



*Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax*

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on June 15, 2017, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 06-01-2017 Regular Meeting

Approval of New Members & Meters

Customer Issues and Public Input

Public Input will be limited to 3 minutes per person

Board President Report

Staff Reports

2. Executive Director

New Business

Consent Agenda

None

Unfinished Business

3. Approval of Resolution 2017 – 04 CIF 4121
4. Approval of Resolution 2017 – 05 NMFA Planning Application

Board Open Discussion

Adjournment

A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephanie Nelson at (575) 526-3491 on the Tuesday prior to the meeting or as soon as possible.



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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, June 01, 2017 convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Dr. Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

A Quorum was declared

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Josh Smith

Community Members – Jim Hayhoe, Melvin McCorke, Arturo Baldonado

Approval of Agenda

Mr. Ponteri moved to approve the agenda for the June 01, 2017 Regular Board Meeting as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Minutes

Mr. Stull moved to approve the Board Meeting Minutes of May 18, 2017 as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion to which none was brought forward. The Chair called for a vote on the minutes; the motion carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Ms. Horton advised we have twenty three (23) names on the list encompassing six (6) new meters, eighteen (18) new members, and five (5) existing members. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

Arturo Baldonado expressed concerns with his high water usage registered through his meter. We have completed data logging as well as a meter test which resulted in the meter registering slowly. We cannot make adjustments to his billing; however Ms. Horton agreed to meet Mr. Baldonado in the field to show him how to read his meter for further assistance in understanding how it functions.

Board President Report

Mr. Melton advised we are experiencing well issues which we will discuss in detail under Unfinished Business.

Staff Reports

See Attachment A

Ms. Horton stated that beyond well and boosters failing, all is going well at work. We have created a well data sheet that is a work in progress; as we pull wells for maintenance we will continue to update this spreadsheet.

Unfinished Business

Dr. Anderson moved to approve the award for the repair contract for Well 7 to D&J Pump as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Ms. Horton advised this well is located off El Camino Real in Dona Ana and has failed; the shafts and pump have gone bad. We have discovered about 75 feet of sand and debris at the bottom of this well, which we have bailed out and cleaned the well. The well is now ready to be put back together. The estimate reflects a sand separator, which we do not believe we need, so that has been removed. We did try to obtain additional quotes, however no other vendors responded. The actual cost is \$10,797.67. Dr. Anderson amended his motion to reflect removing the sand separator, and labor associated with this piece of equipment, from the estimate presented. Mr. Stull seconded the amended motion. The Chair called for a vote on the amended motion; the motion carried by roll call vote 4-0.

Mr. Stull moved to approve the award for repair contract for Radium Springs Booster to D&J Pump as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Ms. Horton explained this is retroactive as we had to authorize emergency repairs. We lost half of the booster, which severely affected the public and how we could supply water. The total cost of repairs was \$7,601.55 for a new submersible pump. Dr. Anderson asked if we know what caused this damage. Ms. Horton explained it is worn out from old age. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0. Mr. Melton advised we did try to call Special

Meeting; however we could not meet Quorum and felt it was imperative to move forward in order to promote continue good customer service.

Dr. Anderson moved to approve the award for the repair contract for Well 16 to D&J Pump as presented; the motion was seconded by Mr. Ponteri. The Chair called for discussion of the motion. Ms. Horton stated this is the well in Picacho Hills. In early 2014 we lost this well, redid the pump, motor, and pipe; now three years later it has failed again. The presence of healthy iron bugs has destroyed the pipe, which then resulted in the well pumping air and destroying the pump. This repair has been authorized to move forward and the type of column pipe has been changed to a rubber hose. Picacho Hills is currently running on one well and only one well; should a lightning strike occur or something go wrong with well 7 there will be no water supply to District 5. We could not wait for a Board Meeting and run the risk of the District 5 community being without water for weeks. The total cost of the repair and reassembly is \$23,606.36. Dr. Anderson asked if there is any way to deal with the iron bug issues. Ms. Horton advised we can feed an iron inhibitor, but this is usually utilized after pumping. At the same time, the bugs are naturally in the water and will always come back. Mr. Ponteri asked about well 15 and when it will be available. Ms. Horton advised we are pending State approval to get this well online. Mr. Hayhoe asked what kind of delay we will experience with feeding the new tanks. Ms. Horton advised we are moving forward with filling the tanks; however this does cause a lot of stress on well 7 due to running around the clock. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Stull moved to approve the award for the repair contract for Well 9 to D&J Pump as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Ms. Horton explained Radium Springs has three wells; one is waiting on approval from the State in order to make it live, and then we have well 9 and

