



*Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax*

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on September 15, 2016, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 08-18-2016 Regular Meeting

Approval of New Members & Meters

Customer Issues and Public Input

2. Carl Schultz – Meter Size (5 minutes)
3. Jack Roevens – High Water Bill (5 Minutes)

Public Input will be limited to 3 minutes per person

Board President Report

Staff Reports

4. Executive Director

New Business

None

Consent Agenda

None

Unfinished Business

5. Approval to award inspection and/or repair of Well # 5 & Well #7 to D & J Pump
6. Approval to award vehicle purchase to Bravo Chevrolet

Board Open Discussion

Adjournment

A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephanie Nelson at (575) 526-3491 on the Tuesday prior to the meeting or as soon as possible.

Doña Ana Mutual Domestic Water Consumers Association is An Equal Employment Opportunity Agency.



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The following minutes are from the Regular Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, August 18, 2016; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:02 A.M. and called roll:

Vice President- Jamie Stull, Present

Secretary/ Treasurer- Kurt Anderson, Present

Board Member- Raymond Ponteri, Present

Board Member- Justin Sparks, Excused Absence

Others in Attendance:

Executive Director- Jennifer Horton

Community Members- Jim Hayhoe and Nancy Simmons

Approval of Agenda

Dr. Anderson moved to approve the agenda for the August 18, 2016 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of August 4, 2016 as presented; Mr. Stull seconded the motion. The Chair called for discussion of the

motion. No discussion was brought forward. The Chair called for a vote on the motion which carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented for August 2016; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised there are eighteen (18) names on the list consisting of seventeen (17) new members and one (1) existing member. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

No Customer Issues or Public Input brought forward

Board President Report

Mr. Melton reported it has been a fairly calm two weeks. He has had a few questions arise with regard to the adopted rate structure, however each time the utilization was reviewed the results clarified the billing for the period in question. Mr. Melton has heard good favor of our modification of the due date and penalty processing.

Staff Reports

Executive Director

See Attachment A

Mrs. Horton will be meeting with the residents of District Five (5) at the Picacho Hills Country Club on September 1st at 6:00 pm to provide an update on the ongoing construction taking place in their Village.

New Business

No New Business

Unfinished Business

Dr. Anderson moved to approve Item Three (3), to award Contract 63254406, Transmission Waterline Improvements Project with Souder, Miller, and Associates (SMA); the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised this is the contract for the bid facilitation, construction administration, construction observation, construction staking, marking, and drawings for the Taylor Road/Valley Road Project. This project consists of installing 4.4 miles of eighteen (18) inch transmission lines, and will require three to four crews with an observer per crew for whomever the bid is awarded to. We will hold advertising for bidding toward the end of the month, which will last ten to fifteen days. The estimated costs are anticipated at \$3,000,000, however we have funding through Water Trust Board (WTB) 271 that must be utilized by March 2017. Construction will move quickly once the project hits the ground. The Association is required to have a matching component of \$600,000, and was accounted for in the budget for this year. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Open Session

Mr. Stull would like to review the fencing that was defeated at the last Regular Board Meeting. He has visited the Picacho Hills Wastewater Treatment Plant in order to obtain a better understanding of the area and the pipe that is on site. Mr. Stull inquired if we are able to complete any dirt work in order to obtain better grading of the area? Mrs. Horton advised we would be able to complete this; however we are not able to be refunded through a funding agency. Mr. Stull has advised if we can reduce the hills of dirt we would be able to further lower the fencing from the road. Do we have a time frame yet on

when the piping will be able to be utilized for the ponds? Mrs. Horton explained we are waiting on NMED to issue the dimensions and storage necessary for the effluent. Our application has been sitting with NMED since October of 2015 and the individual who was scheduled to review our application is no longer with NMED. We were hoping this was going to be completed no later than October 2016, however now that this individual is no longer with the Environment Department we do not know what the timing will be. This is the permit that is going to tell us what NMED expects from our plant, the levels we have to hit for effluent, the storage capacity, and how to deal with sludge. Until NMED tells us the size of the pond we need we cannot contract with a company to begin digging, and the piping is part of our payment. We cannot provide the pipe as payment until the work is completed, which will cut down a very large expense for us. Dr. Anderson asked if it is possible to relocate the pipe due to the liability of the aged bands holding it all together. Unfortunately the bundles are massive and it is not cost effective to move the piping multiple times.

Mr. Melton proposed to the Board that we task SMA to provide an educated guesstimate as to the amount of property the Association would need for the storage and overall function of the Wastewater Treatment Plant once Picacho Hills is built out to its full capacity. This will allow the Association to make an educated and justifiable decision as to how much fencing is actually needed for long term commitments, thus reducing the costs of only having to complete this project once. Mr. Melton would like to remind membership that Picacho Hills does have plats reserved for industrial commercial sites, however he hopes this will show the residents of Picacho Hills that the Association is willing to make a good faith gesture with regard to the concerns of the footprint for the necessary fencing needed for the safety and maintenance of our facilities. Mr. Stull would like to propose SMA also estimate the cost of temporarily fencing the dangerous pipe. Mr. Ponteri recommended that if we are going to spend the funds with this proposal that we have SMA provide estimates for different types of fencing or landscaping as well. He

would like the Board to consider the size of the footprint with regard to our final decision. Dr. Anderson inquired what the requirements with using an engineer are. Mrs. Horton advised any time State or Federal funds are involved, anytime a well is dug, or when certain types of line extensions are being addressed we must have all of the plans stamped by a licensed PE. We can request all of this from SMA. Mr. Melton requested a confirmation in the form of a directive for approving the proposal to request SMA create an estimate encompassing all of the Board's wishes. All present Board members confirmed. Mrs. Horton will see if SMA can have this prepared by the next Regular Board Meeting.

Dr. Anderson noted he has been receiving notices of leak insurance opportunities. Is this type of insurance cost effective? Mrs. Horton advised pipes breaking thankfully are not common on a daily basis, though there is potential for natural disasters and accidents.

Dr. Anderson inquired if we have heard anything back from the City with regard to Jornada? At this time we have not received a response to the letter we sent.

Mr. Ponteri questioned what kind of opportunity the public would have for input with regard to any expansion of the wastewater treatment plant (WWTP)? Mrs. Horton explained any expansion would be driven by the conditions of our permit, as well as the ongoing development of Picacho Hills. The community does have an opportunity to voice their opinion, however this would have to go through the City and the County as it is directly related to the expansion of Picacho Hills. Further development would drive the need for a larger facility, as well as a review of proper handling of sludge, noise control, and odor management. If the community does not want a larger facility expansion would have to stop.

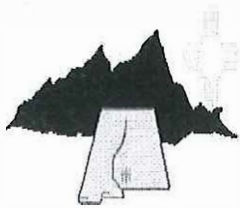
Adjournment

Dr. Anderson moved to adjourn at 9:37 a.m.; Mr. Stull seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 4-0.

