



*Doña Ana Mutual Domestic Water Consumers Association*  
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, April 18, 2019 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Dan Hortert, Excused Absence

Board Member – Paul Maxwell, Present

A Quorum was declared

### **Others in Attendance:**

Legal Counsel – Josh Smith

### **Approval of Agenda**

Dr. Maxwell moved to approve the agenda for the April 18, 2019 Regular Board Meeting as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. As Ms. Horton is on leave there is not an Executive Director Report. Dr. Maxwell amended his motion to accept the change. Dr. Anderson seconded the amended motion. The Chair called for a vote on the amended motion. The motion carried by roll call vote 4-0.

## **Minutes**

Dr. Anderson moved to approve the Regular Board Meeting Minutes of March 7, 2019 as presented; the motion was seconded by Dr. Maxwell. The Chair called for discussion of the motion. Dr. Maxwell requested additional transparency regarding the staff's concurrence with the contractor's waiver request on page three. The Chair called for a vote on the amended minutes; the motion carried by roll call vote 4-0.

## **New Members & New Meters**

Dr. Anderson moved to approve the New Members and New Meters list as presented. Dr. Maxwell seconded the motion. The Chair called for discussion of the motion. We have twelve (12) names on the list; all are new members. Of the total, three (3) are from West Mesa. The deadline for submission of the requested documents to start an account is April 24th. Staff has delivered two rounds of door knockers to the homes who have not submitted the forms. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

## **Customer Issues and Public Input**

None

## **Board President Report**

Mr. Melton opened the floor to the Board to share their experiences at the NMRWA Conference held in Albuquerque. Dr. Maxwell thought the conference was well run. Dr. Anderson attended the conference in Albuquerque and a conference in El Paso that week learning about our surrounding water sources. Mr. Melton reported he was quite interested in the legislation side of the event.

### **Staff Reports**

Dr. Maxwell inquired if there has been a resolution regarding the landscape meter at the entrance of West Mesa. At this time staff is not aware of a resolution. There is currently not a Home Owners Association in that area.

### **New Business**

None

### **Unfinished Business**

Dr. Maxwell moved to approve the resignation of District Three Board Member Dan Hortert; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. The Board tasked Mr. Melton with drafting a thank you letter to Mr. Hortert for his service and dedication to our community. Due to recent growth the boundaries for the districts are being reviewed to ensure we continue compliance with our Bylaws. Mr. Melton advised the Board will operate with four members until the review is complete. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.


### **Open Discussion**

Dr. Anderson requested the list of members in District Four to see if he can assist with finding a new Board Member. Dr. Maxwell asked if we have a start date for the WWTP and what the status of the work is. At this time we do not have a specific date start date and we are still on the anticipated stop work order.

Mr. Melton received an email from a new member in District Five regarding certifications or discounts for water efficient homes. This is not something we can do; however we do offer a rate structure. The new member also requested changes to our Consumer Confidence Report. We abide by all State requirements for our testing and reporting. Dr. Maxwell requested he respond as the District Five representative.

**Adjournment**

Dr. Maxwell moved to adjourn at 10:06 a.m., with a second from Mr. Stull. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

  
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Kurt Anderson  
Secretary/ Treasurer

5/2/2019  
Date