10. Two weeks ago we began experiencing issues with well 10. We were able to correct the issue with an electrician, but while he was out he ran additional tests on both of the active wells. We have been advised we were on the brink of losing well 10 entirely and well 9 is in rough condition. Last week we lost well 9 and have had to pull it. We have discovered about 40 feet of rocks and dirt at the bottom of the well due to a 14 foot crack in the casing that is a half inch wide. There are two options; neither of which are good long term options. The option we are going to move forward with is welding a piece of steel to the casing in order to patch the crack. Then we will put bore line in, with a new pump and motor. The estimated cost is around \$20,000 with the only other option is to drill a new well. The staff has been instructed to begin flushing the eighteen inch water line that we have connected to Radium Springs in the event that all wells go down. This well has been cleaned and we will now begin the reassembly. Mr. Ponteri asked what authorization Ms. Horton needs in order to proceed with the repairs; Ms. Horton is requesting the full \$20,000. Once we have the final price Ms. Horton will bring the Board up to date. Mr. Stull amended his motion to allow up to \$20k for repairs with a second from Dr. Anderson. The Chair called for a vote on the amended motion; the motion carried by roll call vote 4-0.

Dr. Anderson moved to approve to repair Well 10 with an expenditure of up to \$20,000 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Ms. Horton advised this well is about to go any day. We are hoping to be proactive with the repairs required before it fails. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Ponteri moved to Approval of Resolution 2017-03 Infrastructure Capital Improvement Plan 2019-2023 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The ICIP is completed annually and is a

projection of needs we see within our system that are then ranked with public input. This is our recommendation to the Board for projects that we see are necessary for our organization. Mr. Melton asked if we have any potential issues with not being able to provide adequate fire flow such that we need to move this item up in priority. Ms. Horton counselled that would be up to the Board, but the top three items do have more precedent due to various types of exposure. Mr. Melton has requested we communicate with the local fire departments in order to maintain transparency with the lack of fire suppression. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Presentation and Discussion of Water Rights

Legal Counsel Joshua Smith advised water rights, especially in the Lower Rio Grande, are a complex topic; especially with the lawsuit between the State of New Mexico and the State of Texas. Mr. Smith presented the history of the Lower Rio Grande, and summarized the claims from the State of Texas against the State of New Mexico. The United States through the Bureau of Reclamation has also filed a claim to intervene. The Special Master finalized his report in February and has proposed to deny the State of New Mexico's motion to dismiss and allow the trial to proceed; as well as denied the U.S. motion to intervene. He has proposed to deny both the irrigation districts motions to intervene as well. The report is now in front of the Supreme Court. If the suit is allowed to proceed then the next motion is discovery. In anticipation of the actions of the suit EBID has created the DROP program which is a depletion, reduction, and offset type of program. The DROP has been submitted to the Bureau of Reclamation; however approval or need for modifications is pending. We have filed the combine and comingle application to prepare our system for ongoing water rights concerns as well as several appeals. The suit from the State of Texas could go in any direction and all decisions are pending at this time.

Open Discussion

Mr. Melton would like to discuss creating a formal program for pulling wells and maintenance every year, including tank maintenance, in order to reach the point of proactive instead of reactive with our system. Ms. Horton advised this is something we tried to implement this past year; however wells began to crash thus delaying the schedule. Once we are back online we will begin the formal schedule of pulling x-amount of wells for maintenance each year which ideally will be three (3) wells and three (3) tanks. Dr. Anderson would also like to see more data, including power consumption with static drawdowns. Ms. Horton advised our SCADA system does chart this, however there is data we may never have due to inheriting new systems. We have also implemented a chart of tracking our system through Operations for preventative maintenance.

Mr. Ponteri inquired as to what is a more reasonable threshold for the Executive Director for emergency authorization given the ongoing issues with meeting Quorum outside of the Regular Meetings? Mr. Ponteri has suggested implementing an emergency policy in order to support the Executive Director in critical situations. The Board agreed and will continue to support Ms. Horton in these difficult circumstances.

Adjournment

Mr. Stull moved to adjourn at 11:01 a.m.; the motion was seconded by Dr. Anderson. The Chair called for a vote on the motion: and the motion carried by roll call vote 4-0.

