



*Doña Ana Mutual Domestic Water Consumers Association  
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032  
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007  
(575) 526-3491 Office • (575) 526-9306 Fax*

## **Agenda**

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on October 6, 2016, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

### **Approval of Agenda**

#### **Minutes:**

1. Minutes of 09-15-2016 Regular Meeting

### **Approval of New Members & Meters**

#### **Customer Issues and Public Input**

2. Mike Gamboa – Disconnection Fee (5 minutes)
3. Felipe Salcido – Meter Charges (5 minutes)

*Public Input will be limited to 3 minutes per person*

### **Board President Report**

#### **Staff Reports**

4. Executive Director

#### **New Business**

None

#### **Consent Agenda**

None

#### **Unfinished Business**

5. Approval to Award Construction Contract for Valley/Taylor Transmission Line Project to Smith Co.
6. Approval to Award Vacuum Trailer to Ditch Witch
7. Approval of Contract 6324372, Fairview II Water System Improvement Project to Souder, Miller & Associates

#### **Closed Session:**

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsection H (7), the following portion of the Board Meeting will be conducted in closed session:

1. Litigation and Threatened Litigation
  - a. Status of Gallardo Construction Contract

## **Board Open Discussion**

### **Adjournment**

*A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephanie Nelson at (575) 526-3491 on the Tuesday prior to the meeting or as soon as possible.*



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The following minutes are from the Regular Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, September 15, 2016; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

President Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

Board Member – Justin Sparks, Excused Absence

### **Others in Attendance:**

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Members – Carl Schulz, Jeffy Norwood, Jack Roevens, Tina Roevens,  
Bob Crowley

### **Approval of Agenda**

Dr. Anderson moved to approve the agenda for the September 15, 2016 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

## **Minutes**

Dr. Anderson moved to approve the Regular Board Meeting Minutes of August 18, 2016 as presented; Mr. Stull seconded the motion. The Chair called for discussion of the motion. No discussion was brought forward. The Chair called for a vote on the motion which carried by roll call vote 4-0.

## **New Members & New Meters**

Dr. Anderson moved to approve the New Members and New Meters list as presented for September 2016; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised there are twenty seven (27) names on the list comprising of eighteen (18) new meters and nine (9) sold properties resulting in transfer of services. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

## **Customer Issues and Public Input**

2. Mr. Carl Schultz presented to the Board of Directors a request to be grandfathered into the expired rate structure. Mr. Schultz originally paid for his two inch meter and now with the adopted rate structure he has concerns about the cost for the base rates. The Board, confirmed by Legal Counsel Mr. Smith, advised that due to State regulation we are unable to grandfather any meters or services. What the Association does for one Member, we must provide to all Members. Mr. Schultz was presented the opportunities of reducing the size of his meter or keeping his current meter as we cannot adjust the base rate.

3. Mr. and Mrs. Roevens presented to the Board of Directors a protest with regard to the amount of consumption their meter is reading. Mrs. Roevens advised the consumption when they filled the pool was not this high and there is no proof of a leak anywhere.

Executive Director Horton will contact Neptune to see if there are any further we tests we can complete.

### **Board President Report**

President Melton advised it has been a reasonably quiet few weeks. He presented to the Board an article from the Albuquerque Journal highlighting concerns with water, as well as a clipping from the Las Cruces Sun News explaining the City's policies with regard to landlord and tenant billing obligations. The City of Las Cruces' policy is the same as the Association in that landlords are responsible for their property, including bills accrued from tenants.

### **Staff Reports**

#### **Executive Director**

See Attachment A

Mrs. Horton reminded the Public that with construction presents the need to test the new system and potential outages once the first tank is ready to be connected. We are working with the Picacho Hills Property Owners Association and the Picacho Hills golf course to ensure we communicate these outages with the residents.

Members of the Board will be attending a conference toward the end of October where our own Executive Director Jennifer Horton will be a guest speaker.

### **New Business**

No New Business

## **Unfinished Business**

Mr. Ponteri moved to approve Item Five (5), to award the inspection and/or repair of Well 5 and Well 7 to D & J Pump; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised Well 5 is not pulling anything, and specialists think the pump may have separated as it will not turn on. Well 7 has been taken off line as it is currently sucking sand. In 2011 this Well required patching and was put back together. At this time the same issue is recurring, which is why we have pulled Well 7. These inspections will camera and scope the Wells in order to determine what kind of repairs are needed to bring them back online, as well as determine the costs of the repairs. Mrs. Horton asked permission to authorize repairs if the repairs are within reason. The inspection itself will cost \$3437.35 to pull and camera the two Wells. Mr. Ponteri asked what such repairs might reasonably cost. Mrs. Horton advised \$15,000 would be considered within reason for this type of issue. Mr. Ponteri amended his motion to award the pulling of Well 5 and Well 7 for the inspection and/or repair to D & J Pump with a maximum repair amount of \$15,000. The amended motion was seconded by Dr. Anderson. The Chair called for further discussion of the modified motion. No further input was brought forward. The Chair called for a vote on the amended motion; the amended motion carried by roll call vote 4-0.

Dr. Anderson moved to approve Item Six (6), to award the vehicle purchase for Operations to Bravo Chevrolet; the motion was seconded by Mr. Ponteri. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised we need to replace our oldest fleet vehicle, the 2008 GMC Sierra, as it continues to need various repairs. This vehicle was part of the wish list items due to the ongoing mechanical issues. With the trade in and rebates final costs for this purchase will be \$22,614.00. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

**Open Session**

Dr. Anderson commented on the article from the Albuquerque Journal with regard to the water concerns, advising scientists are overall upset about the State of New Mexico water issues with climate change and global warming. The regional water plant update was due early October and the deadline will be missed with a request to reschedule for next year. Mr. Melton confirmed the water issues are extremely concerning and are not looking to get better. Mr. Melton questions on if there are any other options other than waiting until the Supreme Court makes their choices. The entire water right issues are very alarming and bring to light the importance of surface water rights. Dr. Anderson commented that the lawsuit between the State of New Mexico and the State of Texas may result in the re-federalization of the whole Rio Grande Project with major changes to the Rio Grande Compact and the related Operating Agreements. He would like to host more Closed Sessions in order to have more in depth discussions with Legal. Mr. Melton advised that unfortunately we cannot simply host a wide-ranging Closed Session. Per the Attorney General we must itemize the topics of Closed Session in the Agenda in order to properly comply and must be published 72 hours prior the meeting itself.

**Adjournment**

Dr. Anderson moved to adjourn at 10:28 a.m.; Mr. Stull seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 4-0.

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Kurt Anderson  
Secretary/ Treasurer

---

Date

New Meters		September					Total	
Name	Address	Tap In Fee	Water Rights	Membership	Tax	Sewer	Other Fees	Fees
John A Deaki	2465 Via De Ville			\$ 75.00	\$ 3.75			\$ 78.75
Kent Gleason	15 Las Casitas			\$ 75.00	\$ 3.75			\$ 78.75
Cynthia Gelman	2829 San Elizario Ct			\$ 75.00	\$ 3.75			\$ 78.75
Frank Duran	2819 Borroughs			\$ 75.00	\$ 3.75			\$ 78.75
Travis Coker	2220 Wildwind Rd			\$ 75.00	\$ 3.75			\$ 78.75
Jacob Frazoy	1369 Fairway Village			\$ 75.00	\$ 3.75			\$ 78.75
Lucia Capritta	11985 Robledo Vista			\$ 75.00	\$ 3.75			\$ 78.75
Tom Chaney	1340 Picacho Hills Dr			\$ 75.00	\$ 3.75			\$ 78.75
Steven Standridge	865 Outpost Lane			EM				\$ -
Katrina Doolittle	474 Calle De Oro			EM				\$ -
Century 21 Haggerty	1415 Jeanie Ct			EM				\$ -
Greg Sowards	3960 N Valley	\$ 1,340.67		\$ 75.00	\$ 70.78			\$ 1,486.45
Arista Development	5565 Red Fox	\$ 300.00		EM	\$ 15.00			\$ 315.00
ViCa One, Inc.	2819 Sarah Lee Wooten	\$ 1,312.03	\$ 1,750.00	\$ 75.00	\$ 156.85			\$ 3,293.88
Re/Max Classic	2894 San Lorenzo Ct	\$ 1,340.67		\$ 75.00	\$ 70.78			\$ 1,486.45
Re/Max Classic	2840 San Lorenzo Ct	\$ 1,340.67		\$ 75.00	\$ 70.78			\$ 1,486.45
								\$ -
								\$ -
								\$ -
								\$ -
<b>Totals</b>		<b>\$ 5,634.04</b>	<b>\$ 1,750.00</b>	<b>\$ 900.00</b>	<b>\$ 414.19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,698.23</b>



**Request to Address the Board of Directors**

Account # 020023601

Date: 22 Sept. 16

Name: Michael Gamboa

Time: 2:25 pm

Address: 250 Pedro Madrid

Phone: 575 642-6953

Service Location: ~~250 PE~~ 5902 N. Barela Dr.  
(Renting)

I, Michael Gamboa, request to be heard at the next regular monthly Board of Directors Meeting. I would like to address the Board of Directors on the following concerns:

Processing fee, Reconnect fee

DOÑA ANA MUTUAL  
DOMESTIC WATER

I understand that this office will contact me, by phone no later than the Monday before the meeting scheduled on Oct 6<sup>th</sup>, with an approximate time to appear before the Board of Directors,

[Signature]  
Customer Signature

[Signature]  
Doña Ana Water Representative

**Please attach the following:**

- Form BA-1.0 (if applicable)
- Form MT-1.0 (If applicable)
- Form MTP-1.0 (If applicable)
- Form PT-1.0 (if applicable)
- Customer Usage History
- Copy of Initial Work Order (if applicable)
- Copy of Second Work Order (if applicable)
- Copy of Meter Test Results
- Determination  No Adjustment  Adjustment

**Please track the following:**

- Name: \_\_\_\_\_
- Date: \_\_\_\_\_ Acct. # \_\_\_\_\_
- Meter # \_\_\_\_\_
- Last Reading: \_\_\_\_\_
- Meter sent for testing (if applicable)
  - Test Results \_\_\_\_\_ (if applicable)
  - Sent for Board Consideration  Yes  No
  - Copy of Determination Letter Mailed to Customer
- Date Letter mailed: \_\_\_\_\_

# Account Transaction Report



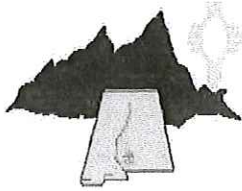
Dona Ana MDWCA

**02-00236-01**  
 GOMEZ, JOHNNY  
 MIKE GAMBOA  
 5902 BARELA DR  
 LAS CRUCES, NM 88007

**Service Address: 5902 BARELA DR**  
 Balance Due: 82.04

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
9/21/2016	Cutoff Notice Printed	UBPKT00372 FY17		DOOR HANGER	0.00	82.04
9/20/2016	Cutoff	UBPKT00372 FY17		CUTOFF ADJUSTMENT Billing Criteria: UBPKT0	36.75	82.04
9/20/2016	Memo	UBPKT00372 FY17		CUTOFF POSTED Billing Criteria: UBPKT00115	0.00	45.29
9/20/2016	Memo	UBPKT00372 FY17		Past Due Cutoff Notification	0.00	45.29
9/1/2016	Bill	UBPKT00277 FY17		BILL 7/8/2016 - 8/7/2016	22.06	45.29
8/26/2016	Penalty	UBPKT00252 FY17		PENALTY Billing Criteria: UBPKT00115 FY17	2.12	23.23
8/22/2016	Cutoff Exclusion	UBPKT00234 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT015	0.00	21.11
8/22/2016	Memo	UBPKT00234 FY17		CUTOFF POSTED Billing Criteria: UBPKT01544	0.00	21.11
8/22/2016	Payment	Batch:B00264FY17	R0007141FY17		-24.46	21.11
7/29/2016	Bill	UBPKT00115 FY17		BILL 6/8/2016 - 7/8/2016	21.11	45.57
7/22/2016	Payment	Batch:B00102FY17	R0003755FY17		-59.05	24.46
7/21/2016	Cutoff Notice Printed	UBPKT00080 FY17		DOOR HANGER	0.00	83.51
7/21/2016	Cutoff Notice Printed	UBPKT00044 FY17		DOOR HANGER	0.00	83.51
7/20/2016	Cutoff	UBPKT00080 FY17		CUTOFF ADJUSTMENT Billing Criteria: UBPKT0	36.75	83.51
7/20/2016	Memo	UBPKT00080 FY17		CUTOFF POSTED Billing Criteria: UBPKT01405	0.00	46.76
7/20/2016	Memo	UBPKT00044 FY17		CUTOFF POSTED Billing Criteria: UBPKT01544	0.00	46.76
7/18/2016	Memo	UBPKT00044 FY17		Past Due Cutoff Notification	0.00	46.76
7/15/2016	Penalty	UBPKT00044 FY17		PENALTY Billing Criteria: UBPKT01544	4.25	46.76
7/1/2016	Bill	UBPKT01544		BILL 5/9/2016 - 6/8/2016	20.24	42.51
6/15/2016	Penalty	UBPKT01500		PENALTY Billing Criteria: UBPKT01405	2.03	22.27
6/15/2016	Payment	Batch:B00001880	R00045274		-22.27	20.24
6/1/2016	Bill	UBPKT01405		BILL 4/9/2016 - 5/9/2016	20.24	42.51
5/16/2016	Penalty	UBPKT01363		PENALTY Billing Criteria: UBPKT01240	2.03	22.27
4/29/2016	Bill	UBPKT01240		BILL 3/10/2016 - 4/9/2016	20.24	20.24
4/27/2016	Payment	Batch:B00001597	R00037979		-22.27	0.00
4/15/2016	Penalty	UBPKT01225		PENALTY Billing Criteria: UBPKT01097	2.03	22.27
3/31/2016	Bill	UBPKT01097		BILL 2/9/2016 - 3/10/2016	20.24	20.24
3/30/2016	Payment	Batch:B00001425	R00034067		-22.27	0.00
3/15/2016	Penalty	UBPKT01054		PENALTY Billing Criteria: UBPKT00927	2.03	22.27
3/1/2016	Payment	Batch:B00001250	R00030059		-22.27	20.24
2/29/2016	Bill	UBPKT00927		BILL 1/10/2016 - 2/9/2016	20.24	42.51
2/18/2016	Penalty	UBPKT00898		PENALTY Billing Criteria: UBPKT00774	2.03	22.27
1/29/2016	Bill	UBPKT00774		BILL 12/11/2015 - 1/10/2016	20.24	20.24
1/20/2016	Payment	Batch:B00001012	R00024960		-22.32	0.00
12/31/2015	Bill	UBPKT00648		BILL 11/11/2015 - 12/11/2015	22.32	22.32
12/29/2015	Payment	Batch:B00000874	R00021705		-24.56	0.00
12/16/2015	Penalty	UBPKT00619		PENALTY Billing Criteria: UBPKT00536	2.24	24.56
12/2/2015	Payment	Batch:B00000730	R00017876		-24.56	22.32
11/30/2015	Bill	UBPKT00536		BILL 10/12/2015 - 11/11/2015	22.32	46.88
11/20/2015	Penalty	UBPKT00533		PENALTY Billing Criteria: UBPKT00441	2.24	24.56
10/30/2015	Bill	UBPKT00441		BILL 9/12/2015 - 10/12/2015	22.32	22.32
10/26/2015	Payment	Batch:B00000537	R00013494		-22.27	0.00
10/16/2015	Penalty	UBPKT00398		PENALTY Billing Criteria: UBPKT00322	2.03	22.27
9/30/2015	Bill	UBPKT00322		BILL 8/13/2015 - 9/12/2015	20.24	20.24
9/24/2015	Cutoff Exclusion	UBPKT00304		CUTOFF EXCLUSION Billing Criteria: UBPKT001	0.00	0.00
9/24/2015	Memo	UBPKT00304		CUTOFF POSTED Billing Criteria: UBPKT00183	0.00	0.00
9/23/2015	Payment	Batch:B00000349	R00009227		-22.27	0.00
9/21/2015	Penalty	UBPKT00304		PENALTY Billing Criteria: UBPKT00183	2.03	22.27
9/21/2015	Penalty Notice Printed	UBPKT00304		LATE NTOICE	0.00	20.24
8/31/2015	Bill	UBPKT00183		BILL 7/14/2015 - 8/13/2015	20.24	20.24
8/18/2015	Payment	Batch:B00000149	R00004155		-20.24	0.00

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
7/27/2015	Bill	UBPKT00057		BILL 6/16/2015 - 7/14/2015	20.24	20.24
				Balance Due for Account 02-00236-01:	82.04	



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**(575) 526-3491 Office • (575) 526-9306 Fax**

### Request to Address the Board of Directors

Account Number: 08-05968-01

Date: Sept 23, 2016

Name: Plaza Picacho Hills

Phone Number: 575-644-1485

Service Address: 1344 Picacho Hills

I, Felipe Salcido, request to be heard at the next regular monthly Board of Directors Meeting. I would like to address the Board of Directors on the following concerns:

Our Association (Plaza Hills Owners Association) has  
repeatedly asked for explanation of a \$483.47 charge in 2014.  
We have not been given an explanation and have been assessed  
over \$2,000 in late fees and penalties. (See attached letters)

I understand that this office will contact me, by phone or email no later than the Monday before the meeting scheduled on October 6, 2016, with an approximate time to appear before the Board of Directors.