Kurt Anderson
Secretary/ Treasurer

Date

New Meters		September						Total
Name	Address	Tap In Fee	Water Rights	Membership	Tax	Sewer	Other Fees	Fees
Byron Mullins	1069 Villita Loop			\$ 75.00	\$ 3.75			\$ 78.75
Leroy Apodaca	1102 Villita Loop			\$ 75.00	\$ 3.75			\$ 78.75
Phillip C Hahn	8247 Degas			\$ 75.00	\$ 3.75			\$ 78.75
Arturo Chafino	2800 Sandstone Lane			\$ 75.00	\$ 3.75			\$ 78.75
Desert View Homes	2875 Borroughs	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2930 San Miguel	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2946 San Miguel	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Arista Development	8211 Degas	\$ 1,340.67	\$ 1,750.00	\$ 75.00	\$ 217.53	\$ 1,185.00		\$ 4,568.20
Edward Howell	46 Calle Murillo	\$ 1,340.67	\$ 1,750.00	\$ 75.00	\$ 217.53	\$ 1,185.00		\$ 4,568.20
Zia Shadows	294 Pawnee	\$ 1,312.03	\$ 1,750.00	EM	\$ 153.10			\$ 3,215.13
Bruce and Kay Winters	1260 Vista Del Monte			EM				\$ -
Serbando Jaime	319 Meador			\$ 75.00	\$ 3.00			\$ 78.00
Paola McDonald	2860 La Union			\$ 75.00	\$ 3.00			\$ 78.00
Larry D. Brewer	1592 Calle De Velasquez			\$ 75.00	\$ 3.00			\$ 78.00
Zia Shadows	174 Mohican	\$ 1,312.03	\$ 1,750.00	EM	\$ 153.10			\$ 3,215.13
Zia Shadows	173 Mohican	\$ 1,312.03	\$ 1,750.00	EM	\$ 153.10			\$ 3,215.13
Desert View Homes	2946 San Miguel	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2930 San Miguel	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2875 Borroughs	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Sharon Wilson	3700 Bales	\$ 1,312.03	\$ 1,750.00	\$ 75.00	\$ 156.85			\$ 3,293.88
Desert View Homes	2859 La Union	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2861 Borroughs	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2865 Borroughs	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Desert View Homes	2869 Borroughs	\$ 1,340.67	\$ 1,750.00	EM	\$ 154.53			\$ 3,245.20
Connie Stern	2200 Run Along	\$ 1,312.03	\$ 1,750.00	\$ 75.00	\$ 366.30			\$ 3,503.33
Jessica and Justin Arroyos	4526 Riverwalk			\$ 75.00	\$ 3.00			\$ 78.00
Zia Shadows	179 Mohican	\$ 1,312.03	\$ 1,750.00	EM	\$ 153.10			\$ 3,215.13
Totals		\$ 23,960.22	\$ 31,500.00	\$ 900.00	\$ 3,142.91	\$ 2,370.00	\$ -	\$ 61,873.13



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Request to Address the Board of Directors

Account Number: 04-00861-01

Date: 09.07.2016

Name: Carl Schultz

Phone Number: _____

Service Address: 2806 Swartz Rd LCNM 88007-5125 CER

I, Carl Schultz, request to be heard at the next regular monthly Board of Directors Meeting*. I would like to address the Board of Directors on the following concerns:

Grand fathered, personally paid 2 inch meter rate structure concerns

I understand that this office will contact me, by phone or email no later than the Tuesday before the meeting scheduled on SEPT. 15, 2016, with an approximate time to appear before the Board of Directors.

9AM

***The request form must be received by the Executive Director no later than close of business one week prior to the board meeting. If you plan to use a handout you must provide the handouts along with the request form. No additional handouts shall be given during the presentation.**

Carl Schultz
 Customer Signature

[Signature]
 Doña Ana MDWCA Representative

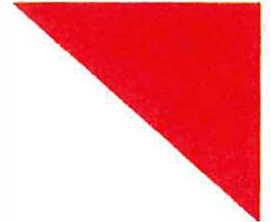
Doña Ana MDWCA

SEP 07 2016

Received by: [Signature]



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Request to Address the Board of Directors

Account Number: 08-06564-01

Date: 9-1-16

Name: Jack Roevens

Phone Number: _____

Service Address: 1130 Via Norte Las Cruces NM 88007

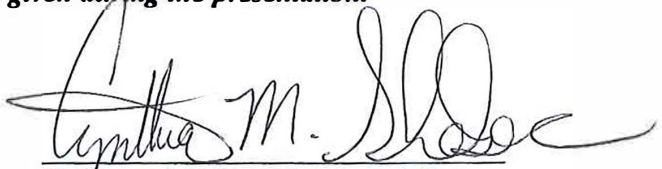
I, Jack Roevens / Tina Roevens, request to be heard at the next regular monthly Board of Directors Meeting*. I would like to address the Board of Directors on the following concerns:

- extremely high water bills with no explanation.
- Meter testing: Good
- No leaks found or repaired on property.
- Water bill with new meter, back to normal.

I understand that this office will contact me, by phone or email no later than the Tuesday before the meeting scheduled on _____, with an approximate time to appear before the Board of Directors.

***The request form must be received by the Executive Director no later than close of business one week prior to the board meeting. If you plan to use a handout you must provide the handouts along with the request form. No additional handouts shall be given during the presentation.**


Customer Signature



Doña Ana MDWCA Representative



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August 11, 2016

Jack Roevens
1130 Via Norte
Las Cruces, NM 88007

Account # 08-06564-01

Dear Mr. Roevens:

Thank you for your protest form describing your concerns regarding the high water usage. We do apologize for the delay. We received your meter test results indicating the meter was not defective and therefore, no adjustment was made to the account.

As of the date of this letter, your account balance is \$1577.05 (INCLUDING THE METER TESTING FEE) DUE UPON RECEIPT. Please contact our office to make arrangements if necessary.

We appreciate your business, you are a valued customer, and we are committed to providing you with the best service possible. If I may be of further assistance to you, please contact us at 575-526-3491.

Sincerely,
Doña Ana MDWCA

A handwritten signature in cursive script that reads "Cynthia M. Shelsea".

Cynthia M. Shelsea
Customer Service Representative Lead

Enclosure (1)

AUG 11 2016 

**Water Technology Associates
Douglas Roby
3501 Mesilla Hills Dr.
Las Cruces, NM 88005**

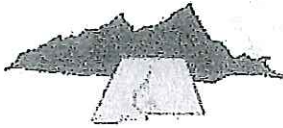
Service Requested by: Dona Ana Mutual Domestic
PO Box 866
Dona Ana, NM 88032

Invoice No. 16380
Date: 08/9/16

Service Performed on: 08/9/16 PO No.

<u>Parameter</u>	<u>Test Results</u>	<u>Cost</u>
1130 Via Norte Neptune 1850606090	1.5% Slow @15 gpm 1% Fast @ 2 gpm	\$15.00

1% Fast means that for every 1000 gallons of water measured by the meter, the customer receives 990 gallons of water. 1% slow means that for every 1000 gallons of water measured, the customer receives 1010 gallons.



Doña Ana Mutual Domestic Water Consumers Association
Customer Protest Form

Account # 08-06564-01

Date: 7-24-2016

Name: Jack C Roevens

Time: 5:00pm

Address: 1130 Via Norte

Phone: 575-521-3675

Service Location: 1130 Via Norte Las Cruces NM 88007

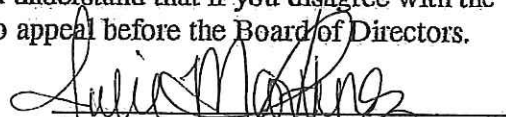
Only the month(s) under protest will be reviewed, any prior and future balances other than those under protest must be paid when due. All penalties, disconnection, restoration or any other fees will apply to those balances NOT under review.

Reason for Protest:

Water bill extremely high for bill dated
5-16-2016 → 6-15-2016. Had water meter checked 7-15-16
and told it is running .08 gallon every 90 seconds.
No leaks found - expecting high bill again by reading
at time of inspection.

By signing below you acknowledge that you have read the above paragraph, received and signed a copy of all necessary forms, and that you understand that all current and future charges to this account are to be kept current. Furthermore, you understand that if you disagree with the outcome of this protest that you have the right to appeal before the Board of Directors.


Customer Signature


Doña Ana Water Representative

Please attach the following:

- Form PT-1.0
- Form MTP-1.0 (if applicable)
- Form BA-1.0 (if applicable)
- Customer Usage History
- Copy of Initial Work Order (if applicable)
- Copy of Second Work Order (if applicable)
- Copy of Meter Test Results
- Determination No Adj. Adj.

Please track the following:

- Form MT-1.0 (if applicable)
- Meter # _____
- Last Reading: _____
- Meter sent for testing (if applicable)
- Test Results _____
- Sent for Board Consideration Yes No
- Copy of Determination Letter Mailed to Customer

MT
1.0

METER TESTING REQUEST FORM

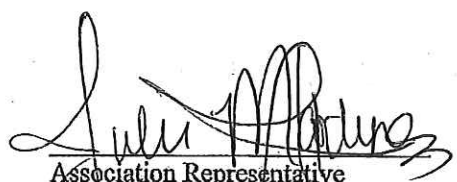
Date: 7-24-2016
Account Number: 08-06564-01

I, Jack Roevens, am requesting that Doña Ana Mutual Domestic Water Consumers Association remove the current meter installed on my property located at 1130 Via Norte for meter testing due to the following concerns:

extremely high water bills with no leaks I can find on property.