Kurt Anderson

Secretary/ Treasurer

Date

New Meters		June 8 2017						Total
Name	Address	Tap In Fee	Water Rights	Membership	Tax	Sewer	Other Fees	Fees
Michael J. Crean	1294 Sisley Place	\$ 1,340.67		\$ 75.00	\$ 70.78			\$ 1,486.45
Matthew & Morgan Camilli	8068 Constitution Rd			\$ 75.00	\$ 3.75			\$ 78.75
Ashley D. Rouse	1919 River Ct			\$ 75.00	\$ 3.75			\$ 78.75
Michelle Miles	5500 Amarillo Del Sol			\$ 75.00	\$ 3.75			\$ 78.75
Bernard Reynolds	5623 Miramontes			\$ 75.00	\$ 3.75			\$ 78.75
Laura Aragon	5620 Garcia Dr			\$ 75.00	\$ 3.75			\$ 78.75
Mark Mesch	8080 Willow Bloom Circle	\$ 1,340.67	\$ 1,750.00	\$ 75.00	\$ 217.53	\$ 1,185.00		\$ 4,568.20
Lance Galletch	8219 DeGas Dr			\$ 75.00	\$ 3.75			\$ 78.75
Mario A. Velasco	2855 La Union Ct			\$ 75.00	\$ 3.75			\$ 78.75
Jozef Nemeth	130 Gary Lee Lane			\$ 75.00	\$ 3.75			\$ 78.75
Juan Rodriguez	300 Dusty Lane			\$ 75.00	\$ 3.75			\$ 78.75
Julie and Robert Shufelt	5001 Northwind Rd			\$ 75.00	\$ 3.75			\$ 78.75
								\$ -
								\$ -
Totals		\$ 2,681.34	\$ 1,750.00	\$ 900.00	\$ 325.81	\$ 1,185.00	\$ -	\$ 6,842.15



DAMDWCA Customer Service Department

Report

15 June 2017

I. Billing:

1. Billings was submitted and approved on May 25, 2017. Billing was printed and mailed out on June 1, 2017.

II. Penalties:

1. Penalties for May totaled: \$ 3,753.35
2. Penalties will be processed on June 26, 2017.

III. Disconnects:

1. On Tuesday, May 23, 2017 we disconnected accounts for non-payment. There were 60 accounts up for disconnection. A total of 51 were disconnected.

Dona Ana: 40

Ft. Selden: 6

Picacho Hills: 5

Fairview: 0

Previously Locked:4

Paid prior to disconnection: 5

Removed due to billing issues: 2

Total Reconnections for May 2017: 40

Disconnects are scheduled for Wednesday, June 21,2017.