Acct # 08-05968-01

Felipe Salcido  
Customer Signature

[Signature]  
Doña Ana MDWCA Representative

SEP 27 2016

August 21, 2018  
Dona Ana Mutual Domestic Water  
P.O. Box 866  
Dona Ana, NM 88032

Jaime Guzman:

This is regarding account 08-05968-0 and the past due amount. Attached are two letters that I have written asking for an explanation for the past due amount and requesting a meeting with your board. I still have not received documentation or been notified that a meeting with the board has been granted. I again ask for documentation and an opportunity to meet with the board. Over the last two years, I have called and written several times to resolve this matter but I have never received documentation for the charge. Please respond so that we can hopefully resolve this matter.

Sincerely,



Felipe Salcido  
Treasurer  
Plaza at Picacho Hills Owners Association  
575-644-1485  
4007 Tiger Woods Dr.  
Las Cruces, NM 88011

March 31, 2016  
Dona Ana Mutual Domestic Water  
P. O. Box 866

Jaime Guzman:

This is regarding account 08-05968-0 and the past due amount. Last year I wrote the attached letter explaining why our organization has not paid the amount due to Dona Ana Mutual Domestic Water. We still have not received an answer to our request. I was asked by a representative of your company to speak with your board, but was waiting for documentation regarding the \$483.47 charge noted in the attached letter. Please let me know when the next meeting of the board is scheduled. I or a representative of our organization will be attending the next board meeting. I did receive a call last night informing me of a meeting of the board; unfortunately I could not attend because I was in another meeting. I respectfully request that a copy of my letter be sent to the board prior to the meeting. In addition, I would ask that if possible an explanation and documentation for the \$483.47 charge in July of 2014 be sent to me and the board prior to the meeting so that we could determine if this was a valid charge.

Sincerely,



Felipe Salcido  
Treasurer  
Plaza at Picacho Hills Owners Association  
575-644-1485  
4007 Tiger Woods  
Las Cruces, NM 88011

June 15, 2015

Dona Ana Mutual Domestic Water  
P.O. 866  
Dona Ana, NM 88032

Dear Sir or Madam:

I have called and written for someone to give me a call or write to me concerning the past due portion of the utility bill. I have received no response to our inquiries in the past. The past due balance relates to an adjustment of \$483.47 in July of 2014 and interest and late fees relating to that adjustment. My board has asked for an explanation and I have tried in vain to get an explanation from the Association. I have only paid the current amount due for the last year because of the lack of support or explanation. Please response to our request so that we can resolve this matter.

Sincerely,



Felipe Salcido

Treasurer

Plaza at Picacho Hills Owners Association

575-644-1485

4007 Tiger Woods Dr.

Las Cruces, NM 88011

JUN 17 2015

June 15, 2015

Dona Ana Mutual Domestic Water  
P.O. 866  
Dona Ana, NM 88032

Dear Sir or Madam:

I have called and written for someone to give me a call or write to me concerning the past due portion of the utility bill. I have received no response to our inquiries in the past. The past due balance relates to an adjustment of \$483.47 in July of 2014 and interest and late fees relating to that adjustment. My board has asked for an explanation and I have tried in vain to get an explanation from the Association. I have only paid the current amount due for the last year because of the lack of support or explanation. Please response to our request so that we can resolve this matter.

Sincerely,

Felipe Salcido  
Treasurer  
Plaza at Picacho Hills Owners Association  
575-644-1485  
4007 Tiger Woods Dr.  
Las Cruces, NM 88011

Please Detach and Return

Sent Letter previously  
CALLED A FEW TIMES notes on Account



**Doña Ana Mutual Domestic Water  
Consumers Association**

Service Id	1344PHLANDSCAPE
Account Number	859681
Due Date	06/15/2015
Current Amount Due	917.79

Address Change

Amount Enclosed

			4	1		7	5
--	--	--	---	---	--	---	---

Customer:

PLAZA @ PICACHO HILLS

Service Address:

1344 PICACHO HILLS- LANDSCAPE

Remit Payment To:

Doña Ana MDWCA

P.O. Box 866

Doña Ana, NM 88032





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**(575) 526-3491 Office • (575) 526-9306 Fax**

May 31, 2016

Plaza @ Picacho Hills  
 Owner's Association  
 1344 Picacho Hills Drive  
 Las Cruces, NM 88007.

Dear Customer:

This is a reminder that account 08-05968-01 belonging to you with the service address of 1344 Picacho Hills Drive has an outstanding balance. The balance on the account is \$2,198.44 and is still past due. You have until June 15, 2016, to bring the account current or make payment arrangements.

If the account is not brought current or there is not an approved payment arrangement the meter at 1344 Picacho Hills will be removed. The account will be assessed a fee of \$157.50 for the removal of the meter. Once the account is brought current you will be responsible for paying to have the meter reinstalled. The price will be based on the current approved Tap In Fee.

If you have any questions, please contact one of our Customer Service Representatives at (575) 526-3491.

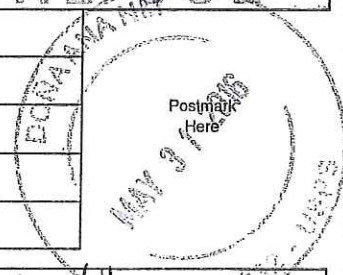
Sincerely,  
 Dona Ana Mutual Domestic Water Consumers Association

*Cyndi M. Shelsea*  
 Cyndi Shelsea  
 Customer Service Department Lead

7009 0820 0001 5005 6809

U.S. Postal Service™	
<b>CERTIFIED MAIL™ RECEIPT</b>	
<i>(Domestic Mail Only; No Insurance Coverage Provided)</i>	
For delivery information visit our website at <a href="http://www.usps.com">www.usps.com</a>	
<b>OFFICIAL USE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Sent To	Plaza e Picacho Hills AR
Street, Apt. No., or PO Box No.	1344 Picacho Hills
City, State, ZIP+4	

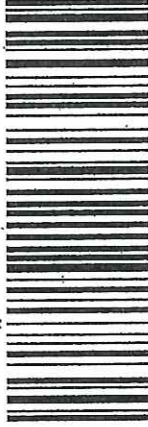
PS Form 3800, August 2006





Dona Ana Mutual Domestic  
Water Consumers Association  
P.O. Box 866  
Dona Ana, NM 88032

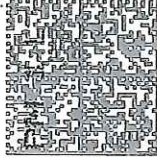
**CERTIFIED MAIL™**



7009 0620 0001 5005 6809

EL PASO TX 799

MAY 2016



02 1P  
0001905553 MAY 31 2016  
MAILED FROM ZIP CODE 88032

\$ 006.46

*D.A. - 80  
received 6/6/16*

Plaza @ Picacho Hills  
Owner's Association  
1344 Picacho Hills Drive  
Las Cruces, NM 88007

*NSN*

NIXIE 799 SE 1 0006/03/16

RETURN TO SENDER  
NO SUCH NUMBER  
UNABLE TO FORWARD

EC: 88032

8800788794

AR



# Customer Transaction Summary

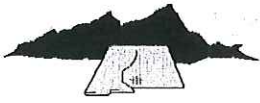
**Customer Information**

Account No: 859681  
 PLAZA @ PICACHO HILLS  
 OWNER'S ASSOCIATION  
 1344 PICACHO HILLS DR.  
 LAS CRUCES, NM 88007-

**Location Information**

Location No: 1344PHLANDSCAPE  
 1344 PICACHO HILLS- LANDSCAPE  
 LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
01/31/2014	F Charge	01/15/2014	4007		0.00	36.89	36.89
02/18/2014	Payment				36.89	-36.89	0.00
02/28/2014	Charge	02/14/2014			0.00	23.61	23.61
03/18/2014	Penalty				23.61	2.36	25.97
03/21/2014	Payment				25.97	-25.97	0.00
03/31/2014	Charge	03/14/2014	2970	2970	0.00	29.85	29.85
04/16/2014	Penalty				29.85	2.99	32.84
04/25/2014	Payment				32.84	-32.84	0.00
04/30/2014	Charge	04/17/2014	10869	7899	0.00	41.75	41.75
05/16/2014	Penalty				41.75	4.17	45.92
05/30/2014	Charge	05/16/2014	11909	1040	45.92	27.77	73.69
06/11/2014	Payment				73.69	-45.93	27.76
06/17/2014	Penalty				27.76	2.78	30.54
06/20/2014	Payment				30.54	-35.14	-4.60
06/30/2014	Charge	06/16/2014	13097	1188	-4.60	27.77	23.17
07/15/2014	Payment				23.17	-23.17	0.00
07/31/2014	Charge	07/15/2014	14316	1219	0.00	27.77	27.77
08/14/2014	Payment				27.77	-27.77	0.00
08/15/2014	Payment				0.00	-27.77	-27.77
08/28/2014	Adjustment			27030	-27.77	86.62	58.85
08/28/2014	Adjustment			71101	58.85	319.96	378.81
08/28/2014	Adjustment			9360	378.81	22.40	401.21
08/28/2014	Adjustment				401.21	25.79	427.00
08/28/2014	Adjustment				427.00	29.18	456.18
08/28/2014	Adjustment			-300	456.18	0.00	456.18
08/28/2014	Adjustment				456.18	-0.48	455.70
08/29/2014	Charge	08/14/2014	155471	12311	455.70	56.95	512.65
09/30/2014	Charge	09/15/2014	167727	12256	512.65	56.95	569.60
10/01/2014	Payment				569.60	-56.95	512.65
10/16/2014	Payment				512.65	-56.95	455.70
10/18/2014	Penalty				455.70	45.54	501.24
10/31/2014	Charge	10/16/2014	181130	13403	501.24	60.34	561.58
11/21/2014	Payment				561.58	-60.34	501.24
11/28/2014	Charge	11/13/2014	192964	11834	501.24	53.56	554.80
12/16/2014	Penalty				554.80	55.44	610.24
12/17/2014	Payment				610.24	-53.56	556.68
12/31/2014	Charge	12/15/2014	203033	10069	556.68	50.17	606.85
01/23/2015	Payment				606.85	-50.17	556.68
01/30/2015	Charge	01/15/2015	211069	8036	556.68	44.27	600.95
02/18/2015	Penalty				600.95	60.06	661.01
02/20/2015	Payment				661.01	-44.27	616.74
02/27/2015	Charge	02/12/2015	217947	6878	616.74	39.23	655.97
03/17/2015	Penalty				655.97	65.57	721.54
03/20/2015	Payment				721.54	-39.23	682.31
03/31/2015	Charge	03/16/2015	225468	7521	682.31	41.75	724.06

**Customer Transaction Summary****Customer Information**

Account No: 859681  
PLAZA @ PICACHO HILLS  
OWNER'S ASSOCIATION  
1344 PICACHO HILLS DR.  
LAS CRUCES, NM 88007-

**Location Information**

Location No: 1344PHLANDSCAPE  
1344 PICACHO HILLS- LANDSCAPE  
LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
04/16/2015	Penalty				724.06	72.37	796.43
04/20/2015	Payment				796.43	-41.75	754.68
04/30/2015	Charge	04/15/2015	233056	7588	754.68	41.75	796.43
05/16/2015	Penalty				796.43	79.61	876.04
05/29/2015	Charge	05/14/2015	240586	7530	876.04	41.75	917.79
06/16/2015	Penalty				917.79	91.75	1009.54
06/17/2015	Payment				1009.54	-41.75	967.79
06/30/2015	Charge	06/15/2015	248815	8229	967.79	44.27	1012.06
07/31/2015	Charge	07/13/2015	256890	8075	1012.06	44.27	1056.33

**DONA ANA MUTUAL DOMESTIC WATER**

**Account History**

Dates from / / through 09/13/2016

Account No.	Location No	Name	Billing Address	Home Phone			
Trans. Date	Trans. Type	Reference		Resp. Init.	Trans. Amount	Balance Fwd	
859681	1344PHLANDSCAPE	PLAZA @ PICACHO HILLS.	OWNER'S ASSOCIATION	(575)644-1485			
01/31/2014	Charge			CMS	36.89	36.89	
02/18/2014	Payment	CHECK 1147		RB	-36.89	0.00	
02/28/2014	Charge			CMS	23.61	23.61	
03/18/2014	Penalty			IH	2.36	25.97	
03/21/2014	Payment	MONEY ORDER 14-834571368		BM	-25.97	0.00	
03/31/2014	Charge			CMS	29.85	29.85	
04/16/2014	Penalty			BM	2.99	32.84	
04/25/2014	Payment	MONEY ORDER 106227190388		IH	-32.84	0.00	
04/30/2014	Charge			CMS	41.75	41.75	
05/16/2014	Penalty			CMS	4.17	45.92	
05/30/2014	Charge			LM	27.77	73.69	
06/11/2014	Payment	MONEY ORDER 106259103951		CMS	-45.93	27.76	
06/17/2014	Penalty			JH	2.78	30.54	
06/20/2014	Payment	MONEY ORDER 106259106811		IH	-35.14	-4.60	
06/30/2014	Charge			CMS	27.77	23.17	
07/15/2014	Payment	MONEY ORDER 106213004238		IH	-23.17	0.00	
07/31/2014	Charge			CMS	27.77	27.77	
08/14/2014	Payment	CHECK 1589		IH	-27.77	0.00	
08/15/2014	Payment	MONEY ORDER 106305706617		LM	-27.77	-27.77	
08/28/2014	Adjustment	03/31/14		LM	86.62	58.85	
08/28/2014	Adjustment	04/30/14		LM	319.96	378.81	
08/28/2014	Adjustment	05/30/14		LM	22.40	401.21	
08/28/2014	Adjustment	06/30/14		LM	25.79	427.00	
08/28/2014	Adjustment	07/31/14		LM	29.18	456.18	
08/28/2014	Adjustment	03/31/14		LM	0.00	456.18	
08/28/2014	Adjustment	ADJ ERROR		LM	-0.48	455.70	
08/29/2014	Charge			CMS	56.95	512.65	
09/30/2014	Charge			CMS	56.95	569.60	
10/01/2014	Payment	MONEY ORDER 106359954481		IH	-56.95	512.65	
10/16/2014	Payment	MONEY ORDER 106359971894		CMS	-56.95	455.70	
10/18/2014	Penalty			CMS	45.54	501.24	
10/31/2014	Charge			CMS	60.34	561.58	
11/21/2014	Payment	MONEY ORDER 10551916217		IH	-60.34	501.24	
11/28/2014	Charge			LM	53.56	554.80	
12/16/2014	Penalty			LM	55.44	610.24	
12/17/2014	Payment	MONEY ORDER 10555193653		IH	-53.56	556.68	
12/31/2014	Charge			CMS	50.17	606.85	
01/23/2015	Payment	MONEY ORDER 106532190974		IH	-50.17	556.68	
01/30/2015	Charge			CMS	44.27	600.95	
02/18/2015	Penalty			CMS	60.06	661.01	
02/20/2015	Payment	MONEY ORDER 106532212237		IH	-44.27	616.74	
02/27/2015	Charge			CMS	39.23	655.97	
03/17/2015	Penalty			BM	65.57	721.54	
03/20/2015	Payment	MONEY ORDER 106590426020		BM	-39.23	682.31	

DONA ANA MUTUAL DOMESTIC WATER

**Account History**

Dates from / / through 09/13/2016

Account No.	Location No	Name	Billing Address	Home Phone		
Trans. Date	Trans. Type	Reference	Resp. Init.	Trans. Amount	Balance Fwd	
859681	1344PHLANDSCAPE	PLAZA @ PICACHO HILLS.	OWNER'S ASSOCIATION	(575)644-1485		
03/31/2015	Charge		CMS	41.75	724.06	
04/16/2015	Penalty		CMS	72.37	796.43	
04/20/2015	Payment	MONEY ORDER 106590450703	IH	-41.75	754.68	
04/30/2015	Charge		CMS	41.75	796.43	
05/16/2015	Penalty		CMS	79.61	876.04	
05/29/2015	Charge		CMS	41.75	917.79	
06/16/2015	Penalty		CMS	91.75	1009.54	
06/17/2015	Payment	MONEY ORDER 106831245202	CMS	-41.75	967.79	
06/30/2015	Charge		CMS	44.27	1012.06	
07/31/2015	Charge		CMS	44.27	1056.33	



Dona Ana MDWCA

# Account Transaction Report

08-05968-01

PLAZA @ PICACHO HILLS  
OWNER'S ASSOCIATION  
1344 PICACHO HILLS DR.  
LAS CRUCES, NM 88007

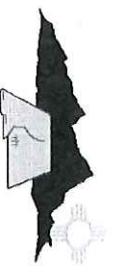
Service Address: 1344 PICACHO HILLS- LANDSCAPE