I have received a copy of Form MT-1.0 (Meter Testing Procedures) and agree to the terms stated therein. I understand that this office will contact me in writing of the results of the testing. I also understand that results of the meter testing may take up to three (3) months and therefore I agree to pay each month's current water usage until this matter is settled. I further acknowledge that I have received and understand the Board of Directors Protest Appeal Process.


Customer Signature


Association Representative

OFFICE USE ONLY
Date: _____
Account # _____
Meter # _____
Work Order# _____
Last Reading: _____

Request P.O. by Email
 Account Exempt



Dona Ana MDWCA

Account Transaction Report

08-06564-01
ROEVENS, JACK
1130 VIA NORTE
LAS CRUCES, NM 88007

Service Address: 1130 VIA NORTE
Balance Due: 1,604.97

Date	Transaction	Packet Number	Receipt No.	Transaction Description	Amount	Balance
9/1/2016	Bill	UBPKT00277 FY17		BILL 7/8/2016 - 8/7/2016	177.92	1,604.97
8/25/2016	Payment	Batch:B00288FY17	R0007807FY17		-150.00	1,427.05
8/11/2016	Miscellaneous Adjustme	UBPKT00195 FY17			36.75	1,577.05
7/29/2016	Bill	UBPKT00115 FY17		BILL 6/8/2016 - 7/8/2016	1,540.30	1,540.30
7/20/2016	Cutoff Exclusion	UBPKT00044 FY17		CUTOFF EXCLUSION Billing Criteria: UBPKT015	0.00	0.00
7/20/2016	Memo	UBPKT00044 FY17		CUTOFF POSTED Billing Criteria: UBPKT01544	0.00	0.00
7/19/2016	Payment	Batch:B00086FY17	R0003433FY17		-555.39	0.00
7/1/2016	Bill	UBPKT01544		BILL 5/9/2016 - 6/8/2016	555.39	555.39
6/9/2016	Payment	Batch:B00001848	R00043733		-146.71	0.00
6/1/2016	Bill	UBPKT01405		BILL 4/9/2016 - 5/9/2016	146.71	146.71
5/10/2016	Payment	Batch:B00001673	R00039570		-100.20	0.00
4/29/2016	Bill	UBPKT01240		BILL 3/10/2016 - 4/9/2016	100.20	100.20
4/8/2016	Payment	Batch:B00001481	R00034880		-57.56	0.00
3/31/2016	Bill	UBPKT01097		BILL 2/9/2016 - 3/10/2016	57.56	57.56
3/7/2016	Payment	Batch:B00001287	R00030728		-71.55	0.00
2/29/2016	Bill	UBPKT00927		BILL 1/10/2016 - 2/9/2016	71.55	71.55
2/8/2016	Payment	Batch:B00001107	R00026562		-69.27	0.00
1/29/2016	Bill	UBPKT00774		BILL 12/11/2015 - 1/10/2016	69.27	69.27
1/13/2016	Payment	Batch:B00000947	R00023432		-71.55	0.00
12/31/2015	Bill	UBPKT00648		BILL 11/11/2015 - 12/11/2015	71.55	71.55
12/7/2015	Payment	Batch:B00000751	R00018299		-69.27	0.00
11/30/2015	Bill	UBPKT00536		BILL 10/12/2015 - 11/11/2015	69.27	69.27
11/12/2015	Payment	Batch:B00000608	R00014689		-116.48	0.00
10/30/2015	Bill	UBPKT00441		BILL 9/12/2015 - 10/12/2015	116.48	116.48
10/14/2015	Payment	Batch:B00000462	R00011649		-141.16	0.00
9/30/2015	Bill	UBPKT00322		BILL 8/13/2015 - 9/12/2015	141.16	141.16
9/14/2015	Payment	Batch:B00000282	R00006570		-162.99	0.00
8/31/2015	Bill	UBPKT00183		BILL 7/14/2015 - 8/13/2015	162.99	162.99
8/14/2015	Payment	Batch:B00000135	R00003335		-186.61	0.00
7/27/2015	Bill	UBPKT00057		BILL 6/15/2015 - 7/14/2015	186.61	186.61
Balance Due for Account 08-06564-01:					1,604.97	

08-06564-01

JACK ROEVENS

1130 VIA NORTE LAS CRUCES NM 88007

General	Readings	Billing History	Consumption History	Service Orders	Service Actions	Notes	User Defined		
Meter	Time Of Use	Read Group Date	Meter Reading	Demand Reading	KVAR Reading	Actual Read Date	Is Estimated	Read Type	Reading Source
1542826808	DEFAULT	8/7/2016	19,437			8/15/2016		Handheld	
1850606090	DEFAULT	7/27/2016	1,016,069			7/27/2016		Service Order	
1542826808	DEFAULT	7/27/2016	0			7/27/2016		Service Order	
1850606090	DEFAULT	7/8/2016	1,002,278			7/14/2016		Handheld	
1850606090	DEFAULT	6/8/2016	699,777			6/15/2016		Handheld	
1850606090	DEFAULT	5/9/2016	591,776			5/16/2016		Handheld	
1850606090	DEFAULT	4/9/2016	561,488			4/14/2016		Handheld	
1850606090	DEFAULT	3/10/2016	544,344			3/15/2016		Handheld	
1850606090	DEFAULT	2/9/2016	538,397			2/11/2016		Handheld	
1850606090	DEFAULT	1/10/2016	534,316			1/14/2016		Handheld	
1850606090	DEFAULT	12/11/2015	530,635			12/14/2015		Handheld	
1850606090	DEFAULT	11/11/2015	526,574			11/16/2015		Handheld	
1850606090	DEFAULT	10/12/2015	522,909			10/15/2015		Handheld	
1850606090	DEFAULT	9/12/2015	504,912			9/14/2015		Handheld	
1850606090	DEFAULT	8/13/2015	480,117			8/17/2015		Handheld	
1850606090	DEFAULT	7/14/2015	449,150			7/13/2015		Manual	
1850606090	DEFAULT	6/15/2015	412,388			6/15/2015		Manual	
1850606090	DEFAULT	5/14/2015	378,857			5/14/2015		Manual	
1850606090	DEFAULT	4/15/2015	355,392			4/15/2015		Manual	
1850606090	DEFAULT	3/16/2015	336,934			3/16/2015		Manual	
1850606090	DEFAULT	2/12/2015	324,890			2/12/2015		Manual	
1850606090	DEFAULT	1/15/2015	317,741			1/15/2015		Manual	
1850606090	DEFAULT	12/15/2014	307,119			12/15/2014		Manual	
1850606090	DEFAULT	11/13/2014	296,882			11/13/2014		Manual	
1850606090	DEFAULT	10/16/2014	282,897			10/16/2014		Manual	
1850606090	DEFAULT	9/15/2014	240,566			9/15/2014		Manual	
1850606090	DEFAULT	8/14/2014	195,200			8/14/2014		Manual	
1850606090	DEFAULT	7/15/2014	169,802			7/15/2014		Manual	

Account Service Maintenance

Close Form | Add Item | Print Screen | Service Orders

08-06564-01
 JACK ROEVENS
 1130 VIA NORTE LAS CRUCES NM 88007

General Readings Billing History Consumption History Service Orders Service Actions Notes User Defined

View Style Grid Print

Bill Date	Bill Type	Class Code	Rate Code	Meter Group	Begin Read	End Read	Billed Consumpti	Metered Consum	D
7/27/2015	Regular	RESIDENTIAL	NRR	Water	412,388.00	449,150.00	36,762	36,762	
8/31/2015	Regular	RESIDENTIAL	NRR	Water	449,150.00	480,117.00	30,967	30,967	
9/30/2015	Regular	RESIDENTIAL	NRR	Water	480,117.00	504,912.00	24,795	24,795	
10/30/2015	Regular	RESIDENTIAL	NRR	Water	504,912.00	522,909.00	17,997	17,997	
11/30/2015	Regular	RESIDENTIAL	NRR	Water	522,909.00	526,574.00	3,665	3,665	
12/31/2015	Regular	RESIDENTIAL	NRR	Water	526,574.00	530,635.00	4,061	4,061	
1/29/2016	Regular	RESIDENTIAL	NRR	Water	530,635.00	534,316.00	3,681	3,681	
2/29/2016	Regular	RESIDENTIAL	NRR	Water	534,316.00	538,397.00	4,081	4,081	
3/31/2016	Regular	RESIDENTIAL	NRR	Water	538,397.00	544,344.00	5,947	5,947	
4/29/2016	Regular	RESIDENTIAL	NRR	Water	544,344.00	561,488.00	17,144	17,144	
6/1/2016	Regular	RESIDENTIAL	NRR	Water	561,488.00	591,776.00	30,288	30,288	
7/1/2016	Regular	RESIDENTIAL	NRR	Water	591,776.00	699,777.00	108,001	108,001	
7/29/2016	Regular	RESIDENTIAL	NRR	Water	699,777.00	1,002,278.00	302,501	302,501	
9/1/2016	Regular	RESIDENTIAL	NRR	Water	0.00	19,437.00	33,228	19,437	

Average							44,508	43,523	
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DAMDWCA Customer Service Department Report

1 September 2016

I. Billing:

1. Billings will be submitted to Postal Pros, on Tuesday, August 30, 2016 and should be approved no later than, Wednesday, August 31, 2016. Statements should be mail out on or before September 1, 2016.