IV. Membership Certificates: Membership certificates are ready for signatures.

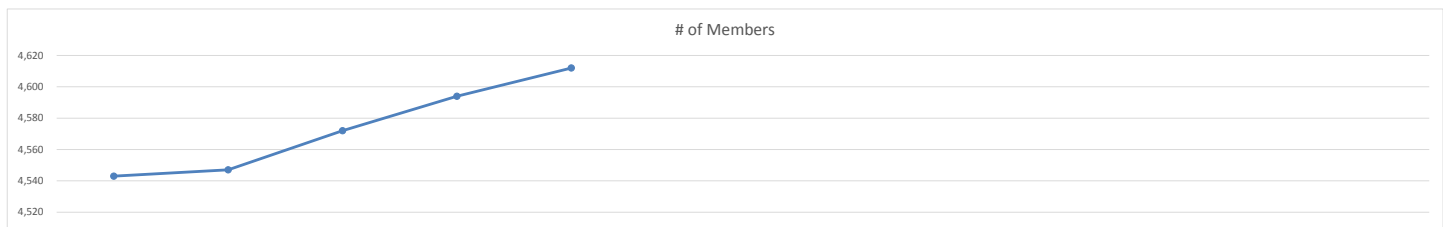
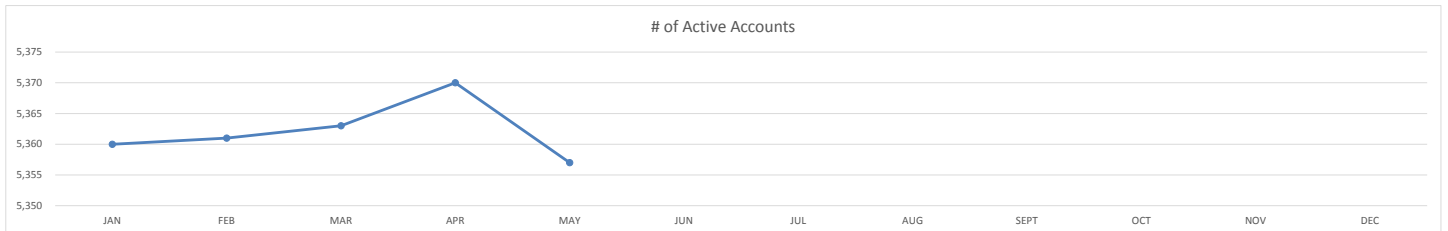
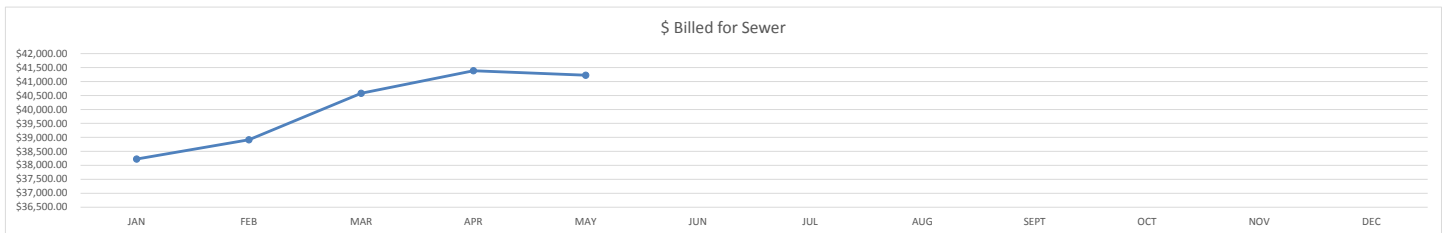
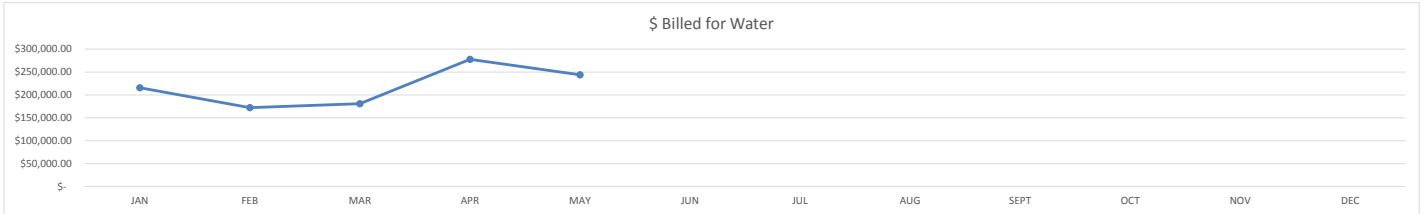
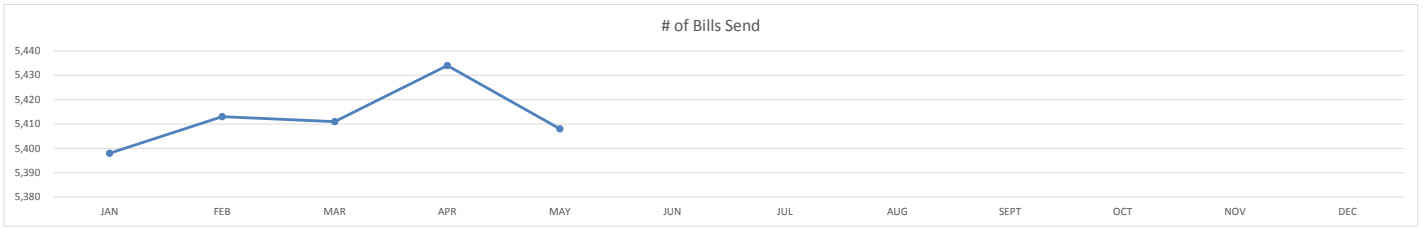
V. Document Scanning: Scanning is done on a daily basis if time is available. Towards the end of the month is when we catch up to items we were not able to scan earlier in the month.

I. Total Membership as of May 31, 2017 4,612

II. Total number of Connections as of May 31, 2017: 5,693

2017 Billing Summary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
# of Bills Send	5,398	5,413	5,411	5,434	5,408							
\$ Billed for Water	\$ 215,747.76	\$ 172,247.18	\$ 180,734.29	\$ 277,704.60	\$ 244,027.21							
\$ Billed for Sewer	\$ 38,225.46	\$ 38,914.49	\$ 40,578.54	\$ 41,385.62	\$ 41,224.30							
# of Active Accounts	5,360	5,361	5,363	5,370	5,357							
# of Members	4,543	4,547	4,572	4,594	4,612							