Balance Due: 2,926.02

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
9/26/2016	Penalty	UBPKT00396 FY17		PENALTY Billing Criteria: UBPKT00277 FY17	265.97	2,926.02
9/20/2016	Cutoff Exclusion	UBPKT00372 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT001	0.00	2,660.05
9/20/2016	Memo	UBPKT00372 FY17		CUTOFF POSTED Billing Criteria: UBPKT00115	0.00	2,660.05
9/7/2016	Payment	Batch: B00352FY17	R0008741FY17		-113.71	2,660.05
9/1/2016	Bill	UBPKT00277 FY17		BILL 7/8/2016 - 8/7/2016	113.71	2,773.76
8/26/2016	Penalty	UBPKT00252 FY17		PENALTY Billing Criteria: UBPKT00115 FY17	241.79	2,660.05
8/22/2016	Cutoff Exclusion	UBPKT00234 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT015	0.00	2,418.26
8/22/2016	Memo	UBPKT00234 FY17		CUTOFF POSTED Billing Criteria: UBPKT01544	0.00	2,418.26
8/22/2016	Memo	UBPKT00234 FY17		Past Due Cutoff Notification	0.00	2,418.26
8/8/2016	Payment	Batch: B00189FY17	R0004863FY17		-110.92	2,418.26
7/29/2016	Bill	UBPKT00115 FY17		BILL 6/8/2016 - 7/8/2016	110.92	2,529.18
7/20/2016	Cutoff Exclusion	UBPKT00080 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT014	0.00	2,418.26
7/20/2016	Memo	UBPKT00080 FY17		CUTOFF POSTED Billing Criteria: UBPKT01405	0.00	2,418.26
7/20/2016	Cutoff Exclusion	UBPKT00044 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT015	0.00	2,418.26
7/20/2016	Memo	UBPKT00044 FY17		CUTOFF POSTED Billing Criteria: UBPKT01544	0.00	2,418.26
7/11/2016	Payment	Batch: B00039FY17	R0001613FY17		-44.27	2,418.26
7/1/2016	Bill	UBPKT01544		BILL 5/9/2016 - 6/8/2016	44.27	2,462.53
6/20/2016	Cutoff Exclusion	UBPKT01516		CUTOFF EXCLUSION Billing Criteria: UBPKT012	0.00	2,418.26
6/20/2016	Memo	UBPKT01516		CUTOFF POSTED Billing Criteria: UBPKT01240	0.00	2,418.26
6/15/2016	Penalty	UBPKT01500		PENALTY Billing Criteria: UBPKT01405	219.82	2,418.26
6/14/2016	Payment	Batch: B00001870	R00044452		-44.27	2,198.44
6/1/2016	Bill	UBPKT01405		BILL 4/9/2016 - 5/9/2016	44.27	2,242.71
5/20/2016	Cutoff Exclusion	UBPKT01364		CUTOFF EXCLUSION Billing Criteria: UBPKT010	0.00	2,198.44
5/20/2016	Memo	UBPKT01364		CUTOFF POSTED Billing Criteria: UBPKT01097	0.00	2,198.44
5/16/2016	Penalty	UBPKT01363		PENALTY Billing Criteria: UBPKT01240	199.84	2,198.44
5/10/2016	Payment	Batch: B00001675	R00039758		-44.27	1,998.60
4/29/2016	Bill	UBPKT01240		BILL 3/10/2016 - 4/9/2016	44.27	2,042.87
4/20/2016	Cutoff Exclusion	UBPKT01227		CUTOFF EXCLUSION Billing Criteria: UBPKT009	0.00	1,998.60
4/20/2016	Memo	UBPKT01227		CUTOFF POSTED Billing Criteria: UBPKT00927	0.00	1,998.60
4/15/2016	Penalty	UBPKT01225		PENALTY Billing Criteria: UBPKT01097	181.66	1,998.60
4/5/2016	Payment	Batch: B00001456	R00034369		-44.27	1,816.94
3/31/2016	Bill	UBPKT01097		BILL 2/9/2016 - 3/10/2016	44.27	1,861.21
3/21/2016	Cutoff Exclusion	UBPKT01061		CUTOFF EXCLUSION Billing Criteria: UBPKT007	0.00	1,816.94
3/21/2016	Memo	UBPKT01061		CUTOFF POSTED Billing Criteria: UBPKT00774	0.00	1,816.94
3/15/2016	Penalty	UBPKT01054		PENALTY Billing Criteria: UBPKT00927	165.16	1,816.94
3/1/2016	Payment	Batch: B00001256	R00030171		-41.75	1,651.78
2/29/2016	Bill	UBPKT00927		BILL 1/10/2016 - 2/9/2016	41.75	1,693.53
2/22/2016	Cutoff Exclusion	UBPKT00913		CUTOFF EXCLUSION Billing Criteria: UBPKT006	0.00	1,651.78
2/22/2016	Memo	UBPKT00913		CUTOFF POSTED Billing Criteria: UBPKT00648	0.00	1,651.78
2/18/2016	Penalty	UBPKT00898		PENALTY Billing Criteria: UBPKT00774	150.14	1,651.78
2/11/2016	Payment	Batch: B00001147	R00027917		-46.78	1,501.64
1/29/2016	Bill	UBPKT00774		BILL 12/11/2015 - 1/10/2016	46.78	1,548.42
1/22/2016	Cutoff Exclusion	UBPKT00748		CUTOFF EXCLUSION Billing Criteria: UBPKT005	0.00	1,501.64
1/22/2016	Memo	UBPKT00748		CUTOFF POSTED Billing Criteria: UBPKT00536	0.00	1,501.64
1/21/2016	Penalty	UBPKT00746		PENALTY Billing Criteria: UBPKT00648	136.49	1,501.64
1/21/2016	Payment	Batch: B00001026	R00025425		-44.27	1,365.15
12/31/2015	Bill	UBPKT00648		BILL 11/11/2015 - 12/11/2015	44.27	1,409.42
12/29/2015	Cutoff Exclusion	UBPKT00632		CUTOFF EXCLUSION Billing Criteria: UBPKT004	0.00	1,365.15
12/29/2015	Memo	UBPKT00632		CUTOFF POSTED Billing Criteria: UBPKT00441	0.00	1,365.15
12/16/2015	Penalty	UBPKT00619		PENALTY Billing Criteria: UBPKT00536	124.10	1,365.15
12/14/2015	Payment	Batch: B00000795	R00020260		-44.27	1,241.05
11/30/2015	Bill	UBPKT00536		BILL 10/12/2015 - 11/11/2015	44.27	1,285.32

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
11/25/2015	Cutoff Exclusion	UBPKT00541		CUTOFF EXCLUSION Billing Criteria: UBPKT003	0.00	1,241.05
11/25/2015	Memo	UBPKT00541		CUTOFF POSTED Billing Criteria: UBPKT00322	0.00	1,241.05
11/23/2015	Payment	Batch:B00000696	R00017273		-46.78	1,241.05
10/30/2015	Bill	UBPKT00441		BILL 9/12/2015 - 10/12/2015	46.78	1,287.83
10/26/2015	Payment	Batch:B00000538	R00013454		-44.27	1,241.05
10/20/2015	Cutoff Exclusion	UBPKT00404		CUTOFF EXCLUSION Billing Criteria: UBPKT001	0.00	1,285.32
10/20/2015	Memo	UBPKT00404		CUTOFF POSTED Billing Criteria: UBPKT00183	0.00	1,285.32
10/16/2015	Penalty	UBPKT00398		PENALTY Billing Criteria: UBPKT00322	116.85	1,285.32
10/1/2015	Payment	Batch:B00000394	R00009675		-44.27	1,168.47
9/30/2015	Bill	UBPKT00322		BILL 8/13/2015 - 9/12/2015	44.27	1,212.74
9/24/2015	Cutoff Exclusion	UBPKT00304		CUTOFF EXCLUSION Billing Criteria: UBPKT001	0.00	1,168.47
9/24/2015	Memo	UBPKT00304		CUTOFF POSTED Billing Criteria: UBPKT00183	0.00	1,168.47
9/21/2015	Penalty	UBPKT00304		PENALTY Billing Criteria: UBPKT00183	54.42	1,168.47
9/21/2015	Penalty Notice Printed	UBPKT00304		LATE NTOICE	0.00	1,114.05
8/31/2015	Bill	UBPKT00183		BILL 7/14/2015 - 8/13/2015	46.78	1,114.05
8/24/2015	Cutoff Exclusion	UBPKT00170		CUTOFF EXCLUSION Billing Criteria: UBPKT000	0.00	1,067.27
8/24/2015	Memo	UBPKT00170		CUTOFF POSTED Billing Criteria: UBPKT00057	0.00	1,067.27
8/20/2015	Penalty	UBPKT00159		PENALTY Billing Criteria: UBPKT00057	49.74	1,067.27
8/19/2015	Payment	Batch:B00000166	R00004716		-44.27	1,017.53
7/27/2015	Penalty	UBPKT00068		PENALTY Billing Criteria: UBPKT00057	49.74	1,061.80
7/27/2015	Bill	UBPKT00057		BILL 6/15/2015 - 7/14/2015	44.27	1,012.06
7/22/2015	Payment	Batch:B00000023	R00000904		-44.27	967.79
7/21/2015	Converted Adjustment	ZUS-CONV AGING ADJ #1 - Cycle:		ZUS-CONV AGING ADJ #1	1,012.06	2,024.12
7/21/2015	Converted Adjustment	ZUS-CONV CREDIT APPL ADJ #1 -		ZUS-CONV CREDIT APPL ADJ #1	-1,012.06	1,012.06
1/1/2015	Converted Adjustment	ZUS-CONV BAL FORWARD - Cycle		ZUS-CONV BAL FORWARD	1,012.06	1,012.06
Balance Due for Account 08-05968-01:					2,926.02	





# DONA ANA MUTUAL DOMESTIC WATER Usage Report

For 859681

Location No	Acct No.	Name	Service Address	Route	Charges	Prior Date	Prior Read	Current Date	Current Read			
<b>1344PHLANDSCAPR59681</b>												
PHU-020		PLAZA @ PICACHO HILLS		1344 PICACHO HILLS- LANDSCAPE	8A							
1852134963	3/4" METER	WATER	01/31/2014	Gallons	0.	0.	0.00	22.49	12/11/2013	4007	01/15/2014	4007
1852134963	3/4" METER	WATER	02/28/2014	Gallons	0.	0.	0.00	22.49	01/15/2014	0	02/14/2014	0
PHU-020	3/4" METER	WATER	02/28/2014	Gallons	0.	0.	0.00	22.49	01/15/2014	400700	02/19/2014	400700
1852134963	3/4" METER	WATER	03/31/2014	Gallons	2970.	0.	0.00	28.34	02/14/2014	0	03/14/2014	2970
1852134963	3/4" METER	WATER	04/30/2014	Gallons	7899.	0.	0.00	39.53	03/14/2014	2970	04/17/2014	10869
1852134963	3/4" METER	WATER	05/30/2014	Gallons	1040.	0.	0.00	26.39	04/17/2014	10869	05/16/2014	11909
1852134963	3/4" METER	WATER	06/30/2014	Gallons	1188.	0.	0.00	26.39	05/16/2014	11909	06/16/2014	13097
1852134963	3/4" METER	WATER	07/31/2014	Gallons	1219.	0.	0.00	26.39	06/16/2014	13097	07/15/2014	14316
1852134963	2" METER	WATER	08/28/2014	Gallons	27030.	0.	0.00	85.81	06/16/2014	0	08/28/2014	0
1852134963	2" METER	WATER	08/28/2014	Gallons	71101.	0.	0.00	317.35	07/15/2014	0	08/28/2014	0
1852134963	2" METER	WATER	08/28/2014	Gallons	9360.	0.	0.00	22.13	08/28/2014	0	08/28/2014	0
1852134963	2" METER	WATER	08/28/2014	Gallons	-300.	0.	0.00	0.00	08/28/2014	0	08/28/2014	0
1852134963	2" METER	WATER	08/29/2014	Gallons	12311.	0.	0.00	53.87	07/15/2014	143160	08/14/2014	155471
1852134963	2" METER	WATER	09/30/2014	Gallons	12256.	0.	0.00	53.87	08/14/2014	155471	09/15/2014	167727
1852134963	2" METER	WATER	10/31/2014	Gallons	13403.	0.	0.00	57.07	09/15/2014	167727	10/16/2014	181130
1852134963	2" METER	WATER	11/28/2014	Gallons	11834.	0.	0.00	50.67	10/16/2014	181130	11/13/2014	192964
1852134963	2" METER	WATER	12/31/2014	Gallons	10069.	0.	0.00	47.47	11/13/2014	192964	12/15/2014	203033
1852134963	2" METER	WATER	01/30/2015	Gallons	8036.	0.	0.00	41.90	12/15/2014	203033	01/15/2015	211069
1852134963	2" METER	WATER	02/27/2015	Gallons	6878.	0.	0.00	37.16	01/15/2015	211069	02/12/2015	217947
1852134963	2" METER	WATER	03/31/2015	Gallons	7521.	0.	0.00	39.53	02/12/2015	217947	03/16/2015	225468
1852134963	2" METER	WATER	04/30/2015	Gallons	7588.	0.	0.00	39.53	03/16/2015	225468	04/15/2015	233056
1852134963	2" METER	WATER	05/29/2015	Gallons	7530.	0.	0.00	39.53	04/15/2015	233056	05/14/2015	240586
1852134963	2" METER	WATER	06/30/2015	Gallons	8229.	0.	0.00	41.90	05/14/2015	240586	06/15/2015	248815
1852134963	2" METER	WATER	07/31/2015	Gallons	8075.	0.	0.00	41.90	06/15/2015	248815	07/13/2015	256890
1852134963	3/4" METER	SEWER	01/31/2014	Gallons	0.	0.	0.00	12.65	12/11/2013	0	01/15/2014	0
1852134963	3/4" METER	WATER CON	01/31/2014	Gallons	0.	0.	0.00	0.00	12/11/2013	0	01/15/2014	0
1852134963	3/4" METER	WATER CON	02/28/2014	Gallons	0.	0.	0.00	0.00	01/15/2014	0	02/14/2014	0
1852134963	3/4" METER	WATER CON	03/31/2014	Gallons	2970.	0.	0.00	0.09	02/14/2014	0	03/14/2014	0
1852134963	3/4" METER	WATER CON	04/30/2014	Gallons	7899.	0.	0.00	0.24	03/14/2014	0	04/17/2014	0
1852134963	3/4" METER	WATER CON	05/30/2014	Gallons	1040.	0.	0.00	0.06	04/17/2014	0	05/16/2014	0

Location No	Acct No.	Name	Service Address			Route								
Meter No.	Chngout	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
3/4" METER			WATER CON	06/30/2014	Gallons	1188.	1188.	0.	0.00	0.06	05/16/2014	0	06/16/2014	0
3/4" METER			WATER CON	07/31/2014	Gallons	1219.	1219.	0.	0.00	0.06	06/16/2014	0	07/15/2014	0
2" METER			WATER CON	08/29/2014	Gallons	12311.	12311.	0.	0.00	0.39	07/15/2014	0	08/14/2014	0
2" METER			WATER CON	09/30/2014	Gallons	12256.	12256.	0.	0.00	0.39	08/14/2014	0	09/15/2014	0
2" METER			WATER CON	10/31/2014	Gallons	13403.	13403.	0.	0.00	0.42	09/15/2014	0	10/16/2014	0
2" METER			WATER CON	11/28/2014	Gallons	11834.	11834.	0.	0.00	0.36	10/16/2014	0	11/13/2014	0
2" METER			WATER CON	12/31/2014	Gallons	10069.	10069.	0.	0.00	0.33	11/13/2014	0	12/15/2014	0
2" METER			WATER CON	01/30/2015	Gallons	8036.	8036.	0.	0.00	0.27	12/15/2014	0	01/15/2015	0
2" METER			WATER CON	02/27/2015	Gallons	6878.	6878.	0.	0.00	0.21	01/15/2015	0	02/12/2015	0
2" METER			WATER CON	03/31/2015	Gallons	7521.	7521.	0.	0.00	0.24	02/12/2015	0	03/16/2015	0
2" METER			WATER CON	04/30/2015	Gallons	7588.	7588.	0.	0.00	0.24	03/16/2015	0	04/15/2015	0
2" METER			WATER CON	05/29/2015	Gallons	7530.	7530.	0.	0.00	0.24	04/15/2015	0	05/14/2015	0
2" METER			WATER CON	06/30/2015	Gallons	8229.	8229.	0.	0.00	0.27	05/14/2015	0	06/15/2015	0
2" METER			WATER CON	07/31/2015	Gallons	8075.	8075.	0.	0.00	0.27	06/15/2015	0	07/13/2015	0

Number of Accounts 1  
Number of Locations 1  
Account/Location Combinations 1

Service Maintenance

Close Form | Add | Print Screen | Help | Service Orders

08-05968

1344 PICACHO HILLS- LANDSCAPE

General Metering Bill History Meter History Readings Consumption Service Orders Service Actions Notes User Defined

View Style Grid

Drag a column header here to group by that column.