II. Penalties:

1. Penalties for August totaled: \$5,866.21
2. Penalties will be processed on September 26, 2016, due to the 25th being on Sunday.

III. Disconnects:

1. On Tuesday, August 23, 2016 we disconnected accounts for non-payment. There was 77 accounts up for disconnection. A total of 51 were disconnected.

Dona Ana: 39

Ft. Selden: 9

Picacho Hills: 2

Fairview: 1

Previously Locked: 2

Paid prior to disconnection: 20

Removed due to billing issues: 4

2. Total Reconnections for August 2016: 44

3. Disconnects are scheduled for Wednesday, September 21, 2016.

IV. Membership Certificates: Membership certificates are ready for signatures.

- V. Document Scanning: Scanning is done on a daily basis if time is available. Towards the end of the month is when we catch up to items we were not able to scan earlier in the month.

Operations Manager's Report

September 2016

Doña Ana MDWCA, Doña Ana MDWCA @ Ft. Selden Water System, Doña Ana MDWCA @ Picacho Hills Water System, and Doña Ana MDWCA @ Fairview Estates Water System

Report for August 2016

Doña Ana MDWCA System:

- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. Ten (10) samples were collected throughout the month at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau.
- Dona Ana water meters were read on 8/15 thru 8/16/16
- There were ten (10) new water services installed within the Doña Ana MDWCA System.
- Repaired 6 service leaks/angle valves in the D.A. service area.
- Well #8 has been re-flushed and we have taken sample for analysis.
- Static and Drawdown taken.
- SCADA Upgrade project final walk through was conducted and concerns and issues have been addressed for completion. Continued
- All operator trucks have been inventoried for tools.
- CPR course was attended by all Operations Staff.
- Emergency hook up on 2200 Run Along Rd. resident's well ran dry.
- Emergency hook up on 3700 Bales Rd. resident's well ran dry.
- Repaired Evaporative Cooler at Doña Ana shop, new motor and clamps installed.
- Repaired Evaporative Cooler at Well #8 Booster Station.
- Chlorinating Automated Switchover Valve has been repaired at Well #7.
- Well #5 was checked out by Mark Parameter and assessed that the pump needs to be pulled for evaluation.

Doña Ana MDWCA @ Ft. Selden System:

- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. One (1) sample was collected for the month at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/15/16.
- There was one (1) new water service installed within the Ft. Selden Water System.
- Repaired 4 service leaks/angle valves
- Physically located mains and residential services in Radium Springs for Souder Miller & Assoc. for the upcoming Improvement Project. CONTINUES
- Wells #9 and #10 have continued working correctly and are alternating on line.
- GPS Waypoint data collection has been put on hold.
- Static and Drawdown taken.
- TTHM and Haa5 Samples were collected and sent for analysis.
- Repaired broken main on South Track that had been struck by Zia Gas Contractor, Graham Excavating.
- Area around Well #11 has been cleared and all old well parts have been moved to the area around the shop.
- Radium Springs Community Center service line has been repaired. The old line had deteriorated and had given way to the system pressure.
- New Phosphate drum has been delivered to the Chlorinating Room in Ft. Selden.

Operations Manager's Report

September 2016

Doña Ana MDWCA @ Picacho Hills System:

- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. Two (2) samples were collected throughout the month at random alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/15/16.
- There was 1 new services installed in Picacho Hills.
- Repaired 3 service leaks/angle valves.
- All monthly monitoring samples collected and sent to lab for wastewater plant.
- Continued monitoring of Pressure on Barcelona Ridge conducted to maintain at 80 PSI.
- New blinds for Picacho Hills Lab have been installed.
- Met with Robert Apodaca from Rural Water to conduct maintenance training and went through a list of daily, weekly and monthly routines which he deems necessary for upkeep of Picacho Hills WWT Plant.
- Conducted a trial of Polymer application for sludge control. Robert has assessed that the Polymer that was applied may need to be changed for better results.
- Located all Water and Sewer lines for the Souder Miller regarding Via Norte Water Line Replacement.
- Static and Drawdown taken.
- Physically located all Water and Sewer lines for the District 5 Water System Improvement Project have been conducted through the month of August.
- Repaired broken influent 8" water valve at Picacho Hills WWT Plant.
- Two pavement patches have been completed by Cross Town Construction on Via Norte.
- Repaired chlorine feed pump at the Picacho Hills WWT Plant.

Doña Ana MDWCA @ Fairview Water System:

- Routine disinfection and bacteriological monitoring of the system were conducted throughout the month. One (1) sample was collected for the month at alternate sites as per "Approved Sampling Plan" through New Mexico Environment Department-Drinking Water Bureau.
- All water meters were read on 8/15/16.
- There were no new water services installed within the Fairview Estates Water System.
- Wells #1 and #2 are currently set to OFF position.
- Various Special Samples for the Fairview Estates WS annexation continue to be collected and sent for testing to monitor residual level for consistency. Requested by Jennifer Horton.
- Continue to monitor Fairview for chlorine residuals along with the requested samples that are requested by Jennifer Horton.

**Respectfully Submitted,
Orlando Parra
Operations Manager**

Doña Ana MDWCA Static & Drawdown Data

LRG-1905

Doña Ana MDWCA @ Doña Ana

POD Nbr	Make	Serial Number	Original Static Level	Current Static Level	Pumping Level	Draw Down
LRG-1905-S (Well #2A)	SIEMENS 403'	IXH12250016	56.6'	75	110	35
LRG-1905-S-4 (Well #5)	SIEMENS 425'	7ME658394201U390	16'	52	137	85
LRG-1905-S-5 (Well #6)	SIEMENS 716'	IXH12250015	10'	32	N/A	N/A
LRG-1905 (Well #7)	SIEMENS 680'	IXH12250020	31'	40	40	0
LRG-1905-S-3 (Well #8)	SIEMENS	IXH12550027	152'	148	360	212

LRG-80

Doña Ana MDWCA @ Ft. Selden

POD Nbr	Make	Serial Number	Original Static Level	Current Static Level	Pumping Level	Draw Down
LRG-80-S-4 (Well #9)	SIEMENS	7ME69 <u>11</u> -1AA10-1AA0	20'	20	32	12
LRG-80-S-2 (Well #10)	SIEMENS	7ME69 <u>10</u> -1AA10-1AA0	N/A	17	34	17
LRG-80-POD6 (WELL #11)	SIEMENS		15'	15	OFF	N/A

LRG-4250

Doña Ana MDWCA @ Picacho Hills

POD Nbr	Make	Serial Number	Original Static Level	Current Static Level	Pumping Level	Draw Down
LRG-4250-S (Well #7)	SIEMENS	0605-482/33655-129	88'	145	180	35
LRG-4250 (Well #15)	SIEMENS		92'	92'	OFF	N/A
LRG-4250-S-2 (WELL #16A)	SIEMENS	IXH12250007	66'	110	130	20

PROJECT MANAGERS REPORT 9/15/2016

PICACHO HILLS PROJECTS

TANK @ PICACHO HILLS

- General Hydronic's Inc. has placed 8" and 10" waterline along Anthem. 12" waterline has been placed from the water tank sight to Picacho Mountain road. 10" waterline is currently being placed along Barcelona Drive. The construction of the first tank has started and are currently 20' high on the side walls.