Bank Transaction Report

Transaction Detail

Issued Date Range: 05/01/2017 - 05/31/2017
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: Operating Account							
Bank Draft							
05/01/2017	05/31/2017	DFT0733FY17	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-5,737.74
05/01/2017	05/31/2017	DFT0734FY17	Delta Dental of New Mexico	Accounts Payable	Cleared	Bank Draft	-500.44
05/01/2017	05/31/2017	DFT0743FY17	UNUM	Accounts Payable	Cleared	Bank Draft	-406.14
05/01/2017	05/31/2017	DFT0754FY17	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,602.24
05/02/2017	05/31/2017	DFT0735FY17	MEGAHURTZ COMPUTER CONSULTING, INC.	Accounts Payable	Cleared	Bank Draft	-54.16
05/02/2017	05/31/2017	DFT0744FY17	Authorize.net	Accounts Payable	Cleared	Bank Draft	-79.50
05/03/2017	05/31/2017	DFT0745FY17	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-187.14
05/04/2017	05/31/2017	DFT0746FY17	8 X 8 INC	Accounts Payable	Cleared	Bank Draft	-740.76
05/05/2017	05/31/2017	DFT0747FY17	Comcast	Accounts Payable	Cleared	Bank Draft	-169.49
05/05/2017	05/31/2017	DFT0748FY17	Kosh Solutions	Accounts Payable	Cleared	Bank Draft	-1,635.49
05/11/2017	05/31/2017	DFT0755FY17	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,490.87
05/11/2017	05/31/2017	DFT0756FY17	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,340.65
05/11/2017	05/31/2017	DFT0757FY17	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-246.74
05/12/2017	05/31/2017	DFT0758FY17	FedEx	Accounts Payable	Cleared	Bank Draft	-84.50
05/15/2017	05/31/2017	DFT0760FY17	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-5,740.71
05/15/2017	05/31/2017	DFT0827FY17	Pitney Bowes Global Financial Services LLC	Accounts Payable	Cleared	Bank Draft	-242.71
05/16/2017	05/31/2017	DFT0762FY17	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,576.18
05/17/2017	05/31/2017	DFT0767FY17	Verizon Wireless	Accounts Payable	Cleared	Bank Draft	-536.89
05/18/2017	05/31/2017	DFT0766FY17	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-106.05
05/19/2017	05/31/2017	DFT0763FY17	NM Health Connections	Accounts Payable	Cleared	Bank Draft	-9,087.11
05/22/2017	05/31/2017	DFT0764FY17	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-7,291.00
05/22/2017	05/31/2017	DFT0765FY17	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-2,376.00
05/25/2017		DFT0769FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-1,320.21
05/25/2017		DFT0770FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-163.33
05/25/2017		DFT0771FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-17.11
05/25/2017		DFT0772FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-551.75
05/25/2017		DFT0773FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-2,813.55
05/25/2017		DFT0774FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-9.58
05/25/2017		DFT0775FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-3,181.72
05/25/2017		DFT0776FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-362.11
05/25/2017		DFT0777FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-2,559.17
05/25/2017		DFT0778FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-211.24
05/25/2017		DFT0779FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-540.85
05/25/2017	05/31/2017	DFT0788FY17	VISION SERVICE PLAN	Accounts Payable	Cleared	Bank Draft	-177.44
05/26/2017		DFT0781FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-5,127.56

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/30/2017		DFT0782FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-45.30
05/30/2017		DFT0783FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-92.34
05/30/2017		DFT0784FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-26.29
05/30/2017		DFT0786FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-1,128.83
05/30/2017	05/31/2017	DFT0789FY17	Comcast	Accounts Payable	Cleared	Bank Draft	-219.55
05/30/2017	05/31/2017	DFT0791FY17	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-4,587.70
05/30/2017		DFT0792FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-36.06
05/30/2017		DFT0793FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-3,039.41
05/30/2017		DFT0794FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-15.86
05/30/2017		DFT0795FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-302.52
05/30/2017		DFT0796FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-15.86
05/30/2017		DFT0797FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-179.45
05/30/2017		DFT0798FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-3,106.06
05/30/2017		DFT0799FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-178.02
05/30/2017		DFT0800FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-111.15
05/30/2017		DFT0801FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-23.16
05/30/2017		DFT0802FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-175.38
05/31/2017		DFT0768FY17	El Paso Electric	Accounts Payable	Outstanding	Bank Draft	-177.97
05/31/2017	05/31/2017	DFT0780FY17	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-5,836.91
05/31/2017		DFT0809FY17	WEX Fleet Universal	Accounts Payable	Outstanding	Bank Draft	-2,154.52
05/31/2017		DFT0812FY17	Zia Natural Gas Company	Accounts Payable	Outstanding	Bank Draft	-16.25
05/31/2017		DFT0813FY17	Zia Natural Gas Company	Accounts Payable	Outstanding	Bank Draft	-25.71
05/31/2017		DFT0814FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-375.11
05/31/2017		DFT0815FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-139.18
05/31/2017		DFT0816FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-1,620.38
05/31/2017		DFT0817FY17	Zia Natural Gas Company	Accounts Payable	Outstanding	Bank Draft	-20.29
05/31/2017		DFT0818FY17	Wells Fargo Bank	Accounts Payable	Outstanding	Bank Draft	-4,834.50
05/31/2017		DFT0819FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-19,315.48
Bank Draft Total: (63)							-112,067.37
Check							
05/08/2017		22444	ANA MORALES	Utility Billing	Outstanding	Check	-64.20
05/08/2017		22445	CHRISTOPHER PAZ	Utility Billing	Outstanding	Check	-62.83
05/08/2017	05/31/2017	22446	MARK DELK	Utility Billing	Cleared	Check	-3,451.63
05/08/2017	05/31/2017	22447	DANIEL H. LITTREL	Utility Billing	Cleared	Check	-64.88
05/08/2017	05/31/2017	22448	JESSICA TELLEZ	Utility Billing	Cleared	Check	-57.74
05/08/2017		22449	DANIEL LOPEZ	Utility Billing	Outstanding	Check	-19.04
05/08/2017	05/31/2017	22450	JESSICA VALDEZ	Utility Billing	Cleared	Check	-90.57
05/08/2017		22451	DESERT VIEW HOMES	Utility Billing	Outstanding	Check	-7.95
05/08/2017	05/31/2017	22452	WESTERN BUILDERS LLC	Utility Billing	Cleared	Check	-982.82
05/10/2017	05/31/2017	22453	Advanced Communications & Electronics, Inc.	Accounts Payable	Cleared	Check	-262.08
05/10/2017	05/31/2017	22454	D.J.M. Construction, Inc.	Accounts Payable	Cleared	Check	-2,691.25
05/10/2017	05/31/2017	22455	Lowe's Commercial Services	Accounts Payable	Cleared	Check	-616.10