Bill Date	Bill Type	Class Code	Rate Code	Meter Group	Begin Read	End Read	Billed Consumpti	Metered Consum	Deman
9/1/2016	Regular	COMMERCIAL	Water Commerci	Water	359,063.00	368,005.00	8,942.00	8,942.00	
7/29/2016	Regular	COMMERCIAL	Water Commerci	Water	351,100.00	359,063.00	7,963.00	7,963.00	
7/1/2016	Regular	COMMERCIAL	Water Commerci	Water	342,943.00	351,100.00	8,157.00	8,157.00	
6/1/2016	Regular	COMMERCIAL	Water Commerci	Water	334,806.00	342,943.00	8,137.00	8,137.00	
4/29/2016	Regular	COMMERCIAL	Water Commerci	Water	326,712.00	334,806.00	8,094.00	8,094.00	
3/31/2016	Regular	COMMERCIAL	Water Commerci	Water	317,837.00	326,712.00	8,875.00	8,875.00	
2/29/2016	Regular	COMMERCIAL	Water Commerci	Water	310,196.00	317,837.00	7,641.00	7,641.00	
1/29/2016	Regular	COMMERCIAL	Water Commerci	Water	301,130.00	310,196.00	9,066.00	9,066.00	
12/31/2015	Regular	COMMERCIAL	Water Commerci	Water	292,923.00	301,130.00	8,207.00	8,207.00	
11/30/2015	Regular	COMMERCIAL	Water Commerci	Water	284,228.00	292,923.00	8,695.00	8,695.00	
10/30/2015	Regular	COMMERCIAL	Water Commerci	Water	274,878.00	284,228.00	9,350.00	9,350.00	
9/30/2015	Regular	COMMERCIAL	Water Commerci	Water	266,862.00	274,878.00	8,016.00	8,016.00	
8/31/2015	Regular	COMMERCIAL	Water Commerci	Water	256,890.00	266,862.00	9,972.00	9,972.00	
7/27/2015	Regular	COMMERCIAL	Water Commerci	Water	248,815.00	256,890.00	8,075.00	8,075.00	

DONA ANA MUTUAL DOMESTIC

Work Order

Work Order #: 000000023265

Name: PLAZA @ PICACHO HILLS
Location No: 1344PHLANDSCAPE
Account No: 859681
Route: 8A Read Seq: 00270
Address: 1344 PICACHO HILLS- LANDSCAPE
Phone No: (575)644-1485

Issue Date: 02/18/2014 08:27
Process Date: 02/18/2014
Process Time: 08:30 AM
Requested By:
Assigned To: By: IH

Completion Information

Work Done By: Date Completed: Time:

Completion Comments:

New meter is 1852134963-60855590. begin read is 0.

Tasks

Task 1: NEW - NEW METER

Service: WATER Utility Notes:
Old Meter No: 1852134963 Old Meter Read: Remote Meter No: 60855590
New Meter No: New Meter Read: Transmitter No: 1852134963
Prior Read Date: 07/13/2015 Prior Read: 256890

Task Request Comments:

METER CHANGEOUT PROJECT 2013

Task Completion Comments:

**DONA ANA MUTUAL DOMESTIC**

**Work Order**

Work Order #: 000000025174

Name: PLAZA @ PICACHO HILLS  
Location No: 1344PHLANDSCAPE  
Account No: 859681  
Route: 8A Read Seq: 00270  
Address: 1344 PICACHO HILLS- LANDSCAPE  
Phone No: (575)644-1485

Issue Date: 07/22/2014 08:43  
Process Date: 07/22/2014  
Process Time: 09:00 AM  
Requested By: \_\_\_\_\_  
Assigned To: \_\_\_\_\_ By: BM

**Completion Information**

Work Done By: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Time: \_\_\_\_\_

**Completion Comments:**

INFRONT OF UMP 88 BAR AND GRILL. IH

**Tasks**

**Task 1: MIS - MISCELLANEOUS**

Service: WATER Utility Notes: \_\_\_\_\_  
Old Meter No: 1852134963 Old Meter Read: \_\_\_\_\_ Remote Meter No: 60855590  
New Meter No: \_\_\_\_\_ New Meter Read: \_\_\_\_\_ Transmitter No: 1852134963  
Prior Read Date: 07/13/2015 Prior Read: 256890

**Task Request Comments:**

Can you please verify the meter number and the location were the meter is exactly, we need this for ownership purposes.

**Task Completion Comments:**

**DONA ANA MUTUAL DOMESTIC**

**Work Order**

Work Order #: 000000025350

Name: PLAZA @ PICACHO HILLS  
Location No: 1344PHLANDSCAPE  
Account No: 859681  
Route: 8A Read Seq: 00270  
Address: 1344 PICACHO HILLS- LANDSCAPE  
Phone No: (575)644-1485

Issue Date: 08/07/2014 15:06  
Process Date: 08/07/2014  
Process Time: 03:30 PM  
Requested By: \_\_\_\_\_  
Assigned To: \_\_\_\_\_ By: BM

**Completion Information**

Work Done By: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Time: \_\_\_\_\_

**Completion Comments:**

2 inch meter.  
Completed by Orlando.

**Tasks**

**Task 1: MIS - MISCELLANEOUS**

Service: WATER Utility Notes: \_\_\_\_\_  
Old Meter No: 1852134963 Old Meter Read: \_\_\_\_\_ Remote Meter No: 60855590  
New Meter No: \_\_\_\_\_ New Meter Read: \_\_\_\_\_ Transmitter No: 1852134963  
Prior Read Date: 07/13/2015 Prior Read: 256890

**Task Request Comments:**

Verify meter size.

**Task Completion Comments:**



# DONA ANA MUTUAL DOMESTIC

# Work Order

Work Order #: 000000026984

Name: PLAZA @ PICACHO HILLS  
 Location No: 1344PHLANDSCAPE  
 Account No: 859681  
 Route: 8A Read Seq: 00270  
 Address: 1344 PICACHO HILLS- LANDSCAPE  
 Phone No: (575)644-1485

Issue Date: 12/08/2014 10:23  
 Process Date: 12/08/2014  
 Process Time: 10:30 AM  
 Requested By: \_\_\_\_\_  
 Assigned To: \_\_\_\_\_ By: CMS

## Completion Information

Work Done By: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Time: \_\_\_\_\_

### Completion Comments:

Current read is 002018559.  
 2" meter correct numbers for this meter.  
 Completed by Chris and Pete.

## Tasks

**Task 1: MIS - MISCELLANEOUS**

Service: WATER Utility Notes: \_\_\_\_\_  
 Old Meter No: 1852134963 Old Meter Read: \_\_\_\_\_ Remote Meter No: 60855590  
 New Meter No: \_\_\_\_\_ New Meter Read: \_\_\_\_\_ Transmitter No: 1852134963  
 Prior Read Date: 07/13/2015 Prior Read: 256890

### Task Request Comments:

Please verify meter size ( take photo)  
 Please get Meter number, reading and number of dials including decimials. Thanks. Cyndi

### Task Completion Comments:

Tools Window Help

**Customer 1** Setup 8

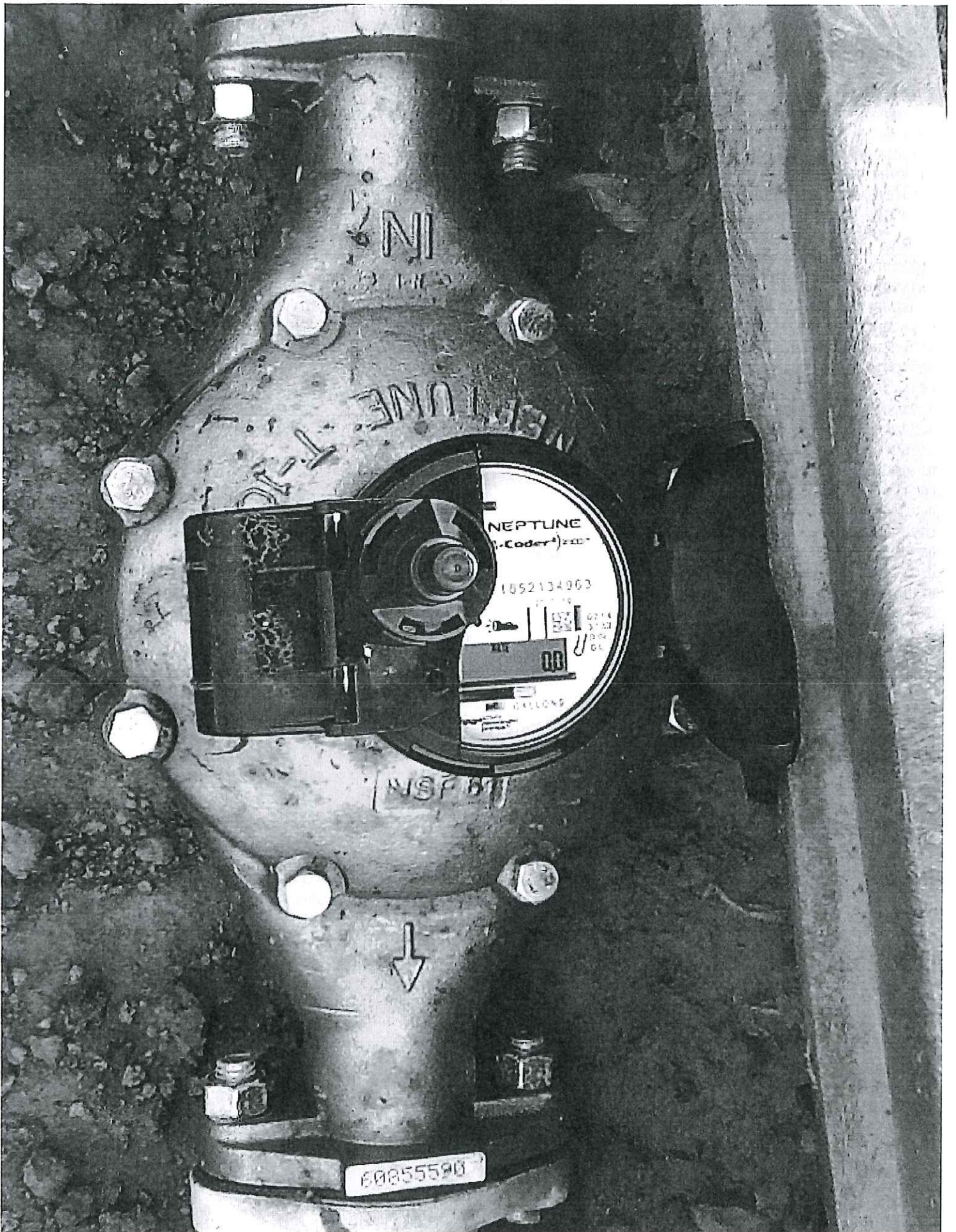
**Billing Information for Service: WATER**

<b>Billing Information</b>		<b>Meter Information</b>	
Rate: NRC	Rate Description: WATER COMMERCIAL	Meter No: 1852134963	<input type="checkbox"/> Change Out <input checked="" type="checkbox"/> Meter On
Utility On Date: 12/11/2013	# of Minimums: 1.00	Read Seq: 00270	
# of Allowances: 1.00	Apartment Count: 1.00	Meter Size: 2" METER	No of Dials: 9.0
<input type="button" value="Add'l Allowance"/>		Meter Make:	Usage Multiplier: 1.00000
# of Times to Bill: 0	DO NOT BILL after: //	Read Type: RADIO REMOTE	Installed Date: 02/19/2014
Billing Status: ACTIVE		Units: GALLONS	Last Tested: //
Utility Note:		Begin Read: 0.00000	Begin Read Date: 02/19/2014
Bill Type: REGULAR BILL		Adjust Type: N	Max Consec. Estimates: 0
Prior Read Date: 07/13/2015	Current Read Date: //	Adjust Amt: 0.00000	Consecutive Estimates: 0
Which Bill: REGULAR		Remote Meter: 60855590	Transmitter No: 1852134963
Well:		<input type="button" value="Master Meter"/> <input type="button" value="Tank Info"/> <input type="button" value="Back Flow Device"/>	
		<input type="button" value="RUBS (Shared Mtr)"/> <input type="button" value="Adv. Backflow"/>	
		<input type="checkbox"/> Reset Meter <input type="checkbox"/> Ignore Ecode <input type="button" value="Enter Readings"/>	
		Latitude:	Longitude:

Skip to the previous Service

NUM CAPS





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NEPTUNE T.O.C.

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(i-Coder)<sup>®</sup> 200

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GALLONS

RRB® UTILITY  
MANAGEMENT  
SYSTEMS™

NSF 51





Dona Ana MDWCA

# Service Order

## Completed

Job Date: 8/29/2016 8:00 AM

Job Code: MISC - Miscellaneous

Group: Water

Staff: Picacho Hills

Service Order #: SO00673FY17

Job Action: Miscellaneous

Issued By: Jaime Guzman

Requested By: PLAZA @ PICACHO HILLS

Location: 1344 PICACHO HILLS- LANDSCAPE LAS CRUCES NM 88007

Account: 08-05968-01 PLAZA @ PICACHO HILLS

### Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - Water	No Action	1852134963	1852134963	60855590	1	368,005			
Meter Location: 00320									
101 - Water Cons	No Action					0 0			
400 - Sewer	No Action					0 0			

Order Notes: PLEASE CHECK THE METER AND CALL IN:  
NUMBER OF DIALS ON METER, METER NUMBER AND SERIAL NUMBER. JAG

---

---

---

Completion Notes: NO LEAKS  
READING 00372830.8  
METER # 60855590  
SERIAL #1852134963  
9 DIALS  
EXISTING NUMBERS ARE CORRECT

---

---

Completion Date: \_\_\_\_\_

Worked By: \_\_\_\_\_

Approved By: \_\_\_\_\_



Job Date: 8/29/2016 8:00 AM  
Job Code: MISC - Miscellaneous  
Group: Water  
Staff: Picacho Hills

Service Order #: SO00673FY17  
Job Action: Miscellaneous  
Issued By: Jaime Guzman  
Requested By: PLAZA @ PICACHO HILLS

Location: 1344 PICACHO HILLS- LANDSCAPE LAS CRUCES NM 88007  
Account: 08-05968-01 PLAZA @ PICACHO HILLS

### Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - Water	No Action	1852134963	1852134963	60855590	1	368,005			
Meter Location: 00320									
101 - Water Cons	No Action								
400 - Sewer	No Action								

*Correct* 0 0  
0 0

Order Notes: PLEASE CHECK THE METER AND CALL IN:  
NUMBER OF DIALS ON METER, METER NUMBER AND SERIAL NUMBER. JAG

*Hand* 2" NO LEAKS  
00372830.8

Completion Notes:

2<sup>nd</sup> Building 185213 3652 / 48977.5  
9 DIALS

Completion Date: 8-29-16

Worked By: *[Signature]*

Approved By: *[Signature]*

AUG 31 2016  
*[Signature]*



# DAMDWCA Customer Service Department Report

6 October 2016

## I. Billing:

1. Billings will be submitted to Postal Pros, on Thursday, September 30, 2016. Statements were mailed out by October 1, 2016.

## II. Penalties:

1. Penalties for September totaled: \$5,808.28
2. Penalties will be processed on October 26, 2016.

## III. Disconnects:

1. On Wednesday, September 21, 2016 we disconnected accounts for non-payment. There was 113 accounts up for disconnection. A total of 72 were disconnected.

Dona Ana: 55

Ft. Selden: 11

Picacho Hills: 4

Fairview: 2

Previously Locked: 0

Paid prior to disconnection: 36

Removed due to billing issues: 5

2. Total Reconnections for September 2016: 60

3. Disconnects are scheduled for Monday, October 24, 2016.

## IV. Membership Certificates: Membership certificates are ready for signatures.

## V. Document Scanning: Scanning is done on a daily basis if time is available. Towards the end of the month is when we catch up to items we were not able to scan earlier in the month.

- I. Total Membership as of September 30, 2016: 4,472

- II. Total number of Connections as of September 30, 2016: 5,641

## Production Report for Month of August 2016

### **Doña Ana MDWCA System:**

- 38,724,900 gallons of water pumped for the month of January and reported to the New Mexico Office of the State Engineer.
- Water Conservation Fee in the amount of \$ 1161.75 was submitted for the month of September.
- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. Nine (9) samples were collected throughout the month at random alternate sites as per “Approved Sampling Plan” through New Mexico Environment Department-Drinking Water Bureau.
- Dona Ana water meters were read on 8/19/16 – Re-reads also completed on 8/21/16.
- There were 5 new water services installed within the Doña Ana MDWCA System.
- There are 4,235 water service connections within this system.
- Repaired 8 service leaks/angle valves in the D.A. service area.

### **Doña Ana MDWCA @ Ft. Selden System:**

- 4,176,932 gallons of water pumped for the month of January and submitted to the New Mexico Office of the State Engineer.
- Water Conservation Fee in the amount of \$ 125.31 was submitted for the month of September.
- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. One (1) sample was collected for the month at random alternate sites as per “Approved Sampling Plan” through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/16/16.
- There was one new water services installed within the Ft. Selden Water System.
- There are 403 water service connections within this system.

### **Doña Ana MDWCA @ Picacho Hills System:**

- 11,995,200 gallons of water pumped for the month of January and submitted to the New Mexico Office of the State Engineer.
- Water Conservation Fee in the amount of \$ 359.86 was submitted for the month of September.
- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. Two (2) samples were collected throughout the month at random alternate sites as per “Approved Sampling Plan” through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/15/16
- All re-reads completed 8/21/16.
- There was 2 new service installed in Picacho Hills.
- There are 922 water service connections within this system.
- TTHM and Haa5 Quarterly samples were collected and sent off for analysis.
- Monthly Biochemical Oxygen Demand samples and Quarterly sample have been conducted and sent for analysis.
- Repaired 5 service leaks/angle valves.