DISTRICT 5 WASTEWATER DISCHARGE PERMIT

- Our discharge permit was submitted to New Mexico Environmental Department (NMED) Ground Water Quality Bureau (GWQB) for review and approval in October 2015.. However, NMED has indicated that review and/or approval of the permit could extend up to 12 months.

FAIRVIEW PROJECTS

Fairview Water II

- SMA along with Morrow Enterprises conducted the four test locations along the proposed project route to verify the location of existing utilities. The four test locations have been conducted and results show that there is not enough room to place the 12" waterline along this route. Plans have been acquired from DuCross the contractors that placed the City of Las Cruces waterline on the south side of Picacho Ave. An alternate route has been planned on the south side of Picacho Ave. and is currently being designed.

DONA ANA PROJECTS

South East Collection

- SMA is currently finalizing bidding documents, the easements, and permits for the force main portion of the project. The vacuum station building permit is ready to be release once a contractor for the project has been selected. The project should be advertised for bid in the next 30 days.

SW Transmission Ph II, Armstrong Ph II, Elks IV

- Still pending legal matters

Well #8

- The rehab of well 8 has been completed by D & J Pump and is online.

Transmission Waterlines

- Preliminary design for the transmission waterline project located on Valley Drive, Taylor Road has been completed. Redlines are revised and there is a pre-bid meeting is set for September 19, 2016. Bid opening is planned for September 26, 2016.

RADIUM SPRINGS

Radium Springs Water

- SMA submitted preliminary plans to Dona Ana MDWCA for review.

Well #11

- The new Well #11 project is complete and the well has been developed. All components of the well have been installed and tested with our SCADA system. DAMDWCA is in the process of submitting the required permit to NMED for final water quality samples in order to connect the new well to the system. Samples have been taken and submitted to Environmental Hall in Albuquerque for analysis.

MISCELLANIOUS PROJECTS

SCADA Implementation Project

There are still some remaining issues that need to be corrected after the walk through. The transducers are still not reading the correct depths on SCADA. Contractor has been notified and the problem will be addressed.

GIS Mapping

- There are no updates to this project since the last report.



Bank Transaction Report

Transaction Detail

Issued Date Range: 07/01/2016 - 07/31/2016
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 5766205370 - Operating Account							
Bank Draft							
07/01/2016	07/31/2016	DFT1508FY16	Tyler Technologies	Accounts Payable	Cleared	Bank Draft	-756.90
07/01/2016	07/31/2016	DFT1514FY16	UNUM	Accounts Payable	Cleared	Bank Draft	-941.84
07/05/2016	07/31/2016	DFT0001FY17	Delta Dental of New Mexico	Accounts Payable	Cleared	Bank Draft	-583.06
07/05/2016	07/31/2016	DFT0167FY17	Authorize.net	Accounts Payable	Cleared	Bank Draft	-83.90
07/05/2016	07/31/2016	DFT0168FY17	Comcast	Accounts Payable	Cleared	Bank Draft	-166.90
07/05/2016	07/31/2016	DFT0169FY17	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-187.14
07/06/2016	07/31/2016	DFT0170FY17	8 X 8 INC	Accounts Payable	Cleared	Bank Draft	-705.43
07/07/2016	07/31/2016	DFT0178FY17	Kosh Solutions	Accounts Payable	Cleared	Bank Draft	-1,705.89
07/11/2016	07/31/2016	DFT0029FY17	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
07/11/2016	07/31/2016	DFT0053FY17	NM Health Connections	Accounts Payable	Cleared	Bank Draft	-9,341.82
07/11/2016	07/31/2016	DFT0171FY17	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,684.31
07/11/2016	07/31/2016	DFT0172FY17	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,593.15
07/14/2016	07/31/2016	DFT0054FY17	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-6,234.50
07/19/2016	07/31/2016	DFT0173FY17	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-106.05
07/22/2016	07/31/2016	DFT0057FY17	VISION SERVICE PLAN	Accounts Payable	Cleared	Bank Draft	-153.70
07/22/2016	07/31/2016	DFT0174FY17	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-2,376.00
07/22/2016	07/31/2016	DFT0175FY17	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-7,291.00
07/25/2016	07/31/2016	DFT0059FY17	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
07/25/2016	07/31/2016	DFT0061FY17	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,454.17
07/25/2016	07/31/2016	DFT0062FY17	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,369.91
07/26/2016	07/31/2016	DFT0060FY17	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-6,256.80
07/27/2016	07/31/2016	DFT0064FY17	WEX Fleet Universal	Accounts Payable	Cleared	Bank Draft	-3,840.56
07/27/2016	07/31/2016	DFT0176FY17	AFLAC	Accounts Payable	Cleared	Bank Draft	-562.48
07/28/2016	07/31/2016	DFT0177FY17	Comcast	Accounts Payable	Cleared	Bank Draft	-216.81
Bank Draft Total: (24)							-53,981.56
Check							
07/05/2016		21711	MICHAEL MEDINA	Utility Billing	Outstanding	Check	-33.14
07/05/2016	08/31/2016	21712	CHEYENNE LAW	Utility Billing	Pending Clear	Check	-51.43
07/05/2016	07/31/2016	21713	DEENA SERNA	Utility Billing	Cleared	Check	-15.74
07/05/2016	08/31/2016	21714	JOHN ORTEGA	Utility Billing	Pending Clear	Check	-76.64
07/05/2016	08/31/2016	21715	JOSE CORNEJO	Utility Billing	Pending Clear	Check	-61.21
07/05/2016	08/31/2016	21716	JACKIE JONES	Utility Billing	Pending Clear	Check	-29.78
07/18/2016	07/31/2016	21710	Postal Pros, Inc.	Accounts Payable	Cleared	Check	-4,759.92
07/22/2016	07/31/2016	21717	ABC Printing Company	Accounts Payable	Cleared	Check	-75.00

Bank Transaction Report

Issued Date Range: 07/01/2016 - 07/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/22/2016	07/31/2016	21718	Advanced Communications & Electronics, Inc.	Accounts Payable	Cleared	Check	-737.54
07/22/2016	07/31/2016	21719	Baker Utility Supply Corp.	Accounts Payable	Cleared	Check	-1,015.10
07/22/2016	07/31/2016	21720	Comcast	Accounts Payable	Cleared	Check	-216.81
07/22/2016	08/31/2016	21721	DR. KURT ANDERSON	Accounts Payable	Pending Clear	Check	-190.00
07/22/2016	08/31/2016	21722	Elephant Butte Irrigation District	Accounts Payable	Pending Clear	Check	-54.16
07/22/2016	07/31/2016	21723	HD Supply Waterworks LTD	Accounts Payable	Cleared	Check	-3,515.59
07/22/2016	08/31/2016	21724	Justin Sparks	Accounts Payable	Pending Clear	Check	-190.00
07/22/2016	07/31/2016	21725	Kosh Solutions	Accounts Payable	Cleared	Check	-335.75
07/22/2016	07/31/2016	21726	MEGAHURTZ COMPUTER CONSULTING, INC.	Accounts Payable	Cleared	Check	-54.16
07/22/2016	07/31/2016	21727	Melton, James	Accounts Payable	Cleared	Check	-190.00
07/22/2016	08/31/2016	21728	Pat Campbell Insurance	Accounts Payable	Pending Clear	Check	-50.00
07/22/2016	07/31/2016	21729	Pitney Bowes Global Financial Services LLC	Accounts Payable	Cleared	Check	-255.45
07/22/2016	08/31/2016	21730	Raymond J. Ponteri	Accounts Payable	Pending Clear	Check	-190.00
07/22/2016	07/31/2016	21731	RICOH	Accounts Payable	Cleared	Check	-588.06
07/22/2016	08/31/2016	21732	Rio Grande Pump & Supply Company	Accounts Payable	Pending Clear	Check	-16.57
07/22/2016	08/31/2016	21733	Secretary of State of New Mexico	Accounts Payable	Pending Clear	Check	-20.00
07/22/2016	07/31/2016	21734	STULL, JAMIE	Accounts Payable	Cleared	Check	-95.00
07/22/2016	08/31/2016	21735	Water Technology Associates	Accounts Payable	Pending Clear	Check	-165.06
07/22/2016	07/31/2016	21736	WESTERN MERCANTILE	Accounts Payable	Cleared	Check	-2,609.00
07/25/2016	08/31/2016	21747	DANETTE NEVAREZ	Utility Billing	Pending Clear	Check	-64.70
07/25/2016	08/31/2016	21748	MORROW ENTERPRISES INC.	Utility Billing	Pending Clear	Check	-1,219.37
07/28/2016	08/31/2016	21738	City of Las Cruces	Accounts Payable	Pending Clear	Check	-509.45
07/28/2016	08/31/2016	21739	DPC Industries, Inc.	Accounts Payable	Pending Clear	Check	-754.07
07/28/2016	08/31/2016	21740	FLEETMATIC USA LLC	Accounts Payable	Pending Clear	Check	-599.21
07/28/2016	08/31/2016	21741	HD Supply Waterworks LTD	Accounts Payable	Pending Clear	Check	-102.70
07/28/2016	07/31/2016	21742	Johnny's Septic	Accounts Payable	Cleared	Check	-189.55
07/28/2016	08/31/2016	21743	Kevin Taylor	Accounts Payable	Pending Clear	Check	-4,018.83
07/28/2016	08/31/2016	21744	New Mexico Environment Department	Accounts Payable	Pending Clear	Check	-25.00
07/28/2016	08/31/2016	21745	Pitney Bowes Global Financial Services LLC	Accounts Payable	Pending Clear	Check	-201.00
07/28/2016	08/31/2016	21746	WorkMed Inc, Benito Gallardo JR M.D	Accounts Payable	Pending Clear	Check	-64.99
Check Total: (38)							-23,339.98
EFT							
07/11/2016	07/31/2016	DFT0028FY17	Payroll EFT	Payroll	Cleared	EFT	-17,612.30
07/14/2016	07/31/2016	360	Integration & Control Solutions, LLC	Accounts Payable	Cleared	EFT	-4,087.36
07/18/2016	07/31/2016	361	Dona Ana County Financial Services	Accounts Payable	Cleared	EFT	-8,156.09
07/25/2016	07/31/2016	DFT0058FY17	Payroll EFT	Payroll	Cleared	EFT	-17,231.19
EFT Total: (4)							-47,086.94
Bank Account 5766205370 Total: (66)							-124,408.48
Bank Account: 5766205388 - Grant Account							
Check							
07/22/2016	07/31/2016	20314	Morrow Enterprises Inc.	Accounts Payable	Cleared	Check	-21,904.25