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/10/2017	05/31/2017	22456	New Mexico Finance Authority	Accounts Payable	Cleared	Check	-189,751.80
05/10/2017	05/31/2017	22457	PARMETER POWER AND CONTROLL, INC.	Accounts Payable	Cleared	Check	-1,498.67
05/10/2017	05/31/2017	22458	Pitney Bowes Global Financial Services LLC	Accounts Payable	Cleared	Check	-242.71
05/10/2017	05/31/2017	22459	Postal Pros Southwest, Inc.	Accounts Payable	Cleared	Check	-2,567.22
05/10/2017	05/31/2017	22460	Rio Grande Pump & Supply Company	Accounts Payable	Cleared	Check	-499.65
05/12/2017	05/31/2017	05122017	New Mexico Mutual Casualty Company	Accounts Payable	Cleared	Check	-2,103.00
05/16/2017		22461	Dona Ana County	Accounts Payable	Outstanding	Check	-100.00
05/16/2017		22462	Dona Ana County	Accounts Payable	Outstanding	Check	-100.00
05/16/2017		22463	Dona Ana County	Accounts Payable	Outstanding	Check	-100.00
05/16/2017	05/31/2017	22464	DPC Industries, Inc.	Accounts Payable	Cleared	Check	-240.00
05/16/2017	05/31/2017	22465	Environmental Systems Research Insitute, Inc	Accounts Payable	Cleared	Check	-15,394.41
05/16/2017	05/31/2017	22466	New Mexico Finance Authority	Accounts Payable	Cleared	Check	-19,160.54
05/16/2017	05/31/2017	22467	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-524.52
05/16/2017	05/31/2017	22468	USA Bluebook	Accounts Payable	Cleared	Check	-220.31
05/16/2017	05/31/2017	22469	Water Technology Associates	Accounts Payable	Cleared	Check	-105.06
05/25/2017	05/31/2017	22470	AFTER HOURS CLEANING SERVICE	Accounts Payable	Cleared	Check	-541.56
05/25/2017	05/31/2017	22471	City of Las Cruces	Accounts Payable	Cleared	Check	-16.87
05/25/2017	05/31/2017	22472	DR. KURT ANDERSON	Accounts Payable	Cleared	Check	-190.00
05/25/2017		22473	Melton, James	Accounts Payable	Outstanding	Check	-190.00
05/25/2017		22474	PARMETER POWER AND CONTROLL, INC.	Accounts Payable	Outstanding	Check	-778.10
05/25/2017		22475	Raymond J. Ponteri	Accounts Payable	Outstanding	Check	-95.00
05/25/2017		22476	Renegade Construction, LLC	Accounts Payable	Outstanding	Check	-6,118.12
05/25/2017	05/31/2017	22477	RICOH	Accounts Payable	Cleared	Check	-684.04
05/25/2017		22478	STULL, JAMIE	Accounts Payable	Outstanding	Check	-190.00
05/25/2017	05/31/2017	22479	Water Technology Associates	Accounts Payable	Cleared	Check	-120.06
05/25/2017		22480	SERGIO GUERRERO	Utility Billing	Outstanding	Check	-42.95
05/25/2017		22481	ISRAEL VALENZUELA	Utility Billing	Outstanding	Check	-29.09
05/25/2017		22482	JUDITH KEMPER	Utility Billing	Outstanding	Check	-72.74
05/25/2017		22483	DESERT VIEW HOMES	Utility Billing	Outstanding	Check	-40.37
05/25/2017		22484	AMBER STANLEY	Utility Billing	Outstanding	Check	-12.10
05/25/2017		22485	A MOUNTAIN CONSTRUCTION	Utility Billing	Outstanding	Check	-1,060.36
05/31/2017		22486	American Document Services	Accounts Payable	Outstanding	Check	-384.56
05/31/2017		22487	Big Star Hardware	Accounts Payable	Outstanding	Check	-8.49
05/31/2017		22488	Craigentagert Supply Company	Accounts Payable	Outstanding	Check	-105.36
05/31/2017		22489	D&J Pump and Well Service, LLC	Accounts Payable	Outstanding	Check	-7,601.55
05/31/2017		22490	Dona Ana County	Accounts Payable	Outstanding	Check	-100.00
05/31/2017		22491	DPC Industries, Inc.	Accounts Payable	Outstanding	Check	-3,753.86
05/31/2017		22492	JOHNSTON'S TRUE VALUE HARDWARE	Accounts Payable	Outstanding	Check	-81.44
05/31/2017		22493	New Mexico Rural Water Association	Accounts Payable	Outstanding	Check	-1,500.00
05/31/2017		22494	NMED Utility Operator Certification Program	Accounts Payable	Outstanding	Check	-25.00
05/31/2017		22495	PARMETER POWER AND CONTROLL, INC.	Accounts Payable	Outstanding	Check	-70.40
05/31/2017		22496	Rio Grande Pump & Supply Company	Accounts Payable	Outstanding	Check	-108.07
05/31/2017		22497	United Rentals	Accounts Payable	Outstanding	Check	-145.46