### **Doña Ana MDWCA @ Fairview Water System:**

- 1,400 gallons were pumped for the month of January and submitted to the New Mexico Office of the State Engineer.
- Water Conservation Fee in the amount of \$ 0.04 was submitted for the month of September.
- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. One (1) sample was collected for the month at alternate sites as per “Approved Sampling Plan” through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/16/16. Re-reads completed 8/21/16
- There were no new water services installed within the Fairview Estates Water System.
- There are 53 water service connections within this system.

# PROJECT MANAGERS REPORT 10/6/2016

## PICACHO HILLS PROJECTS

### TANK @ PICACHO HILLS

- General Hydronic's Inc. has not been on site for two weeks. They have been waiting on Pressure Reducing Valves (PRV's) which arrived on September 28<sup>th</sup>. The contractor plans on being on site next week to start the bores.

### DISTRICT 5 WASTEWATER DISCHARGE PERMIT

- Our discharge permit was submitted to New Mexico Environmental Department (NMED) Ground Water Quality Bureau (GWQB) for review and approval in October 2015.. However, NMED has indicated that review and/or approval of the permit could extend up to 12 months.

## FAIRVIEW PROJECTS

### Fairview Water II

- An alternate route has been planned on the south side of Picacho Ave. and preliminary plans have been submitted to Doña Ana Mutual Domestic Water Consumers Association (DAMDWCA) for review.

## DONA ANA PROJECTS

### South East Collection

- This project is currently advertising for bid. Pre-Bid is scheduled for October 19, 2016 and Bid Opening is scheduled for November 1, 2016.

### Well #7 and Well #5

- Well #7 was pulled to inspect the casing due to the well pumping gravel and sand. A camera will be placed down the well because to check the condition of the casing. A date for the for the well video has not be finalized. The column pipe seems to be in good condition but the pump is being examined for any problems that may have occurred while it was pumping sand and gravel.
- Well #5 was pulled due to a well failure. The well failed to start when it was turned on. As the driller was pulling it he noticed that the casings threads were severely worn bad throughout. He also noted that the shaft has seized. Once both wells have been fully inspected we will have a better idea on the necessary repairs.

### Transmission Waterlines

- The transmission waterline was bid on September 27, 2016. Smith Co was the apparent low bidder with a price of \$2,611,164.00.

## RADIUM SPRINGS

### Radium Springs Water

- SMA submitted preliminary plans to Dona Ana MDWCA for review.

#### Well #11

- The required samples have been taken that were required by NMED and results have been received. DAMDWCA is in the process of submitting the required permit to NMED for final water quality samples in order to connect the new well to the system.

### **MISCELLANIOUS PROJECTS**

#### SCADA Implementation Project

- We are waiting on the contractor has to submit a few last items before the project will be closed out.

#### GIS Mapping

- There are no updates to this project since the last report.





# Bank Transaction Report

## Transaction Detail

Issued Date Range: 08/01/2016 - 08/31/2016  
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Bank Account: Operating Account</b>							
<b>Bank Draft</b>							
08/01/2016	08/31/2016	<a href="#">DFT0030FY17</a>	UNUM	Accounts Payable	Cleared	Bank Draft	-941.84
08/02/2016	08/31/2016	<a href="#">DFT0182FY17</a>	UNUM	Accounts Payable	Cleared	Bank Draft	-941.84
08/02/2016	08/31/2016	<a href="#">DFT0183FY17</a>	Authorize.net	Accounts Payable	Cleared	Bank Draft	-82.55
08/02/2016	08/31/2016	<a href="#">DFT0184FY17</a>	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-187.14
08/04/2016	08/31/2016	<a href="#">DFT0068FY17</a>	Sam's Club	Accounts Payable	Cleared	Bank Draft	-586.41
08/04/2016	08/31/2016	<a href="#">DFT0069FY17</a>	Mastercard	Accounts Payable	Cleared	Bank Draft	-37.76
08/04/2016	08/31/2016	<a href="#">DFT0186FY17</a>	8 X 8 INC	Accounts Payable	Cleared	Bank Draft	-715.41
08/05/2016	08/31/2016	<a href="#">DFT0063FY17</a>	Delta Dental of New Mexico	Accounts Payable	Cleared	Bank Draft	-417.86
08/05/2016	08/31/2016	<a href="#">DFT0070FY17</a>	New Mexico State Tax & Revenue	Accounts Payable	Cleared	Bank Draft	-1,944.44
08/05/2016	08/31/2016	<a href="#">DFT0071FY17</a>	New Mexico State Tax & Revenue	Accounts Payable	Cleared	Bank Draft	-272.82
08/05/2016	08/31/2016	<a href="#">DFT0072FY17</a>	New Mexico State Tax & Revenue	Accounts Payable	Cleared	Bank Draft	-585.00
08/05/2016	08/31/2016	<a href="#">DFT0073FY17</a>	New Mexico State Tax & Revenue	Accounts Payable	Cleared	Bank Draft	-30.18
08/05/2016	08/31/2016	<a href="#">DFT0187FY17</a>	Comcast	Accounts Payable	Cleared	Bank Draft	-166.92
08/08/2016	08/31/2016	<a href="#">DFT0082FY17</a>	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
08/08/2016	08/31/2016	<a href="#">DFT0188FY17</a>	Kosh Solutions	Accounts Payable	Cleared	Bank Draft	-1,705.89
08/09/2016	08/31/2016	<a href="#">DFT0076FY17</a>	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-2,826.53
08/09/2016	08/31/2016	<a href="#">DFT0084FY17</a>	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,431.81
08/10/2016	08/31/2016	<a href="#">DFT0085FY17</a>	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-88.82
08/10/2016	08/31/2016	<a href="#">DFT0109FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-175.46
08/10/2016	08/31/2016	<a href="#">DFT0189FY17</a>	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-224.79
08/10/2016	08/31/2016	<a href="#">DFT0190FY17</a>	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,429.99
08/11/2016	08/31/2016	<a href="#">DFT0099FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-284.20
08/11/2016	08/31/2016	<a href="#">DFT0100FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-1,447.80
08/11/2016	08/31/2016	<a href="#">DFT0101FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,810.98
08/11/2016	08/31/2016	<a href="#">DFT0102FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-841.52
08/11/2016	08/31/2016	<a href="#">DFT0103FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-17.64
08/11/2016	08/31/2016	<a href="#">DFT0104FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-81.43
08/11/2016	08/31/2016	<a href="#">DFT0105FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,570.28
08/11/2016	08/31/2016	<a href="#">DFT0106FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-9.76
08/11/2016	08/31/2016	<a href="#">DFT0107FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-611.12
08/11/2016	08/31/2016	<a href="#">DFT0108FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,588.95
08/11/2016	08/31/2016	<a href="#">DFT0191FY17</a>	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,597.90
08/12/2016	08/31/2016	<a href="#">DFT0078FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-4,508.54
08/12/2016	08/31/2016	<a href="#">DFT0079FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,559.64
08/12/2016	08/31/2016	<a href="#">DFT0080FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-487.59

**Bank Transaction Report**

Issued Date Range: 08/01/2016 - 08/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/15/2016	08/31/2016	<a href="#">DFT0113FY17</a>	NM Health Connections	Accounts Payable	Cleared	Bank Draft	-9,341.82
08/16/2016	08/31/2016	<a href="#">DFT0088FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,740.85
08/16/2016	08/31/2016	<a href="#">DFT0089FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-163.26
08/16/2016	08/31/2016	<a href="#">DFT0090FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-449.09
08/16/2016	08/31/2016	<a href="#">DFT0091FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-23.21
08/16/2016	08/31/2016	<a href="#">DFT0092FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-558.56
08/16/2016	08/31/2016	<a href="#">DFT0093FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,620.96
08/16/2016	08/31/2016	<a href="#">DFT0097FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-525.58
08/17/2016	08/31/2016	<a href="#">DFT0094FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-15.81
08/17/2016	08/31/2016	<a href="#">DFT0095FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-64.91
08/17/2016	08/31/2016	<a href="#">DFT0096FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,392.63
08/17/2016	08/31/2016	<a href="#">DFT0098FY17</a>	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-46.88
08/18/2016	08/31/2016	<a href="#">DFT0185FY17</a>	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-106.05
08/22/2016	08/31/2016	<a href="#">DFT0074FY17</a>	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-23.51
08/22/2016	08/31/2016	<a href="#">DFT0075FY17</a>	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-16.25
08/22/2016	08/31/2016	<a href="#">DFT0077FY17</a>	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-18.66
08/22/2016	08/31/2016	<a href="#">DFT0114FY17</a>	AFLAC	Accounts Payable	Cleared	Bank Draft	-519.88
08/22/2016	08/31/2016	<a href="#">DFT0116FY17</a>	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
08/22/2016	08/31/2016	<a href="#">DFT0192FY17</a>	Verizon Wireless	Accounts Payable	Cleared	Bank Draft	-933.17
08/22/2016	08/31/2016	<a href="#">DFT0193FY17</a>	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-2,376.00
08/22/2016	08/31/2016	<a href="#">DFT0194FY17</a>	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-7,291.00
08/23/2016	08/31/2016	<a href="#">DFT0117FY17</a>	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-5,613.85
08/23/2016	08/31/2016	<a href="#">DFT0118FY17</a>	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,385.83
08/23/2016	08/31/2016	<a href="#">DFT0121FY17</a>	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-356.35
08/23/2016	08/31/2016	<a href="#">DFT0122FY17</a>	New Mexico State Tax & Revenue	Accounts Payable	Cleared	Bank Draft	-18,089.68
08/23/2016	08/31/2016	<a href="#">DFT0195FY17</a>	VISION SERVICE PLAN	Accounts Payable	Cleared	Bank Draft	-153.70
08/25/2016	08/31/2016	<a href="#">DFT0065FY17</a>	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-44.58
08/25/2016	08/31/2016	<a href="#">DFT0066FY17</a>	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-93.72
08/25/2016	08/31/2016	<a href="#">DFT0067FY17</a>	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-26.47
08/26/2016	08/31/2016	<a href="#">DFT0086FY17</a>	Comcast	Accounts Payable	Cleared	Bank Draft	-0.02
08/29/2016	08/31/2016	<a href="#">DFT0087FY17</a>	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-958.35
08/30/2016		<a href="#">DFT0123FY17</a>	AFLAC	Accounts Payable	Outstanding	Bank Draft	-519.88
<b>Bank Draft Total: (67)</b>							<b>-99,050.56</b>
<b>Check</b>							
08/03/2016		<a href="#">21749</a>	WILLIAM CONARD	Utility Billing	Outstanding	Check	-31.56
08/03/2016	08/31/2016	<a href="#">21750</a>	KATHLEEN PEARSON	Utility Billing	Cleared	Check	-50.20
08/03/2016	08/31/2016	<a href="#">21751</a>	ERICA WIBURG	Utility Billing	Cleared	Check	-30.24
08/03/2016		<a href="#">21752</a>	NORA HERNANDEZ	Utility Billing	Outstanding	Check	-14.48
08/03/2016		<a href="#">21753</a>	MICHAEL BIELUCKI	Utility Billing	Outstanding	Check	-10.74
08/03/2016	08/31/2016	<a href="#">21754</a>	BARRY SHAW	Utility Billing	Cleared	Check	-23.90
08/03/2016	08/31/2016	<a href="#">21755</a>	AFTER HOURS CLEANING SERVICE	Accounts Payable	Cleared	Check	-541.55
08/03/2016	08/31/2016	<a href="#">21756</a>	Baker Utility Supply Corp.	Accounts Payable	Cleared	Check	-588.64

**Bank Transaction Report**

Issued Date Range: 08/01/2016 - 08/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/03/2016	08/31/2016	<a href="#">21757</a>	DPC Industries, Inc.	Accounts Payable	Cleared	Check	-1,430.00
08/03/2016	08/31/2016	<a href="#">21758</a>	Johnny's Septic	Accounts Payable	Cleared	Check	-9,120.00
08/03/2016	08/31/2016	<a href="#">21759</a>	PARMETER POWER AND CONTROL, INC.	Accounts Payable	Cleared	Check	-379.09
08/03/2016	08/31/2016	<a href="#">21760</a>	Red Wing Shoes of Las Cruces	Accounts Payable	Cleared	Check	-1,345.00
08/03/2016	08/31/2016	<a href="#">21761</a>	Rio Grande Pump & Supply Company	Accounts Payable	Cleared	Check	-321.21
08/03/2016	08/31/2016	<a href="#">21762</a>	Southwest Analytical Services	Accounts Payable	Cleared	Check	-996.48
08/15/2016	08/31/2016	<a href="#">08152016</a>	New Mexico Mutual Casualty Company	Accounts Payable	Cleared	Check	-2,224.00
08/15/2016	08/31/2016	<a href="#">21763</a>	Airgas- Southwest	Accounts Payable	Cleared	Check	-469.95
08/15/2016	08/31/2016	<a href="#">21764</a>	Big Star Hardware	Accounts Payable	Cleared	Check	-33.91
08/15/2016	08/31/2016	<a href="#">21765</a>	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-45.70
08/15/2016	08/31/2016	<a href="#">21766</a>	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-45.70
08/15/2016	08/31/2016	<a href="#">21767</a>	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-44.36
08/15/2016	08/31/2016	<a href="#">21768</a>	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-45.28
08/15/2016	08/31/2016	<a href="#">21769</a>	Cross Town Construction	Accounts Payable	Cleared	Check	-9,470.00
08/15/2016	08/31/2016	<a href="#">21770</a>	Ditch Witch Sales and Service of El Paso	Accounts Payable	Cleared	Check	-288.85
08/15/2016	08/31/2016	<a href="#">21771</a>	DPC Industries, Inc.	Accounts Payable	Cleared	Check	-3,052.12
08/15/2016	08/31/2016	<a href="#">21772</a>	FedEx	Accounts Payable	Cleared	Check	-137.49
08/15/2016	08/31/2016	<a href="#">21773</a>	HD Supply Waterworks LTD	Accounts Payable	Cleared	Check	-13,207.88
08/15/2016	08/31/2016	<a href="#">21774</a>	Kosh Solutions	Accounts Payable	Cleared	Check	-349.24
08/15/2016	08/31/2016	<a href="#">21775</a>	Lowe's Commercial Services	Accounts Payable	Cleared	Check	-712.00
08/15/2016	08/31/2016	<a href="#">21776</a>	MEGAHURTZ COMPUTER CONSULTING, INC.	Accounts Payable	Cleared	Check	-54.16
08/15/2016	08/31/2016	<a href="#">21777</a>	New Mexico Finance Authority	Accounts Payable	Cleared	Check	-10,457.42
08/15/2016	08/31/2016	<a href="#">21778</a>	PARMETER POWER AND CONTROL, INC.	Accounts Payable	Cleared	Check	-140.81
08/15/2016	08/31/2016	<a href="#">21779</a>	Red Wing Shoes of Las Cruces	Accounts Payable	Cleared	Check	-150.00
08/15/2016	08/31/2016	<a href="#">21780</a>	Rio Grande Pump & Supply Company	Accounts Payable	Cleared	Check	-373.01
08/15/2016	08/31/2016	<a href="#">21781</a>	United Rentals	Accounts Payable	Cleared	Check	-154.02
08/15/2016	08/31/2016	<a href="#">21782</a>	Water Technology Associates	Accounts Payable	Cleared	Check	-120.06
08/15/2016	08/31/2016	<a href="#">21783</a>	Big Star Hardware	Accounts Payable	Cleared	Check	-33.91
08/15/2016	08/31/2016	<a href="#">21784</a>	Cross Town Construction	Accounts Payable	Cleared	Check	-787.19
08/18/2016	08/31/2016	<a href="#">21785</a>	NMED Utility Operator Certification Program	Accounts Payable	Cleared	Check	-30.00
08/23/2016	08/31/2016	<a href="#">21786</a>	City of Las Cruces	Accounts Payable	Cleared	Check	-16.87
08/23/2016	08/31/2016	<a href="#">21787</a>	NMED Utility Operator Certification Program	Accounts Payable	Cleared	Check	-30.00
08/23/2016	08/31/2016	<a href="#">21788</a>	RICOH	Accounts Payable	Cleared	Check	-848.16
08/30/2016		<a href="#">21789</a>	YVONNE ELASHMAWI	Utility Billing	Outstanding	Check	-51.47
08/30/2016		<a href="#">21790</a>	EBID	Utility Billing	Outstanding	Check	-718.71
08/30/2016		<a href="#">21791</a>	D & J PUMP AND	Utility Billing	Outstanding	Check	-989.14
08/31/2016		<a href="#">21792</a>	Grady Oxford	Utility Billing	Outstanding	Check	-250.00
08/31/2016		<a href="#">21793</a>	Grady Oxford	Utility Billing	Outstanding	Check	-250.00
08/31/2016	08/31/2016	<a href="#">21794</a>	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Check	-168.13
08/31/2016		<a href="#">21795</a>	DPC Industries, Inc.	Accounts Payable	Outstanding	Check	-2,941.19
08/31/2016		<a href="#">21796</a>	Elephant Butte Irrigation District	Accounts Payable	Outstanding	Check	-3,166.67
08/31/2016		<a href="#">21797</a>	FLEETMATICS USA LLC	Accounts Payable	Outstanding	Check	-599.21
08/31/2016		<a href="#">21798</a>	HD Supply Waterworks LTD	Accounts Payable	Outstanding	Check	-5,848.21