Bank Transaction Report

Issued Date Range: 07/01/2016 - 07/31/2016 Cleared Date Range: -

Check Total: (1)	-21,904.25
Bank Account 5766205388 Total: (1)	-21,904.25
Report Total: (67)	-146,312.73

Summary

Bank Account	Count	Amount
5766205370 Operating Account	66	-124,408.48
5766205388 Grant Account	1	-21,904.25
Report Total:	67	-146,312.73

Cash Account	Count	Amount
100 100-10-1000 General Checking 5370	66	-124,408.48
200 200-10-1005 Grant Account 5388	1	-21,904.25
Report Total:	67	-146,312.73

Transaction Type	Count	Amount
Bank Draft	24	-53,981.56
Check	39	-45,244.23
EFT	4	-47,086.94
Report Total:	67	-146,312.73



Budget Report Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 07/31/2016

StateRpt...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Operating Fund						
Revenue						
400 - Interest Income from Bank Accounts and CD's	33,000.00	33,000.00	80.97	80.97	-32,919.03	99.75 %
410 - Rental Income	5,700.00	5,700.00	475.00	475.00	-5,225.00	91.67 %
420 - Water and Wastewater Sales	3,795,500.00	3,795,500.00	347,003.28	347,003.28	-3,448,496.72	90.86 %
430 - Miscellaneous	62,000.00	62,000.00	2,317.46	2,317.46	-59,682.54	96.26 %
700 - Water Rights Revenue	175,000.00	175,000.00	11,211.99	11,211.99	-163,788.01	93.59 %
Revenue Total:	4,071,200.00	4,071,200.00	361,088.70	361,088.70	-3,710,111.30	91.13 %
Expense						
500 - Personnel Expenses	1,214,500.00	1,214,500.00	72,425.88	72,425.88	1,142,074.12	94.04 %
505 - Mileage and Per Diem	15,500.00	15,500.00	0.00	0.00	15,500.00	100.00 %
515 - Vehicle Expense	39,500.00	39,500.00	3,840.56	3,840.56	35,659.44	90.28 %
520 - Building Expense	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
525 - Utilities	287,550.00	287,550.00	1,457.32	1,457.32	286,092.68	99.49 %
530 - Telephone	16,300.00	16,300.00	705.43	705.43	15,594.57	95.67 %
535 - Postage Expense	70,120.00	70,120.00	201.00	201.00	69,919.00	99.71 %
540 - Office Supplies and Other Expenses	216,965.00	216,965.00	8,421.36	8,421.36	208,543.64	96.12 %
545 - Advertising and Public Relations	9,500.00	9,500.00	0.00	0.00	9,500.00	100.00 %
550 - Training Workshops	16,100.00	16,100.00	0.00	0.00	16,100.00	100.00 %
555 - Annual Audit/Financial Report Expenses	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00 %
560 - Dues and Board Fees	11,400.00	11,400.00	855.00	855.00	10,545.00	92.50 %
570 - System Repairs	225,000.00	225,000.00	875.70	875.70	224,124.30	99.61 %
575 - Professional Services	285,900.00	285,900.00	2,670.02	2,670.02	283,229.98	99.07 %
580 - Contractual Fees and Other Services	63,700.00	63,700.00	2,180.26	2,180.26	61,519.74	96.58 %
585 - Debt Payments	578,800.00	578,800.00	9,667.00	9,667.00	569,133.00	98.33 %
590 - Miscellaneous	351,000.00	351,000.00	0.00	0.00	351,000.00	100.00 %
Expense Total:	3,422,935.00	3,422,935.00	103,299.53	103,299.53	3,319,635.47	96.98 %
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	257,789.17	257,789.17	-390,475.83	60.23 %
Fund: 200 - Grant/Loan Fund						
Revenue						
600 - Grant Revenue	11,221,017.00	11,221,017.00	15,485.99	15,485.99	-11,205,531.01	99.86 %
Revenue Total:	11,221,017.00	11,221,017.00	15,485.99	15,485.99	-11,205,531.01	99.86 %
Expense						
650 - Grant Expense	11,251,525.00	11,251,525.00	37,390.24	37,390.24	11,214,134.76	99.67 %
Expense Total:	11,251,525.00	11,251,525.00	37,390.24	37,390.24	11,214,134.76	99.67 %
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-21,904.25	-21,904.25	8,603.75	28.20 %
Fund: 900 - Restricted Reserve Fund						
Expense						
650 - Grant Expense	606,741.00	606,741.00	0.00	0.00	606,741.00	100.00 %
740 - Capital Purchases	228,000.00	228,000.00	0.00	0.00	228,000.00	100.00 %
Expense Total:	834,741.00	834,741.00	0.00	0.00	834,741.00	100.00 %
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	0.00	0.00	834,741.00	100.00 %
Report Surplus (Deficit):	-216,984.00	-216,984.00	235,884.92	235,884.92	452,868.92	208.71 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Operating Fund	648,265.00	648,265.00	257,789.17	257,789.17	-390,475.83
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-21,904.25	-21,904.25	8,603.75
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	0.00	0.00	834,741.00
Report Surplus (Deficit):	-216,984.00	-216,984.00	235,884.92	235,884.92	452,868.92