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/31/2017		22498	USA Bluebook	Accounts Payable	Outstanding	Check	-815.23
05/31/2017		22510	Las Cruces Sun News	Accounts Payable	Outstanding	Check	-55.51
05/31/2017		22511	WATSON SMITH L.L.C	Accounts Payable	Outstanding	Check	-4,493.89
Check Total: (58)							-270,409.16
EFT							
05/01/2017	05/31/2017	DFT0722FY17	Payroll EFT	Payroll	Cleared	EFT	-17,702.37
05/08/2017	05/31/2017	397	Dona Ana County Financial Services	Accounts Payable	Cleared	EFT	-8,546.99
05/10/2017	05/31/2017	398	Mastercard	Accounts Payable	Cleared	EFT	-125.21
05/15/2017	05/31/2017	DFT0761FY17	Payroll EFT	Payroll	Cleared	EFT	-17,715.83
05/28/2017	05/31/2017	DFT0790FY17	Payroll EFT	Payroll	Cleared	EFT	-17,927.60
EFT Total: (5)							-62,018.00
Bank Account Total: (126)							-444,494.53
Bank Account: Grant Account							
Check							
05/10/2017	05/31/2017	20388	D.J.M. Construction, Inc.	Accounts Payable	Cleared	Check	-9,189.77
05/16/2017	05/31/2017	20389	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-3,160.02
05/16/2017	05/31/2017	20390	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-9,311.35
05/16/2017	05/31/2017	20391	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-30,265.00
05/16/2017	05/31/2017	20392	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-4,324.81
05/16/2017	05/31/2017	20393	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-2,855.12
05/16/2017	05/31/2017	20394	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-20,176.67
Check Total: (7)							-79,282.74
Bank Account Total: (7)							-79,282.74
Bank Account: Restricted Funds							
Check							
05/16/2017		20615	Renegade Construction, LLC	Accounts Payable	Outstanding	Check	-56,479.09
05/16/2017	05/31/2017	20616	Smithco Construction Inc	Accounts Payable	Cleared	Check	-109,248.56
05/16/2017	05/31/2017	20617	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-5,784.97
05/16/2017	05/31/2017	20618	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-3,987.80
05/16/2017	05/31/2017	20619	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-6,983.99
05/16/2017	05/31/2017	20620	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-18,862.84
05/16/2017	05/31/2017	20621	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-6,853.25
05/16/2017	05/31/2017	20622	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-5,939.05
Check Total: (8)							-214,139.55
Bank Account Total: (8) Report							-214,139.55
Total: (141)							-737,916.82