**Bank Transaction Report**

Issued Date Range: 08/01/2016 - 08/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/31/2016		<a href="#">21799</a>	Lubrication Engineers, Inc.	Accounts Payable	Outstanding	Check	-1,434.20
08/31/2016		<a href="#">21800</a>	New Mexico Mutual Casualty Company	Accounts Payable	Outstanding	Check	-359.77
08/31/2016		<a href="#">21801</a>	O'Reilly Auto Parts	Accounts Payable	Outstanding	Check	-141.63
08/31/2016		<a href="#">21802</a>	Pat Campbell Insurance	Accounts Payable	Outstanding	Check	-35,092.00
08/31/2016		<a href="#">21803</a>	Pitney Bowes Global Financial Services LLC	Accounts Payable	Outstanding	Check	-147.05
08/31/2016		<a href="#">21804</a>	Rio Grande Pump & Supply Company	Accounts Payable	Outstanding	Check	-586.76
08/31/2016		<a href="#">21805</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,342.47
08/31/2016		<a href="#">21806</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-3,958.23
08/31/2016		<a href="#">21807</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-1,103.16
08/31/2016		<a href="#">21808</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,824.67
08/31/2016		<a href="#">21809</a>	Water Technology Associates	Accounts Payable	Outstanding	Check	-105.06
<b>Check Total: (62)</b>							<b>-121,282.91</b>
<b>EFT</b>							
08/03/2016	08/31/2016	<a href="#">362</a>	Hoop T Dudes, Inc.	Accounts Payable	Cleared	EFT	-567.75
08/03/2016	08/31/2016	<a href="#">363</a>	Peters Law Firm, LLC.	Accounts Payable	Cleared	EFT	-6,045.45
08/08/2016	08/31/2016	<a href="#">DFT0081FY17</a>	Payroll EFT	Payroll	Cleared	EFT	-16,952.87
08/09/2016	08/31/2016	<a href="#">DFT0083FY17</a>	Payroll EFT	Payroll	Cleared	EFT	-197.79
08/15/2016	08/31/2016	<a href="#">364</a>	Pure Operations LLC	Accounts Payable	Cleared	EFT	-1,541.05
08/22/2016	08/31/2016	<a href="#">DFT0115FY17</a>	Payroll EFT	Payroll	Cleared	EFT	-16,322.53
08/22/2016	08/31/2016	<a href="#">DFT0119FY17</a>	Payroll EFT	Payroll	Cleared	EFT	-657.54
08/23/2016	08/31/2016	<a href="#">365</a>	At Your Service, Inc.	Accounts Payable	Cleared	EFT	-56.86
08/31/2016		<a href="#">366</a>	Aqua Environmental Testing Laboratory	Accounts Payable	Outstanding	EFT	-146.80
08/31/2016		<a href="#">367</a>	Dona Ana County Financial Services	Accounts Payable	Outstanding	EFT	-8,406.10
<b>EFT Total: (10)</b>							<b>-50,894.74</b>
<b>Bank Account Total: (139)</b>							<b>-271,228.21</b>

**Bank Account: Grant Account**

<b>Check</b>							
08/03/2016	08/31/2016	<a href="#">20315</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-1,150.00
08/03/2016	08/31/2016	<a href="#">20316</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-3,600.00
08/03/2016	08/31/2016	<a href="#">20317</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-3,618.00
08/03/2016	08/31/2016	<a href="#">20318</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-3,600.00
08/03/2016	08/31/2016	<a href="#">20319</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-1,150.00
08/03/2016	08/31/2016	<a href="#">20320</a>	BNSF Railway Company	Accounts Payable	Cleared	Check	-1,150.00
08/31/2016		<a href="#">20321</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-5,375.55
08/31/2016		<a href="#">20322</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-62,060.35
08/31/2016		<a href="#">20323</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-4,122.37
08/31/2016		<a href="#">20324</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-16,791.15
08/31/2016		<a href="#">20325</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-4,465.07
08/31/2016		<a href="#">20326</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-7,853.74
08/31/2016		<a href="#">20327</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-1,608.44
08/31/2016		<a href="#">20328</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,479.81
08/31/2016		<a href="#">20329</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-1,497.20

**Bank Transaction Report**

Issued Date Range: 08/01/2016 - 08/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/31/2016		<a href="#">20330</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-4,435.40
08/31/2016		<a href="#">20331</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-3,578.43
08/31/2016		<a href="#">20332</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,836.16
08/31/2016		<a href="#">20333</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-3,664.10
08/31/2016		<a href="#">20334</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-1,657.18
08/31/2016		<a href="#">20335</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,836.16
08/31/2016		<a href="#">20336</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-243.70
08/31/2016		<a href="#">20337</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-5,586.76
08/31/2016		<a href="#">20338</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-2,026.80
08/31/2016		<a href="#">20339</a>	Souder, Miller, & Associates	Accounts Payable	Outstanding	Check	-6,140.89
<b>Check Total: (25)</b>							<b>-153,527.26</b>
<b>Bank Account Total: (25)</b>							<b>-153,527.26</b>
<b>Bank Account: Restricted Funds</b>							
<b>Check</b>							
08/31/2016		<a href="#">20585</a>	Elephant Butte Irrigation District	Accounts Payable	Outstanding	Check	-17,833.34
<b>Check Total: (1)</b>							<b>-17,833.34</b>
<b>Bank Account Total: (1) Report</b>							<b>-17,833.34</b>
<b>Total: (165)</b>							<b>-442,588.81</b>



StateRpt...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - General Operating Fund</b>						
<b>Revenue</b>						
400 - Interest Income from Bank Accounts and CD's	33,000.00	33,000.00	5.20	86.17	-32,913.83	99.74 %
410 - Rental Income	5,700.00	5,700.00	475.00	950.00	-4,750.00	83.33 %
420 - Water and Wastewater Sales	3,795,500.00	3,795,500.00	398,873.10	745,876.38	-3,049,623.62	80.35 %
430 - Miscellaneous	62,000.00	62,000.00	90.81	2,408.27	-59,591.73	96.12 %
700 - Water Rights Revenue	175,000.00	175,000.00	10,303.89	21,515.88	-153,484.12	87.71 %
<b>Revenue Total:</b>	<b>4,071,200.00</b>	<b>4,071,200.00</b>	<b>409,748.00</b>	<b>770,836.70</b>	<b>-3,300,363.30</b>	<b>81.07 %</b>
<b>Expense</b>						
500 - Personnel Expenses	1,214,500.00	1,214,500.00	76,781.56	149,207.44	1,065,292.56	87.71 %
505 - Mileage and Per Diem	15,500.00	15,500.00	100.85	100.85	15,399.15	99.35 %
515 - Vehicle Expense	39,500.00	39,500.00	701.77	4,542.33	34,957.67	88.50 %
520 - Building Expense	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
525 - Utilities	287,550.00	287,550.00	29,351.00	30,808.32	256,741.68	89.29 %
530 - Telephone	16,300.00	16,300.00	1,648.58	2,354.01	13,945.99	85.56 %
535 - Postage Expense	70,120.00	70,120.00	396.27	597.27	69,522.73	99.15 %
540 - Office Supplies and Other Expenses	216,965.00	216,965.00	30,256.71	38,678.07	178,286.93	82.17 %
545 - Advertising and Public Relations	9,500.00	9,500.00	0.00	0.00	9,500.00	100.00 %
550 - Training Workshops	16,100.00	16,100.00	0.00	0.00	16,100.00	100.00 %
555 - Annual Audit/Financial Report Expenses	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00 %
560 - Dues and Board Fees	11,400.00	11,400.00	0.00	855.00	10,545.00	92.50 %
570 - System Repairs	225,000.00	225,000.00	23,764.33	24,640.03	200,359.97	89.05 %
575 - Professional Services	285,900.00	285,900.00	18,036.73	20,706.75	265,193.25	92.76 %
580 - Contractual Fees and Other Services	63,700.00	63,700.00	1,447.37	3,627.63	60,072.37	94.31 %
585 - Debt Payments	578,800.00	578,800.00	20,124.42	29,791.42	549,008.58	94.85 %
590 - Miscellaneous	351,000.00	351,000.00	63,958.93	63,958.93	287,041.07	81.78 %
<b>Expense Total:</b>	<b>3,422,935.00</b>	<b>3,422,935.00</b>	<b>266,568.52</b>	<b>369,868.05</b>	<b>3,053,066.95</b>	<b>89.19 %</b>
<b>Fund: 100 - General Operating Fund Surplus (Deficit):</b>	<b>648,265.00</b>	<b>648,265.00</b>	<b>143,179.48</b>	<b>400,968.65</b>	<b>-247,296.35</b>	<b>38.15 %</b>
<b>Fund: 200 - Grant/Loan Fund</b>						
<b>Revenue</b>						
600 - Grant Revenue	11,221,017.00	11,221,017.00	368,529.01	384,015.00	-10,837,002.00	96.58 %
<b>Revenue Total:</b>	<b>11,221,017.00</b>	<b>11,221,017.00</b>	<b>368,529.01</b>	<b>384,015.00</b>	<b>-10,837,002.00</b>	<b>96.58 %</b>
<b>Expense</b>						
650 - Grant Expense	11,251,525.00	11,251,525.00	414,876.87	452,267.11	10,799,257.89	95.98 %
<b>Expense Total:</b>	<b>11,251,525.00</b>	<b>11,251,525.00</b>	<b>414,876.87</b>	<b>452,267.11</b>	<b>10,799,257.89</b>	<b>95.98 %</b>
<b>Fund: 200 - Grant/Loan Fund Surplus (Deficit):</b>	<b>-30,508.00</b>	<b>-30,508.00</b>	<b>-46,347.86</b>	<b>-68,252.11</b>	<b>-37,744.11</b>	<b>-123.72 %</b>
<b>Fund: 900 - Restricted Reserve Fund</b>						
<b>Expense</b>						
650 - Grant Expense	606,741.00	606,741.00	17,833.34	17,833.34	588,907.66	97.06 %
740 - Capital Purchases	228,000.00	228,000.00	0.00	0.00	228,000.00	100.00 %
<b>Expense Total:</b>	<b>834,741.00</b>	<b>834,741.00</b>	<b>17,833.34</b>	<b>17,833.34</b>	<b>816,907.66</b>	<b>97.86 %</b>
<b>Fund: 900 - Restricted Reserve Fund Total:</b>	<b>834,741.00</b>	<b>834,741.00</b>	<b>17,833.34</b>	<b>17,833.34</b>	<b>816,907.66</b>	<b>97.86 %</b>
<b>Report Surplus (Deficit):</b>	<b>-216,984.00</b>	<b>-216,984.00</b>	<b>78,998.28</b>	<b>314,883.20</b>	<b>531,867.20</b>	<b>245.12 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
100 - General Operating Fund	648,265.00	648,265.00	143,179.48	400,968.65	-247,296.35
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-46,347.86	-68,252.11	-37,744.11
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	-17,833.34	-17,833.34	816,907.66
<b>Report Surplus (Deficit):</b>	<b>-216,984.00</b>	<b>-216,984.00</b>	<b>78,998.28</b>	<b>314,883.20</b>	<b>531,867.20</b>



	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 100 - General Operating Fund</b>			
<b>Assets</b>			
<b>ReportOnly1: 10 - Current Assets</b>			
100 - Cash & Cash Equivalents	423,658.82	644,041.07	220,382.25
105 - Due From Other Governments	0.00	0.00	0.00
110 - Accounts Receivable	869.39	1,569.76	700.37
120 - Fund Transfers	381,643.90	549,551.79	167,907.89
130 - Inventories	0.00	0.00	0.00
140 - Prepaid Expenses	0.00	0.00	0.00
145 - Refundable Deposits	0.00	0.00	0.00
146 - Restricted Cash	57,713.91	57,716.85	2.94
147 - Restricted Investments	0.00	0.00	0.00
<b>Total ReportOnly1 10 - Current Assets:</b>	<b>863,886.02</b>	<b>1,252,879.47</b>	<b>388,993.45</b>
<b>ReportOnly1: 15 - Long-term Assets</b>			
150 - Capital Assets, Net	0.00	0.00	0.00
<b>Total ReportOnly1 15 - Long-term Assets:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Assets:</b>	<b>863,886.02</b>	<b>1,252,879.47</b>	<b>388,993.45</b>
<b>Liability</b>			
<b>ReportOnly1: 10 - Current Assets</b>			
105 - Due From Other Governments	-921.00	-915.00	-6.00
<b>Total ReportOnly1 10 - Current Assets:</b>	<b>-921.00</b>	<b>-915.00</b>	<b>-6.00</b>
<b>ReportOnly1: 20 - Short-term Liabilities</b>			
200 - Accounts Payable	17,003.37	0.00	17,003.37
210 - Due to Other Governments	0.00	-21.31	21.31
214 - Accrued Payroll	0.00	8,783.48	-8,783.48
222 - Customer Deposits	0.00	-3,740.00	3,740.00
<b>Total ReportOnly1 20 - Short-term Liabilities:</b>	<b>17,003.37</b>	<b>5,022.17</b>	<b>11,981.20</b>
<b>ReportOnly1: 25 - Long-term Liabilities</b>			
250 - Compensated Absences	0.00	0.00	0.00
251 - Long-term Debt	0.00	0.00	0.00
<b>Total ReportOnly1 25 - Long-term Liabilities:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liability:</b>	<b>16,082.37</b>	<b>4,107.17</b>	<b>11,975.20</b>
<b>Equity</b>			
<b>ReportOnly1: 30 - Net Assets</b>			
300 - Net Assets	89,393.23	847,803.65	0.00
<b>Total ReportOnly1 30 - Net Assets:</b>	<b>89,393.23</b>	<b>847,803.65</b>	<b>0.00</b>
<b>Total Beginning Equity:</b>	<b>89,393.23</b>	<b>847,803.65</b>	<b>0.00</b>
Total Revenue	3,682,685.77	770,836.70	-2,911,849.07
Total Expense	2,924,275.35	369,868.05	2,554,407.30
<b>Revenues Over/(Under) Expenses</b>	<b>758,410.42</b>	<b>400,968.65</b>	<b>-357,441.77</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>847,803.65</b>	<b>1,248,772.30</b>	<b>400,968.65</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>863,886.02</b>	<b>1,252,879.47</b>	<b>388,993.45</b>



Balance Sheet

As Of 08/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 200 - Grant/Loan Fund</b>			
<b>Assets</b>			
<b>ReportOnly1: 10 - Current Assets</b>			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
105 - Due From Other Governments	0.00	0.00	0.00
120 - Fund Transfers	-110,838.13	-136,612.92	-25,774.79
146 - Restricted Cash	-96,781.94	-139,259.26	-42,477.32
<b>Total ReportOnly1 10 - Current Assets:</b>	<b>-207,620.07</b>	<b>-275,872.18</b>	<b>-68,252.11</b>
<b>ReportOnly1: 15 - Long-term Assets</b>			
150 - Capital Assets, Net	0.00	0.00	0.00
<b>Total ReportOnly1 15 - Long-term Assets:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Assets:</b>	<b>-207,620.07</b>	<b>-275,872.18</b>	<b>-68,252.11</b>
<b>Liability</b>			
<b>ReportOnly1: 20 - Short-term Liabilities</b>			
200 - Accounts Payable	0.00	0.00	0.00
<b>Total ReportOnly1 20 - Short-term Liabilities:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ReportOnly1: 25 - Long-term Liabilities</b>			
251 - Long-term Debt	0.00	0.00	0.00
<b>Total ReportOnly1 25 - Long-term Liabilities:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liability:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Equity</b>			
<b>ReportOnly1: 30 - Net Assets</b>			
300 - Net Assets	4,376.22	-207,620.07	0.00
<b>Total ReportOnly1 30 - Net Assets:</b>	<b>4,376.22</b>	<b>-207,620.07</b>	<b>0.00</b>
<b>Total Beginning Equity:</b>	<b>4,376.22</b>	<b>-207,620.07</b>	<b>0.00</b>
Total Revenue	3,404,753.75	384,015.00	-3,020,738.75
Total Expense	3,616,750.04	452,267.11	3,164,482.93
<b>Revenues Over/(Under) Expenses</b>	<b>-211,996.29</b>	<b>-68,252.11</b>	<b>143,744.18</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>-207,620.07</b>	<b>-275,872.18</b>	<b>-68,252.11</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>-207,620.07</b>	<b>-275,872.18</b>	<b>-68,252.11</b>

