater systems.

Ms. Horton discussed the training program within the Association for state certifications in water and wastewater and the pay incentives for the operators.

Ms. Horton shared the dates for the next National Rural Water meeting in September and the New Mexico Rural Water meeting to be held in April.

New Business

None

Consent Agenda

None

Unfinished Business

Dr. Maxwell was elected to District 5, Dr. Anderson was elected to District 2 and Mr. Stull was elected to District 4. Each were sworn into the Oath of Office.

Dr. Anderson nominated Mr. Jim Melton for Board President with a second by Mr. Stull. The Chair called for a vote on the election of Board President by acclamation; the motion carried by roll call vote 4-0.

Dr. Maxwell nominated Mr. Jamie Stull for Vice President with a second by Dr. Anderson. The Chair called for a vote on the election of Vice President by acclamation; the motion carried by roll call vote 4-0.

Dr. Maxwell nominated Dr. Kurt Anderson for Secretary/ Treasurer. The Chair called for a vote on the election of Secretary/Treasurer by acclamation; the motion carried by roll call vote 4-0.

Dr. Anderson motioned to approve the 2020-02 CIF Application – Construction of Dona Ana Village System as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was made by Ms. Horton regarding the Wastewater Infrastructure for rehabilitation on the lift station, force main and related engineering services. There was no further discussion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Anderson motioned to approve the 2020-03 South Central Council of Government as presented; the motion was seconded by Dr. Maxwell. The Chair called for discussion of the motion. Discussion was made by Ms. Horton regarding the annual resolution. There was no further discussion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Maxwell motioned to approve the Additional Customer Service Representative I Position as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Discussion was made by Ms. Horton on being proactive with the next phase of subdivision / accounts coming in. There was no further discussion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Open Discussion

Dr. Maxwell discussed Colonias Day in Santa Fe, in which the board will be in attendance to discuss the issues of importance to Dona Ana MDWCA.

Ms. Horton discussed House Bill 248.

Dr. Anderson discussed the vancancy of District 3.

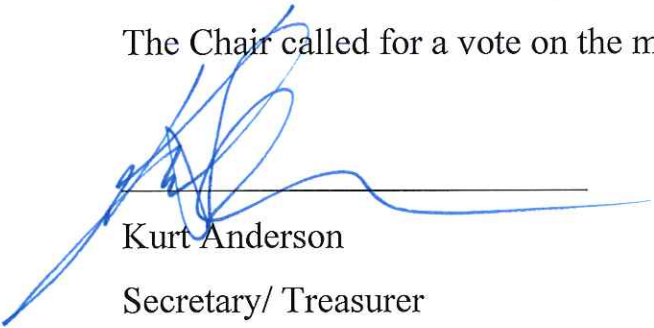
Dr. Maxwell stated he would like to discussed ways to improve attendance for the Annual Meeting.

Dr. Anderson discussed the Employee Recognition Awards.

Ms. Horton advised the board of the State's Recertification for Chief Procurement Officer's to be held February 12th.

Adjournment

Dr. Maxwell motioned to adjourn at 10:52 a.m., with a second from Dr. Anderson. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.



Kurt Anderson
Secretary/ Treasurer

3/5/20
Date