	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 100 - General Operating Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	423,658.82	421,382.62	-2,276.20
105 - Due From Other Governments	0.00	0.00	0.00
110 - Accounts Receivable	869.39	2,794.60	1,925.21
120 - Fund Transfers	381,643.90	624,629.85	242,985.95
130 - Inventories	0.00	0.00	0.00
140 - Prepaid Expenses	0.00	0.00	0.00
145 - Refundable Deposits	0.00	0.00	0.00
146 - Restricted Cash	57,713.91	57,715.38	1.47
147 - Restricted Investments	0.00	0.00	0.00
Total ReportOnly1 10 - Current Assets:	863,886.02	1,106,522.45	242,636.43
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	863,886.02	1,106,522.45	242,636.43
Liability			
ReportOnly1: 10 - Current Assets			
105 - Due From Other Governments	-921.00	0.00	-921.00
Total ReportOnly1 10 - Current Assets:	-921.00	0.00	-921.00
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	17,003.37	0.00	17,003.37
210 - Due to Other Governments	0.00	153.75	-153.75
214 - Accrued Payroll	0.00	1,640.88	-1,640.88
222 - Customer Deposits	0.00	-865.00	865.00
Total ReportOnly1 20 - Short-term Liabilities:	17,003.37	929.63	16,073.74
ReportOnly1: 25 - Long-term Liabilities			
250 - Compensated Absences	0.00	0.00	0.00
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	16,082.37	929.63	15,152.74
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	89,393.23	847,803.65	0.00
Total ReportOnly1 30 - Net Assets:	89,393.23	847,803.65	0.00
Total Beginning Equity:	89,393.23	847,803.65	0.00
Total Revenue	3,682,685.77	361,088.70	-3,321,597.07
Total Expense	2,924,275.35	103,299.53	2,820,975.82
Revenues Over/(Under) Expenses	758,410.42	257,789.17	-500,621.25
Total Equity and Current Surplus (Deficit):	847,803.65	1,105,592.82	257,789.17
Total Liabilities, Equity and Current Surplus (Deficit):	863,886.02	1,106,522.45	242,636.43

Balance Sheet

As Of 07/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 200 - Grant/Loan Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
105 - Due From Other Governments	0.00	0.00	0.00
120 - Fund Transfers	-110,838.13	-229,524.32	-118,686.19
146 - Restricted Cash	-96,781.94	0.00	96,781.94
Total ReportOnly1 10 - Current Assets:	-207,620.07	-229,524.32	-21,904.25
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	-207,620.07	-229,524.32	-21,904.25
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
ReportOnly1: 25 - Long-term Liabilities			
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	4,376.22	-207,620.07	0.00
Total ReportOnly1 30 - Net Assets:	4,376.22	-207,620.07	0.00
Total Beginning Equity:	4,376.22	-207,620.07	0.00
Total Revenue	3,404,753.75	15,485.99	-3,389,267.76
Total Expense	3,616,750.04	37,390.24	3,579,359.80
Revenues Over/(Under) Expenses	-211,996.29	-21,904.25	190,092.04
Total Equity and Current Surplus (Deficit):	-207,620.07	-229,524.32	-21,904.25
Total Liabilities, Equity and Current Surplus (Deficit):	-207,620.07	-229,524.32	-21,904.25

Balance Sheet

As Of 07/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 900 - Restricted Reserve Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
110 - Accounts Receivable	0.00	0.00	0.00
120 - Fund Transfers	-270,805.77	-395,105.53	-124,299.76
146 - Restricted Cash	-125,000.00	0.00	125,000.00
147 - Restricted Investments	1,875,581.00	1,874,880.76	-700.24
Total ReportOnly1 10 - Current Assets:	1,479,775.23	1,479,775.23	0.00
Total Assets:	1,479,775.23	1,479,775.23	0.00
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	2,122,864.30	1,479,775.23	0.00
Total ReportOnly1 30 - Net Assets:	2,122,864.30	1,479,775.23	0.00
Total Beginning Equity:	2,122,864.30	1,479,775.23	0.00
Total Expense	643,089.07	0.00	643,089.07
Revenues Over/(Under) Expenses	-643,089.07	0.00	643,089.07
Total Equity and Current Surplus (Deficit):	1,479,775.23	1,479,775.23	0.00
Total Liabilities, Equity and Current Surplus (Deficit):	1,479,775.23	1,479,775.23	0.00



Income Statement Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 07/31/2016

FedRpt2	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - General Operating Fund					
Revenue					
400 - Water Sales	3,682,000.00	3,682,000.00	339,833.01	339,833.01	3,342,166.99
405 - Pntly/Disconnects	151,500.00	151,500.00	10,020.61	10,020.61	141,479.39
410 - Installations	153,000.00	153,000.00	9,361.41	9,361.41	143,638.59
430 - Miscellaneous	51,700.00	51,700.00	1,792.70	1,792.70	49,907.30
700 - Investment / Interest	33,000.00	33,000.00	80.97	80.97	32,919.03
Revenue Total:	4,071,200.00	4,071,200.00	361,088.70	361,088.70	3,710,111.30
Expense					
500 - Salaries/Benefits	1,174,300.00	1,174,300.00	69,751.89	69,751.89	1,104,548.11
510 - Tax / Insurance	299,700.00	299,700.00	0.00	0.00	299,700.00
515 - Utilities/Fuel/Oil	327,350.00	327,350.00	6,003.31	6,003.31	321,346.69
520 - Supplies/Expense	731,885.00	731,885.00	15,142.32	15,142.32	716,742.68
525 - Debt Services	377,500.00	377,500.00	3,675.00	3,675.00	373,825.00
530 - Interest	201,300.00	201,300.00	5,992.00	5,992.00	195,308.00
580 - Professional fees	310,900.00	310,900.00	2,735.01	2,735.01	308,164.99
Expense Total:	3,422,935.00	3,422,935.00	103,299.53	103,299.53	3,319,635.47
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	257,789.17	257,789.17	390,475.83
Fund: 200 - Grant/Loan Fund					
Revenue					
650 - Grant/Loan Revenue	11,221,017.00	11,221,017.00	15,485.99	15,485.99	11,205,531.01
Revenue Total:	11,221,017.00	11,221,017.00	15,485.99	15,485.99	11,205,531.01
Expense					
660 - Grant/Loan Expense	11,251,525.00	11,251,525.00	37,390.24	37,390.24	11,214,134.76
Expense Total:	11,251,525.00	11,251,525.00	37,390.24	37,390.24	11,214,134.76
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-21,904.25	-21,904.25	-8,603.75
Fund: 900 - Restricted Reserve Fund					
Expense					
520 - Supplies/Expense	228,000.00	228,000.00	0.00	0.00	228,000.00
660 - Grant/Loan Expense	606,741.00	606,741.00	0.00	0.00	606,741.00
Expense Total:	834,741.00	834,741.00	0.00	0.00	834,741.00
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	0.00	0.00	834,741.00
Total Surplus (Deficit):	-216,984.00	-216,984.00	235,884.92	235,884.92	-452,868.92

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - General Operating Fund	648,265.00	648,265.00	257,789.17	257,789.17	390,475.83
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-21,904.25	-21,904.25	-8,603.75
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	0.00	0.00	-834,741.00
Total Surplus (Deficit):	-216,984.00	-216,984.00	235,884.92	235,884.92	-427,174.31



D & J PUMP AND WELL SERVICE L.L.C.

2600 Columbus Rd.
 Mailing Address: P.O. Box 1572
 Denning, New Mexico 88031
 E-Mail: djwell@hotmail.com

(575) 546-7221 - BUSINESS
 (575) 546-1433 - FAX



CONTRACT AND ACCEPTANCE

SUBMITTED TO

Donna Aron Mutual Domestic Water Assoc.

STREET: 40 Abenicio Fernandez
 CITY, STATE AND ZIP CODE:

PHONE: 575-649-2119

DATE: 8/31/14

JOB NAME: Well # 5 & Well # 7
 JOB LOCATION: (Taylor Rd) : (Canning Road)
 DATE OF PLANS: JOB PHONE:

NET 30 UPON COMPLETION

We hereby submit specifications for:

Well # 5 : Submersible Pump 4" column well depth 425' ; pump set 220' (pulling only)	\$ 1,040.00
well # 7: Turbine Pump 8" column well depth 425' ; pump set 180' (pulling only)	\$ 1,080.00
A. Camera - 2 wells @ \$ 550.00 ea	\$ 1,100.00
	\$ 3,220.00
	Less tax 6.75% 217.35
	Total \$ 3437.35

Thank you!

We hereby submit furnish material and labor - complete in accordance with above specifications, for the sum of

dollars \$

Payment to be made as follows:

All material guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the contract. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, weather & theft and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: R. Javier Diaz by S. Munoz

Note: This Contract may be withdrawn by us if not accepted within 30 days.

Acceptance of Contract The above prices, specifications and conditions are satisfactory and are hereby accepted, you are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance

Signature

NET 30 UPON COMPLETION

~ Proposal ~

STATEWIDE DRILLING INC.