Balance Sheet

As Of 08/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
<b>Fund: 900 - Restricted Reserve Fund</b>			
<b>Assets</b>			
<b>ReportOnly1: 10 - Current Assets</b>			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
110 - Accounts Receivable	0.00	0.00	0.00
120 - Fund Transfers	-270,805.77	-412,938.87	-142,133.10
146 - Restricted Cash	-125,000.00	0.00	125,000.00
147 - Restricted Investments	1,875,581.00	1,874,880.76	-700.24
<b>Total ReportOnly1 10 - Current Assets:</b>	<b>1,479,775.23</b>	<b>1,461,941.89</b>	<b>-17,833.34</b>
<b>Total Assets:</b>	<b>1,479,775.23</b>	<b>1,461,941.89</b>	<b>-17,833.34</b>
<b>Liability</b>			
<b>ReportOnly1: 20 - Short-term Liabilities</b>			
200 - Accounts Payable	0.00	0.00	0.00
<b>Total ReportOnly1 20 - Short-term Liabilities:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liability:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Equity</b>			
<b>ReportOnly1: 30 - Net Assets</b>			
300 - Net Assets	2,122,864.30	1,479,775.23	0.00
<b>Total ReportOnly1 30 - Net Assets:</b>	<b>2,122,864.30</b>	<b>1,479,775.23</b>	<b>0.00</b>
<b>Total Beginning Equity:</b>	<b>2,122,864.30</b>	<b>1,479,775.23</b>	<b>0.00</b>
Total Expense	643,089.07	17,833.34	625,255.73
<b>Revenues Over/(Under) Expenses</b>	<b>-643,089.07</b>	<b>-17,833.34</b>	<b>625,255.73</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>1,479,775.23</b>	<b>1,461,941.89</b>	<b>-17,833.34</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>1,479,775.23</b>	<b>1,461,941.89</b>	<b>-17,833.34</b>



# Income Statement Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 08/31/2016

FedRpt2	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 100 - General Operating Fund</b>					
<b>Revenue</b>					
400 - Water Sales	3,682,000.00	3,682,000.00	389,642.47	729,475.48	2,952,524.52
405 - Pntly/Disconnects	151,500.00	151,500.00	8,868.57	18,889.18	132,610.82
410 - Installations	153,000.00	153,000.00	12,064.35	21,425.76	131,574.24
430 - Miscellaneous	51,700.00	51,700.00	-832.59	960.11	50,739.89
700 - Investment / Interest	33,000.00	33,000.00	5.20	86.17	32,913.83
<b>Revenue Total:</b>	<b>4,071,200.00</b>	<b>4,071,200.00</b>	<b>409,748.00</b>	<b>770,836.70</b>	<b>3,300,363.30</b>
<b>Expense</b>					
500 - Salaries/Benefits	1,174,300.00	1,174,300.00	72,552.79	142,304.68	1,031,995.32
510 - Tax / Insurance	299,700.00	299,700.00	54,453.40	54,453.40	245,246.60
515 - Utilities/Fuel/Oil	327,350.00	327,350.00	31,089.83	37,093.14	290,256.86
520 - Supplies/Expense	731,885.00	731,885.00	70,311.35	85,453.67	646,431.33
525 - Debt Services	377,500.00	377,500.00	12,480.60	16,155.60	361,344.40
530 - Interest	201,300.00	201,300.00	7,643.82	13,635.82	187,664.18
580 - Professional fees	310,900.00	310,900.00	18,036.73	20,771.74	290,128.26
<b>Expense Total:</b>	<b>3,422,935.00</b>	<b>3,422,935.00</b>	<b>266,568.52</b>	<b>369,868.05</b>	<b>3,053,066.95</b>
<b>Fund: 100 - General Operating Fund Surplus (Deficit):</b>	<b>648,265.00</b>	<b>648,265.00</b>	<b>143,179.48</b>	<b>400,968.65</b>	<b>247,296.35</b>
<b>Fund: 200 - Grant/Loan Fund</b>					
<b>Revenue</b>					
650 - Grant/Loan Revenue	11,221,017.00	11,221,017.00	368,529.01	384,015.00	10,837,002.00
<b>Revenue Total:</b>	<b>11,221,017.00</b>	<b>11,221,017.00</b>	<b>368,529.01</b>	<b>384,015.00</b>	<b>10,837,002.00</b>
<b>Expense</b>					
660 - Grant/Loan Expense	11,251,525.00	11,251,525.00	414,876.87	452,267.11	10,799,257.89
<b>Expense Total:</b>	<b>11,251,525.00</b>	<b>11,251,525.00</b>	<b>414,876.87</b>	<b>452,267.11</b>	<b>10,799,257.89</b>
<b>Fund: 200 - Grant/Loan Fund Surplus (Deficit):</b>	<b>-30,508.00</b>	<b>-30,508.00</b>	<b>-46,347.86</b>	<b>-68,252.11</b>	<b>37,744.11</b>
<b>Fund: 900 - Restricted Reserve Fund</b>					
<b>Expense</b>					
520 - Supplies/Expense	228,000.00	228,000.00	0.00	0.00	228,000.00
660 - Grant/Loan Expense	606,741.00	606,741.00	17,833.34	17,833.34	588,907.66
<b>Expense Total:</b>	<b>834,741.00</b>	<b>834,741.00</b>	<b>17,833.34</b>	<b>17,833.34</b>	<b>816,907.66</b>
<b>Fund: 900 - Restricted Reserve Fund Total:</b>	<b>834,741.00</b>	<b>834,741.00</b>	<b>17,833.34</b>	<b>17,833.34</b>	<b>816,907.66</b>
<b>Total Surplus (Deficit):</b>	<b>-216,984.00</b>	<b>-216,984.00</b>	<b>78,998.28</b>	<b>314,883.20</b>	<b>-531,867.20</b>

## Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - General Operating Fund	648,265.00	648,265.00	143,179.48	400,968.65	247,296.35
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-46,347.86	-68,252.11	37,744.11
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	-17,833.34	-17,833.34	-816,907.66
<b>Total Surplus (Deficit):</b>	<b>-216,984.00</b>	<b>-216,984.00</b>	<b>78,998.28</b>	<b>314,883.20</b>	<b>-504,787.43</b>

# DITCH WITCH SALES AND SERVICE, EL PASO

10033 RAILROAD DRIVE  
EL PASO, TX 79924-4339  
Phone 915-821-4477  
Fax 915-821-2975

Dona Ana Mutual Domestic Water  
Consumers

PO Box 8601

Dona Ana, NM 88032-0866  
5055263491

**Quote:** 50140921  
**Ext. Ref.:**  
**Description:**  
**Date:** 09/21/2016  
**Salesperson:** Oscar Walker  
**Mobile Phone:**  
**Email:**

## Price Quote

Quote valid for: 30 days, until 10/15/2016

### FX30 Vac System

The FX30 Vacuum Excavation System is both a portable vacuum unit for a variety of utility clean up applications and a powerful "soft" excavating machine for digging precisely controlled excavations to expose buried utilities. The basic unit includes the following: Kubota D1105-E3B liquid-cooled diesel engine (24.8 hp gross) Tier 4 compliant, insulated engine enclosure, cylinder assist dumping system, hydraulic door, wash wand kit, and antifreeze kit.

<u>Qty</u>	<u>Part Number</u>	<u>Description</u>
1	FX30B	FX30 Vac System
1	FX30B-3	FX30: 500gal, 200gal, no Reverse Flow
1	153-954	REDUCER 4 1/2 FHCM-3 1/2 FHCF
1	310-893	3" SUCTION TOOL
1	318-652	3" SUCTION HOSE-50'-M/F
1	310-894	TWO IN ONE TOOL
1	025-1021	T12SE TRAILER ASSEMBLY

<u>Qty</u>	<u>Part Number</u>	<u>Description</u>
1	401-029	TURBO SPRAY GUN NOZZLE

<b>Equipment Subtotal</b>	<b>\$</b>	<b>51,234.72</b>
Trade In	\$	7,000.00-
<b>Subtotal Before Tax</b>	<b>\$</b>	<b>44,234.72</b>
<b>Total Tax</b>	<b>\$</b>	<b>0.00</b>
Freight Charge	\$	600.00
Setup Charge	\$	150.00
<b>Total Amount</b>	<b>\$</b>	<b>44,984.72</b>
		U.S. Dollars

**DITCH WITCH SALES AND SERVICE, EL PASO**

10033 RAILROAD DRIVE  
EL PASO, TX 79924-4339  
Phone 915-821-4477  
Fax 915-821-2975

Dona Ana Mutual Domestic Water  
Consumers

PO Box 8601

Dona Ana, NM 88032-0866  
5055263491

**Quote:** 50140921

**Ext. Ref.:**

**Description:**

**Date:** 09/21/2016

**Salesperson:** Oscar Walker

**Mobile Phone:**

**Email:**

**Price Quote**

Quote valid for: 30 days, until 10/15/2016



September 29, 2016

#6324372

Ms. Jennifer J. Horton, Executive Director  
Doña Ana Mutual Domestic Water Consumers Association  
5535 Ledesma Drive, Las Cruces, NM 88007  
P.O. Box 866, Doña Ana, NM 88032  
(575) 526-3491, (575) 526-9306 (Fax)  
[jennifer@dawater.org](mailto:jennifer@dawater.org)

RE: FAIRVIEW II WATER SYSTEM IMPROVEMENT PROJECT, DOÑA ANA MDWCA  
3507-CIF-16

Dear Ms. Horton:

Enclosed please find the contract package for the Fairview II Water System Improvement Project, as provided under the 2015-03 contract agreement for water. This package is for the construction phase services of approximately 1.2 miles of waterline between the intersection of Shalem Colony Trail and W. Picacho Avenue to the intersection of Picacho Hills Drive and Pueblo Gardens Court. The costs and scope of work presented herein are consistent with that discussed with the Doña Ana Mutual Domestic Water Consumers Association (MDWCA) and updated based on the preliminary design.

Following Doña Ana MDWCA Board review and approval, and Doña Ana MDWCA Board President execution of the agreement, one copy should be forwarded on to the funding agency for their review and concurrence. Please feel free to call if you should have any questions regarding the scope of work referred to herein.

Sincerely,

MILLER ENGINEERS, INC. D/B/A  
SOUDER, MILLER & ASSOCIATES

A handwritten signature in blue ink, appearing to read 'Lilla Reid', is positioned above the printed name.

Lilla J. Reid, P.E.  
Senior Engineer II  
[lilla.reid@soudermiller.com](mailto:lilla.reid@soudermiller.com)

cc: Mr. Abenicio Fernandez, Project Manager

## ATTACHMENTS

Please check the appropriate box and include applicable **attachments**

1. As set forth in the AGREEMENT FOR ENGINEERING SERVICES dated the 13<sup>th</sup> day of January 2015 by and between the Doña Ana Mutual Domestic Water Consumers Association the OWNER, and Souder, Miller & Associates, the ENGINEER, the OWNER and ENGINEER agree this 06<sup>th</sup> day of October, 2016 that the OWNER shall compensate the ENGINEER for services described in Section B and Section C and further described in

**ATTACHMENT I** – Planning Services scope of work, cost proposal and compensation for Engineering Services During the Planning Phase

**ATTACHMENT II** – Design Services scope of work, cost proposal and compensation for Engineering Services During the Design Phase

**ATTACHMENT III** - Construction Services scope of work, cost proposal and compensation for Engineering Services During the Construction Phase

**ATTACHMENT IV** - Operational Services scope of work, cost proposal and compensation for Engineering Services During the Operation Phase

2. Compensation for ENGINEERING SERVICES shall be by the

**LUMP SUM** method of payment. The total amount of compensation for ENGINEERING SERVICES, as described in the appropriate ATTACHMENTS shall not exceed \$88,528.00, excluding gross receipt tax and reimbursables.

**STANDARD HOURLY RATE WITH MAXIMUM** method of payment. The total amount of hourly charges, excluding gross receipt tax and reimbursables, for ENGINEERING SERVICES as described in the appropriate ATTACHMENTS shall not exceed \$67,005.00 without prior written approval of the OWNER, with Funding Agency concurrence.

3. Compensation for ADDITIONAL ENGINEERING SERVICES (provided by the ENGINEER upon written authorization from the OWNER and concurrence of the Funding Agency), shall be by the

**LUMP SUM** method of payment. The total amount of compensation for ADDITIONAL ENGINEERING SERVICES, as described in the appropriate ATTACHMENT shall not exceed \$\_\_\_\_\_, excluding gross receipt tax and reimbursables.

**STANDARD HOURLY RATE WITH MAXIMUM** method of payment. The total amount of hourly charges, excluding gross receipt tax and reimbursables, for ADDITIONAL ENGINEERING SERVICES as described in the appropriate ATTACHMENT shall not exceed \$\_\_\_\_\_ without prior written approval of the OWNER and with Funding Agency concurrence.

4. The amount of compensation shall not change unless the scope of services to be provided by the ENGINEER changes and this Agreement is formally amended according to Section A-5.

Contract Time under Section B. and for the purpose of Section A.8 shall be 45 calendar days for P5T01- Bid Administration after notice to proceed is received; 105 calendar days for P6T01- Construction Administration, P6T10- Resident Project Representative and P6T30- Construction Staking after construction commencement; and 45 calendar days for P7T01- Closeout / Record Drawings after readiness for final payment calendar days (or as specified in the Attachments).

5. The OWNER and ENGINEER agree that as mutually agreeable, reasonable Liquidated Damages for delay (but not as a penalty), ENGINEER shall pay OWNER fifty dollars (\$50.00) (minimum fifty dollars [\$50.00])



per day) for each calendar day that expires after the Contract Time specified in the Agreement (See attached project schedule - Gantt chart, bar chart, etc.) until the Work is complete and accepted by the OWNER. OWNER shall have no more than ten (10) calendar days to accept or reject the Work.

6. The ENGINEER agrees to obtain and maintain, at the ENGINEER's expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability and automobile insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER, or by the ENGINEER's employees, for the ENGINEER's functions and services required under this Agreement. Such insurance shall be in an amount not less than \$ 500,000 for injury to any one person and \$ 1,000,000 on account of any one accident and in the amount of not less than \$ 1,000,000 for property damage. The ENGINEER further agrees to procure and maintain professional liability (errors and omissions) insurance in an amount not less than \$ 1,000,000 per claim and in the aggregate. Prior to commencement of any work, the ENGINEER shall furnish to the OWNER a certificate that complies with this paragraph. The certificate shall provide that the policy shall not be canceled until at least ten (10) calendar days prior written notice shall have been given to the OWNER. ENGINEER shall provide annual updates of the certificate to demonstrate the policy remains in effect for the duration of this Agreement.

7. OWNER shall pay ENGINEER applicable gross receipt taxes and reimbursable expenses at the rates set forth in the appropriate ATTACHMENTS. The amounts payable to ENGINEER for reimbursable expenses will be the project related internal expenses, such as mileage, per diem and reproduction, actually incurred or allocated by ENGINEER, plus all invoiced external reimbursable expenses, including consultants, allocable to the project, the latter multiplied by a factor of 1.1 (1.1 MAXIMUM). Mileage will be reimbursed at the current federally approved IRS rate. Reimbursable expenses shall not exceed the estimate in the ATTACHMENT without prior written approval of the OWNER, with Funding Agency concurrence.

8. The method for interim or partial payments, such as milestone or time & materials, shall be: Invoices will be issued on a monthly basis reflecting the percentage complete to date.


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9. Signatures

IN WITNESS THEREOF, the parties hereto have executed, or caused to be executed, by their duly authorized officials, this Agreement in triplicate on the respective dates indicated below.

ATTEST: \_\_\_\_\_  
Type Name Dr. Kurt Anderson  
Title Secretary / Treasurer  
Date 06Oct16

OWNER: Doña Ana MDWCA  
By \_\_\_\_\_  
Type Name Mr. Jim Melton  
Title President  
Date 06Oct16

ATTEST:  \_\_\_\_\_  
Type Name Lilla J. Reid, P.E.  
Title Senior Design Manager  
Date 29Sep16

ENGINEER: Souder Miller & Associates  
By  \_\_\_\_\_  
Type Name Karl E. Tonander, P.G., P.E.  
Title Senior Vice-President  
Address 401 N. Seventeenth St., Ste 4  
Las Cruces, NM 88005  
Date 29Sep16

REVIEWED: FUNDING AGENCY  
NAME: \_\_\_\_\_  
By \_\_\_\_\_  
Type Name \_\_\_\_\_  
Date \_\_\_\_\_

# ATTACHMENT III

## EXHIBIT C.1 – CONSTRUCTION PHASE SCOPE OF SERVICES AND COST PROPOSAL

### SERVICES RELATING TO THE FAIRVIEW II WATERLINE IMPROVEMENTS PROJECT

#### DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION

#### DOÑA ANA COUNTY, NEW MEXICO

SEPTEMBER 29, 2016

### ***PROJECT DESCRIPTION***

This scope of services is in response to the request by Doña Ana Mutual Domestic Water Consumers Association ('Doña Ana MDWCA' or 'Owner') to Souder, Miller & Associates ('SMA') to provide construction phase services for 12-inch transmission waterline improvement project and related appurtenances. The scope of work was provided to SMA by Ms. Jennifer J. Horton, Executive Director, and is in concurrence with the current preliminary design for Fairview II between Fairview and District 5. This scope is for the construction phase services of approximately 1.2 miles of transmission waterline on W. Picacho Avenue between the intersections with Bamert Drive and Picacho Hills Drive; and on Picacho Hills Drive between the intersections with W. Picacho Avenue and Pueblo Gardens Court. The project includes the transmission line installation on the following roadways:

- Picacho Hills Drive 3,000 LF
- W. Picacho Avenue 3,360 LF



### ***P5T01 – BID ADMINISTRATION***

1. Distribute Bid Documents: SMA will make ten (10) copies of the Construction Documents and will distribute the construction documents to interested contractors during bidding and to local plan

# 6324372

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rooms. Contractors may obtain copies by leaving a monetary deposit, or by contacting the SMA office to obtain access to the digital files on SMA's website. SMA will retain the deposit in the event that the documents are not returned. After bids are opened, SMA will keep returned copies on file for the selected contractor's use for a period of thirty (30) days. After this time, the surplus copies will be recycled. If the Owner wishes to retain the surplus copies, SMA will deliver the copies to the Owner at the end of the 30 days.

