



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, August 2, 2018 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Excused Absence

Secretary/Treasurer – Dr. Kurt Anderson, Present

Board Member – Dan Hortert, Present

Board Member – Tod Roberts, Present

A Quorum was declared

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Members – Paul Maxwell

Approval of Agenda

Dr. Anderson moved to approve the agenda for the August 2, 2018 Regular Board Meeting as presented; the motion was seconded by Mr. Roberts. The Chair called for discussion of the motion. None was brought forward. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Minutes

Mr. Hortert moved to approve the Regular Board Meeting Minutes of July 5, 2018 as presented; the motion was seconded by Mr. Roberts. The Chair called for discussion of the motion. Mr. Hortert advised Mr. Roberts is listed twice under the 'agenda' portion for approval. The Chair called for a vote on the motion with the updated approval names; the motion carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Roberts. The Chair called for discussion of the motion. Ms. Horton advised we have six (6) names on the list; all are new members. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

Board President Report

Mr. Melton advised he has addressed the customer concern from Mr. Willie Garcia and Ms. Nicole Jimenez. After fully examining the data there is no definitive proof that can support the alleged malfunction. As such all billing will stand. The Association has received a suggestion regarding purchasing equipment to begin assisting with locating leaks on the customer side of the meter. This is not an industry we venture in to. Mr. Melton also received an email concerning our 3 p.m. cut off time and explained this policy has been in effect and advertised for the past year. We have published our policies online as well as multiple times in our newsletter. We post at 3 p.m. so that in the event of a glitch we can contact the software company the day of, as well as limit the amount of excessive internal costs that come from keeping staff after hours.

Staff Reports

Ms. Horton explained we have finished installing the water line and will soon begin cutting over services and finalize the project. Water outages are going to begin in Picacho Hills as we finish the project. We posted this in the newsletter and will send out phone calls and notices with each outage. Southeast Collection Phase II is out for bidding. We have two operations staff members who went to test for their Level III Water certification and successfully passed. The Board congratulated the staff members as well as Ms. Horton and Margo Lopez on their hard work for the success of this new training program.
NM

New Business

Unfinished Business


Open Discussion

Ms. Horton announced there is an upcoming Board Training from New Mexico Rural Water and well will need to know who is able to attend. Dr. Anderson questioned if there is anything to update on the legal front. Mr. Smith advised the transcripts for the Westmoreland case have been filed and the Combine and Comingle is pending.

Mr. Roberts introduced Dr. Paul Maxwell, the new President for the PHPOA. Mr. Maxwell is a new resident to the Picacho Hills area.

Adjournment

Dr. Anderson moved to adjourn at 10:09 a.m., with a second from Mr. Hortert. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.



Kurt Anderson
Secretary/ Treasurer

9/6/18
Date