PO BOX 458
LA LUZ, NM 88337
(575) 437-8984
FAX: (575) 437-8060
www.StatewideDrilling.com
NM License WD-601

PROPOSAL SUBMITTED TO Dona Ana	PHONE 526-3491	DATE September 1, 2016
MAILING ADDRESS	FAX	MOBILE PHONE
CITY, STATE, ZIP CODE	JOB LOCATION Well #5 & Well #7	

We hereby submit specifications and estimates for:

1 - Pull Submersible (Well #5)	650.00	650.00
1 - Video	725.00	725.00
1 - Mobilization & Demobilization	500.00	500.00
1 - Pull Turbine (Well #7)	1500.00	1,500.00
1 - Video	725.00	725.00

SUB TOTAL 4,100.00
TAX (6.3125%) 258.81
TOTAL \$ 4,358.81

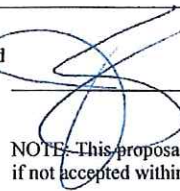
WE PROPOSE hereby to furnish material and labor, complete and in accordance with above specifications, for the sum of: Four Thousand Three Hundred Fifty Eight and 81/100 dollars (\$ 4,358.81).

Payment to be made as follows:

Half down on move in (Approx. \$ 2,179.41). Balance upon completion.

All material is guaranteed to be as specified. All work to be complete in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature



NOTE: This proposal may be withdrawn by us if not accepted within **THIRTY (30)** days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

BRAVO

CHEVROLET - CADILLAC

1601 South Main Street - Las Cruces, NM 88005 - (575) 527-3800 - www.bravoautos.com

Buyer: DONA ANA MUTUAL DOME WATER CONSUME... P.O BOX 866 DONA ANA, NM 88032 Home #: (575) 526-3491 Work #:	Co Buyer: LAS CRUCES, NM 88001 Home #: Work #:	Deal #: 47012 Deal Date: 09/06/2016 Print Time: 10:57am Salesperson: BRIAN J GIBSON
--	--	---

Vehicle				
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used <input type="checkbox"/>	16489	2016 CHEVROLET TRUCK SILVE...	1GCNCNEH5GZ292582	
Demo <input type="checkbox"/>				

Trade

Vehicle: 2008 GMC SIERRA 1500 2WD R...
VIN:
Mileage: 143,920
Allowance: \$ 3,500.00
Payoff: \$ 0.00

Retail Price:	\$ 28,680.00
Bravo Discount:	\$ 365.00
Rebates:	\$ 2,500.00
Total Savings:	\$ 2,865.00
Sale Price:	\$ 25,815.00
Benefits Pkg. & Doc Fee:	\$ 299.00
Total Trade Allowance:	\$ 3,500.00
Trade Difference:	\$ 22,614.00
Total Cash Price:	\$ 22,614.00
Unpaid Balance:	\$ 22,614.00

Option 1: (retail)

Down Payment

NOTICE OF SALESPERSON AUTHORITY

This proposal is not valid unless signed and accepted by a Sales Manager or an Officer of the dealership.

Buyer _____	Date _____	Accepted By _____
Co-Buyer _____	Date _____	Title _____

U73 - ANTENNA - FIXED MAST	UDC - DRIVER INFORMATION CENTER
UE0 - ONSTAR DELETE	UJM - TIRE PRESSURE MONITOR SYSTEM (EXCL SPARE TIRE)
UMN - SPEEDOMETER, MILES & KILO, MILES FOR ODOMETER	UQ5 - AUDIO SYSTEM, 4 SPEAKERS
V22 - CHROME GRILLE SURROUND	V6D - VEHICLE STATEMENT
VH6 - BUMPER, FRONT, BLACK	VJG - BUMPER, REAR, BLACK
VRK - VAA/COMPONENT REL ROOF TRIM	VT7 - OWNERS MANUAL ENGLISH
WMG -	X88 - CHEVROLET CONVERSION
XL7 - FREQUENCY RATING 315 MH	Z85 - SUSPENSION PACKAGE
ZBZ - TIRE, SPARE 17" BLACKWALL	ZY1 - SOLID PAINT

Added Option Codes

Vehicle has no current record of SAIO codes.

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Vehicle Locator

Dealer Information

SISBARRO BUICK-GMC, INC.
 425 W BOUTZ RD
 LAS CRUCES, NM 88005
 Phone: 575-524-7707
 Fax: 575-523-8339

1GTN1LEH6GZ404994

Model Year: 2016	Event Code: 5000-Delivered to Dealer
Make: GMC	Order #: TPRFF4
Model: 1500 Sierra	MSRP: \$30,170.00
TC15903-2WD, Regular Cab Long Box	
PEG: Sierra Preferred Equipment Group-1SA	Order Type: TRE-Retail Stock
Primary Color: Summit White-GAZ	Stock #: N/A
Trim: Base Cloth, Jet Black / Dark Ash, Interior Trim-H2R	Inventory Status: Available
Engine: Engine: 4.3L, V-6, Alum, Flex Fuel, SIDI, V V T-LV3	Total Cash Allowance: Not Available
Transmission: 6-Speed Automatic-MYC	

Additional Vehicle Information

Vehicle Options

Chargeable Options	MSRP
Trailer Package-Z82	\$770.00
No Cost Options	
6-Speed Automatic-MYC	
California Emissions-YF5	
Engine: 4.3L, V-6, Alum, Flex Fuel, SIDI, V V T-LV3	
Other Options	
Air Conditioning, Manual-C67	Airbags- Head Curtain, Side Impact-AY0
Base Cloth, Jet Black / Dark Ash, Interior Trim-H2R	Base Radio, 4.2" Color Screen, w/ USB Port-IO3
Body: Pick-Up Bed / Box-E63	Cruise Control-K34
E85 Flex Fuel Capable-FHS	Emissions Override, Federal-NC7
Floor Covering: Rubber Vinyl, Graphite-BG9	GVW Rating 6,700 lbs-C3J
Lock, Spare Tire-SAF	Locking Differential, Rear-G80
Paint, Solid-ZY1	Power Door Locks-AU3
Rear Axle 3.23 Ratio-GU5	Seats: 40/20/40/ Split Front Bench-AE7
Sierra Preferred Equipment Group-1SA	SiriusXM Satellite Radio, Delete-U2J
Summit White-GAZ	Tailgate Lock-A60
Tires: P255/70 R17 All Season, Blackwall-RBZ	Wheels: 17" Steel-RD6

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

Sale Price → \$27,170.00
 Total Trade Allowance → 2,500.00
 Total Cash Price → \$24,670.00

Abenicio Fernandez

From: Cody BrownAKA LYRIC <codybrownakalyric@gmail.com>
Sent: Friday, September 02, 2016 12:17 PM
To: Abenicio Fernandez
Subject: Re: Dona Ana MDWCA Truck Quote
Attachments: vehicledetailPDF.pdf

Abby!

Stopped by today and had Jennifer help me out. Saw the truck and got that appraised. Now it is quiet a bit rough and the check engine light is on; plus the miles. But, we can do \$2500 for the trade. Now, attached is the invoice on the truck we have available. MSRP on it is \$30,170 and the price we are willing to let that go for 27,170.00

Please let me know what ends up happening either way!

Thanks,

Cody Brown at Sisbarro Dealerships

Work: (575) 524-7707

Cell: (917) 708-0184

On Thu, Sep 1, 2016 at 4:01 PM, Cody BrownAKA LYRIC <codybrownakalyric@gmail.com> wrote:
I have a few, any preference on color?

On Thu, Sep 1, 2016 at 3:58 PM, Cody BrownAKA LYRIC <codybrownakalyric@gmail.com> wrote:
Hey there Abby,
I will be back to you very shortly just need to run some figures with the boss man real quick!

- Cody Brown

On Thu, Sep 1, 2016 at 3:21 PM, Abenicio Fernandez <abenicio@dawater.org> wrote:

Good Afternoon Cody,

I just talked with you about purchasing a new 2016 or 2017 truck. Attached is a letter explaining what we are looking for in the possible purchase of the new truck and also information on the trade-in truck. In the letter is also states that the quotes are **due by Wednesday, September 7, 2016 no later than 2:00 pm** and how they could be submitted through email or direct delivery.

If you have any questions please feel free to contact me at any time.

Thank you

Abenicio Fernandez

Project Manager

Doña Ana Mutual Domestic Water Consumers Association

PO Box 866

Doña Ana, NM 88032

(575) 526-3491

(575) 526-9306 - Fax

abenicio@dawater.org

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-Cody Brown

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-Cody Brown

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-Cody Brown