2. Substitution Evaluation: SMA will evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders, provided that such proposals are allowed by the bidding-related documents prior to award of contracts for the Work. Engineer shall issue a bid addendum to allow approved "or equals" and substitutes.
3. Answer Questions During Bidding: SMA will accept and answer questions from contractors during bidding.
4. Prepare Addenda if Required: If any additional information needs to be included in the construction documents, SMA will prepare addenda and distribute these addenda to all bidders, to the Owner and to the funding agency.
5. Pre-bid Conference: Prior to the bid opening, SMA will conduct a pre-bid conference to review the project and to address any outstanding issues with the construction documents. A field review of the project may be conducted during this pre-bid conference.
6. Open Bids: The contractors will submit their bids to the Owner up to the bid opening deadline. After the bid opening deadline, SMA will read the bids received aloud, and will adjourn the bid opening meeting.
7. Preparation of Bid Tabulation: SMA will examine and tabulate the bids received to identify any math or extension errors.
8. Preparation of Recommendation of Award: SMA will examine the bid packages received for completeness. SMA will check that the contractors are properly licensed and will verify the references for the low bidder. SMA will then make a written recommendation to the Owner for the award of the construction contract.

### ***P6T01 – CONSTRUCTION ADMINISTRATION***

9. Conform Contract Documents: Once the Owner and funding agency have approved the recommendation of award, SMA will prepare the contract documents and the notice of award for execution by the Owner and the Contractor. Four (4) original copies will be prepared for execution by the Owner and Contractor and for concurrence by the funding agency. SMA will distribute the fully executed copies to the Owner, the Contractor the funding agency, and will keep one original.
10. Pre-construction Conference: SMA will conduct a pre-construction conference to address construction related issues with the Owner and Contractor. The cut-off for pay periods will be set as well as the Notice to Proceed date. SMA will prepare the Notice to Proceed for execution by the Contractor and the Owner.
11. Submittal and Shop Drawing Review: SMA will review submittals and shop drawings for the materials to be used on the project for conformance with the construction documents. SMA will create and maintain a log of all submittals and shop drawings.

12. Respond to Requests for Information: SMA will respond to the contractor's Requests for Information (RFIs) in writing. SMA will create and maintain a log of all RFIs.
13. Preparation of Periodic Pay Requests: SMA will prepare periodic pay requests for the work accomplished during the pay period as verified by the Resident Project Representative (RPR).
14. Preparation of Contract Change Orders: SMA will recommend action on any proposed contract changes and will prepare any change orders required for the project.
15. Complete acceptance inspections: SMA will schedule and arrange acceptance inspections when notified by the Contractor that the project is ready for acceptance. SMA will complete One (1) acceptance inspection, prepare and distribute a "punchlist" outlining items to be addressed, and complete one (1) follow-up inspection after Contractor indicates that the "punchlist" has been completed.
16. Maintain Records: The Consultant will maintain records of all contract documents, change orders, RFIs, pay requests, funding reimbursement requests, financial status reports, and design and construction documents during the entire construction period and will deliver one (1) copy of the complete project records to the Owner at the completion of construction.
17. Readiness for Final Payment: The Consultant will set up and coordinate pre-final and final inspections, prepare punch lists, facilitate the completion of warranty documents, release of liens as needed to close out the project.
18. Project Meetings: SMA will establish, coordinate and attend all project meetings during the duration of the project up to 5 meetings to once every month.

### ***P6T10 – RESIDENT PROJECT REPRESENTATIVE***

19. Full-time Observation of Transmission Waterline Installation: SMA will provide on-site Resident Project Representative (RPR) on a full-time basis during progression of construction. This work will include coordination of the construction schedule with the contractor and verification of quality of work for conformance to NMSSPWC and the contract documents and supplemental technical specifications. Job site safety shall be the sole responsibility of the contractor. SMA will not manage or control the contractor's work with respect to means, methods, techniques, sequences or procedures, and/or safety. The contractor will be responsible for complying with rules, laws, ordinances, codes, or orders in the execution of the work. SMA and its subconsultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site. The Scope of Services and Fee Schedule have been prepared on the basis that no hazardous or toxic substances are present at the Project site. In the event hazardous or toxic substances are discovered on the site, the parties agree to review and renegotiate the terms and conditions of this contract to protect the interests of the parties.
20. Pre-Construction Conference: Participate in a pre-construction conference prior to commencement of work at the site.
21. Materials on Hand: Verify the quantities of materials on hand for the application for payment.
22. Number of Resident Project Representatives: SMA has estimated on-site RPR for 75 working days.

## ***P6T30 – CONSTRUCTION STAKING***

23. Construction Staking: SMA will provide construction surveying services for the Transmission waterline improvements project. Specifically, SMA will tie into the established project control, stake the center line (or offset if preferred by contractor) of the waterline at 50' intervals (or greater), angles, tees, vaults, hydrants and valves. SMA will also provide additional incremental stakes for crossings and will provide traffic control for the construction staking in public right-of-ways. SMA will provide stakes one time with an additional 16 hours available for re-stakes. SMA will collect the top of pipe data in DAC and NMDOT right-of-way during the construction and provide the data for the record drawings.

## ***P7T01 – CLOSEOUT / RECORD DRAWINGS***

24. Preparation of Close-out Documents: At the completion of the project, SMA will provide direction and assistance on the closeout documents required by the NMED and NMFA.
25. Preparation of Record Drawings: SMA will update the construction plans to reflect changes made during construction. Record Drawings will be prepared utilizing the project documentation provided by the Contractor. SMA will submit two sets of record drawings to the Owner in printed format, one additional set will be submitted in digital (AutoCAD) format and the Association's GIS database will be updated to include this project.
26. Warranty Inspection: SMA will conduct a follow-up inspection 11 months after the substantial completion date to determine if corrections covered by the Contractor's warranty need to be completed. SMA will complete One (1) warranty inspection, prepare and distribute a "punchlist" outlining items to be addressed, and complete One (1) follow-up inspection after Contractor indicates that the "punchlist" has been completed.

## ***ASSUMPTION***

List any assumptions made to develop the fee. Examples:

1. SMA assumes that the Owner holds titles or easements to any properties required for the project with the exception of public rights-of-way listed above. Any additional boundary surveys or easements will require an amendment to this contract, which will be negotiated with the Owner.
2. If significant changes between the surveyed conditions and the field conditions are observed, SMA will alert the Owner, and additional survey and design work will be negotiated if required.



**COMPENSATION**

The budgets for this phase of the project will use a combination of lump sum (fixed fee) and time and materials (T&M) billing methods depending on how well defined the scope is for each item. The single task to be billed using a time and materials format will include an itemized breakdown of individual charges. The tasks to be billed on a lump sum basis will have an invoice that will not include an itemized breakdown of charges. However, invoices will be issued on a monthly basis reflecting the percentage complete to date.

<b>Lump Sum Budget Summary</b>		
<b>Task</b>	<b>Description</b>	<b>Budget Requested</b>
P5T01	Bid Administration	\$9,287.00
P6T01	Construction Administration	\$44,967.00
P6T30	Construction Staking	\$22,668.00
P7T01	Closeout / Record Drawings	\$11,606.00
<b>Total Engineering Services Cost (not including NMGRT)</b>		<b>\$88,528.00</b>

<b>Time and Materials Budget Summary</b>		
<b>Task</b>	<b>Description</b>	<b>Budget Requested</b>
P6T10	Resident Project Representative	\$67,005.00
<b>Total Workplan Cost (not including NMGRT)</b>		<b>\$67,005.00</b>



## Summary of Cost Proposal

### Souder, Miller & Associates

#### Professional Services and Expenses Task/Hours/Fee Breakdown Related To

**Project Description:** DAMDWCA W Fairview II- Construction Phase Services  
**Project Number:** 6324372  
**Owner:** Doña Ana MDWCA  
**Date of Submittal:** September 29, 2016  
**Tax Rate on Services:** 8.3125%

#### TOTALS

PHASE/ CATEGORY OF WORK	Subtotal	NMGRT	Total
P5T01- Bid Administration- LS	\$ 9,287.00	\$ 771.98	\$ 10,058.98
P6T01- Construction Administration- LS	\$ 44,967.00	\$ 3,737.88	\$ 48,704.88
P6T10- Resident Project Representative- T&M	\$ 67,005.00	\$ 5,569.79	\$ 72,574.79
P6T30- Construction Staking- LS	\$ 22,668.00	\$ 1,884.28	\$ 24,552.28
P7T01- Closeout / Record Drawings- LS	\$ 11,606.00	\$ 964.75	\$ 12,570.75
<b>TOTALS</b>	<b>\$ 155,533.00</b>	<b>\$ 12,928.68</b>	<b>\$ 168,461.68</b>



**EXHIBIT C.2 - COST PROPOSAL**

**Souder, Miller & Associates**

**Professional Services and Expenses Task/Hours/Fee Breakdown Related To**

**CONSTRUCTION PHASE - BASIC ENGINEERING SERVICES**

**Project Description:** DAMDWCA W Fairview II- Construction Phase Services  
**Project Number:** 6324372  
**Owner:** Doña Ana MDWCA  
**Date of Submittal:** September 29, 2016  
**Tax Rate on Services:** 8.3125%

Note: Figures in this table do not include tax.

Job Description	Principal	Senior Design Manager	Senior Eng./Sur. Mgr. II	Project Eng./Sci. Mgr II	Eng/CAD Surv/Field Tech III	Construc. Observer III	Admin III	Mileage	Expenses	Total SMA	Sub Contracts	Total Task
<b>Billing Rate per Unit</b>	\$ 200	\$ 180	\$ 160	\$ 120	\$ 85	\$ 90	\$ 85	\$ 0.54	\$ 1.00			
<b>Unit</b>	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Mi	Actual	\$	\$	\$
<b>Task</b>												
<b>P5T01- Bid Administration- LS</b>												
Pre-Advertisement Coordination				1						\$ 120		
Advertisement for Bids			1				1		40	\$ 285		
Preparation/Distribution Packets			1	3	6		10		500	\$ 2,380		
Pre-Bid Conference		2	2					20		\$ 691		
Addenda and Clarifications	1		6	8			3		20	\$ 2,395		
Receive Bids, Bid Opening Mtg		2		2				20		\$ 611		
Evaluate Bids / Call Ref	1		2	10						\$ 1,720		
Recommendation/Award of Bid		1	1	4						\$ 820		
Management and Invoicing		1					1			\$ 265		
<b>Subtotal Hours:</b>	<b>2</b>	<b>6</b>	<b>13</b>	<b>28</b>	<b>6</b>	<b>0</b>	<b>15</b>	<b>40</b>	<b>560</b>	<b>\$ 9,287</b>	<b>\$ -</b>	<b>\$ 9,287</b>
<b>Subtotal Cost:</b>	<b>\$ 400</b>	<b>\$ 1,080</b>	<b>\$ 2,080</b>	<b>\$ 3,360</b>	<b>\$ 510</b>	<b>\$ -</b>	<b>\$ 1,275</b>	<b>\$ 22</b>	<b>\$ 560</b>	<b>\$ 9,287</b>		
<b>P6T01- Construction Administration- LS</b>												
Construction Contract	1	3	3							\$ 1,220		
Pre-Construction Conf Prep		2		4			4		50	\$ 1,230		
Pre-Construction Conference/Site Visit		5		5				20		\$ 1,511		
Change Orders/Field Orders		8	12	15		2				\$ 5,340		
Verify Design Intent w/ Staking		2		4	4			20		\$ 1,191		
On-Site Meetings		24		20				160	90	\$ 6,896		
Review/Approve Submittals	2	8		30	12	2				\$ 6,640		
Evaluate Contractor Pay Requests (3)		10		30		3				\$ 5,670		
Coordinate/Attend Partial Payments (3)		9		10			1	60	50	\$ 2,987		
RFI Responses and Engineering Directives	2	10	15	24		5				\$ 7,930		
Coordinate/Attend Substantial Completion		4		6			1	20	20	\$ 1,556		
Final CO / Pay Request / Punch List		3		6						\$ 1,260		
Coordinate / Attend Final Walkthrough		2		3			1	20	20	\$ 836		
Management and Invoicing		2					4			\$ 700		
<b>Subtotal Hours:</b>	<b>5</b>	<b>92</b>	<b>30</b>	<b>157</b>	<b>16</b>	<b>12</b>	<b>11</b>	<b>300</b>	<b>230</b>	<b>\$ 44,967</b>	<b>\$ -</b>	<b>\$ 44,967</b>
<b>Subtotal Cost:</b>	<b>\$ 1,000</b>	<b>\$ 16,560</b>	<b>\$ 4,800</b>	<b>\$ 18,840</b>	<b>\$ 1,360</b>	<b>\$ 1,080</b>	<b>\$ 935</b>	<b>\$ 162</b>	<b>\$ 230</b>	<b>\$ 44,967</b>		
<b>P6T10- Resident Project Representative- T&amp;M</b>												
Number of Visits = 75		8		24		675		1500	1125	\$ 67,005		
Hours per Visit = 9										\$ -		
Frequency of Visits = Daily/Full Time										\$ -		
<b>Subtotal Hours:</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>675</b>	<b>0</b>	<b>1500</b>	<b>1125</b>	<b>\$ 67,005</b>	<b>\$ -</b>	<b>\$ 67,005</b>
<b>Subtotal Cost:</b>	<b>\$ -</b>	<b>\$ 1,440</b>	<b>\$ -</b>	<b>\$ 2,880</b>	<b>\$ -</b>	<b>\$ 60,750</b>	<b>\$ -</b>	<b>\$ 810</b>	<b>\$ 1,125</b>	<b>\$ 67,005</b>		

**Total Cost of Construction Phase Services: \$ 121,259**

**EXHIBIT C.2 - COST PROPOSAL**

**Souder, Miller & Associates**

**Professional Services and Expenses Task/Hours/Fee Breakdown Related To  
CONSTRUCTION PHASE - BASIC ENGINEERING SERVICES**

**Project Description:** DAMDWCA W Fairview II- Construction Phase Services  
**Project Number:** 6324372  
**Owner:** Doña Ana MDWCA  
**Date of Submittal:** September 29, 2016  
**Tax Rate on Services:** 8.3125%

Note: Figures in this table do not include tax.

Job Description	Principal	Senior Design Manager	Senior Eng./Sur. Mgr. II	Project Eng./Sci. Mgr II	Eng/CAD Surv/Field Tech III	Eng/CAD Surv/Field Tech II	Construc. Observer III	Admin III	GPS	Mileage	Expenses	Total SMA	Sub Contracts	Total Task
<b>Billing Rate per Unit</b>	\$ 200	\$ 180	\$ 160	\$ 120	\$ 85	\$ 75	\$ 90	\$ 85	\$ 20	\$ 0.54	\$ 1.00			
<b>Unit</b>	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Hrs	Mi	Actual	\$	\$	\$
<b>Task</b>														
<b>P6T30- Construction Staking- LS</b>														
Survey Plan / Instructions	2				2							\$ 570		
Project Meetings w/ Contractor	2			4	5	5						\$ 1,680		
Tie into established project control	1				4							\$ 540		
Stake center line of waterline												\$ -		
W Picacho Avenue					8	8			8	40	20	\$ 1,482		
Picacho Hills Drive					6	6			6	40	20	\$ 1,122		
Stake angles and tees					12	12			12	60	60	\$ 2,252		
Stake vaults, hydrants and valves					10	10			10	60	60	\$ 1,892		
Stake crossings					6	6			6	40	20	\$ 1,122		
Replacement of stakes (24 hrs onsite)					24				24	80	60	\$ 2,623		
Traffic Control					8							\$ 680		
Data Collection (top of pipe, etc.)					45							\$ 3,825		
Incorporate Data into Record Drawings				6	20							\$ 2,420		
QA/QC Record Drawings			5	8								\$ 1,760		
Management and Invoicing		2						4				\$ 700		
<b>Subtotal Hours:</b>	5	2	5	18	150	47	0	4	66	320	240	\$ 22,668	\$ -	\$ 22,668
<b>Subtotal Cost:</b>	\$ 1,000	\$ 360	\$ 800	\$ 2,160	\$ 12,750	\$ 3,525	\$ -	\$ 340	\$ 1,320	\$ 173	\$ 240	\$ 22,668		
<b>P7T01- Closeout / Record Drawings- LS</b>														
Closeout Documents/Procedures	2		4	8	8			2				\$ 2,850		
Record Drawings			5	8	50		6	1			200	\$ 6,835		
Coordinate / Attend Warranty Meeting	1	2		3						20		\$ 931		
Archives				4				6				\$ 990		
<b>Subtotal Hours:</b>	3	2	9	23	58	0	6	9	0	20	200	\$ 11,606	\$ -	\$ 11,606
<b>Subtotal Cost:</b>	\$ 600	\$ 360	\$ 1,440	\$ 2,760	\$ 4,930	\$ -	\$ 540	\$ 765	\$ -	\$ 11	\$ 200	\$ 11,606		

**Total Cost of Construction Phase Services: \$ 34,274**