	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 100 - General Operating Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	423,658.82	200,710.03	-222,948.79
105 - Due From Other Governments	0.00	0.00	0.00
110 - Accounts Receivable	0.00	-6,038.40	-6,038.40
120 - Fund Transfers	381,643.90	1,504,266.15	1,122,622.25
130 - Inventories	0.00	0.00	0.00
140 - Prepaid Expenses	0.00	0.00	0.00
145 - Refundable Deposits	0.00	0.00	0.00
146 - Restricted Cash	57,713.91	57,729.73	15.82
147 - Restricted Investments	0.00	0.00	0.00
Total ReportOnly1 10 - Current Assets:	863,016.63	1,756,667.51	893,650.88
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	863,016.63	1,756,667.51	893,650.88
Liability			
ReportOnly1: 10 - Current Assets			
105 - Due From Other Governments	-921.00	-1,839.00	918.00
Total ReportOnly1 10 - Current Assets:	-921.00	-1,839.00	918.00
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	17,003.37	7,386.45	9,616.92
210 - Due to Other Governments	0.00	0.00	0.00
214 - Accrued Payroll	0.00	18,151.34	-18,151.34
222 - Customer Deposits	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	17,003.37	25,537.79	-8,534.42
ReportOnly1: 25 - Long-term Liabilities			
250 - Compensated Absences	0.00	0.00	0.00
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	16,082.37	23,698.79	-7,616.42
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	89,393.23	846,934.26	0.00
Total ReportOnly1 30 - Net Assets:	89,393.23	846,934.26	0.00
Total Beginning Equity:	89,393.23	846,934.26	0.00
Total Revenue	3,681,816.38	3,646,521.97	-35,294.41
Total Expense	2,924,275.35	2,760,487.51	163,787.84
Revenues Over/(Under) Expenses	757,541.03	886,034.46	128,493.43
Total Equity and Current Surplus (Deficit):	846,934.26	1,732,968.72	886,034.46
Total Liabilities, Equity and Current Surplus (Deficit):	863,016.63	1,756,667.51	893,650.88

Balance Sheet

As Of 05/31/2017

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 200 - Grant/Loan Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
105 - Due From Other Governments	0.00	0.00	0.00
120 - Fund Transfers	-110,838.13	-636,801.04	-525,962.91
146 - Restricted Cash	-96,781.94	0.00	96,781.94
Total ReportOnly1 10 - Current Assets:	-207,620.07	-636,801.04	-429,180.97
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	-207,620.07	-636,801.04	-429,180.97
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
ReportOnly1: 25 - Long-term Liabilities			
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	4,376.22	-207,620.07	0.00
Total ReportOnly1 30 - Net Assets:	4,376.22	-207,620.07	0.00
Total Beginning Equity:	4,376.22	-207,620.07	0.00
Total Revenue	3,404,753.75	4,857,680.57	1,452,926.82
Total Expense	3,616,750.04	5,286,861.54	-1,670,111.50
Revenues Over/(Under) Expenses	-211,996.29	-429,180.97	-217,184.68
Total Equity and Current Surplus (Deficit):	-207,620.07	-636,801.04	-429,180.97
Total Liabilities, Equity and Current Surplus (Deficit):	-207,620.07	-636,801.04	-429,180.97

Balance Sheet

As Of 05/31/2017

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 900 - Restricted Reserve Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
110 - Accounts Receivable	0.00	0.00	0.00
120 - Fund Transfers	-270,805.77	-867,465.11	-596,659.34
146 - Restricted Cash	-125,000.00	0.00	125,000.00
147 - Restricted Investments	1,875,581.00	1,658,333.06	-217,247.94
Total ReportOnly1 10 - Current Assets:	1,479,775.23	790,867.95	-688,907.28
Total Assets:	1,479,775.23	790,867.95	-688,907.28
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	2,122,864.30	1,479,775.23	0.00
Total ReportOnly1 30 - Net Assets:	2,122,864.30	1,479,775.23	0.00
Total Beginning Equity:	2,122,864.30	1,479,775.23	0.00
Total Expense	643,089.07	688,907.28	-45,818.21
Revenues Over/(Under) Expenses	-643,089.07	-688,907.28	-45,818.21
Total Equity and Current Surplus (Deficit):	1,479,775.23	790,867.95	-688,907.28
Total Liabilities, Equity and Current Surplus (Deficit):	1,479,775.23	790,867.95	-688,907.28



Income Statement Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 05/31/2017

FedRpt2	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - General Operating Fund					
Revenue					
400 - Water Sales	3,682,000.00	3,682,000.00	318,656.04	3,302,775.07	379,224.93
405 - Pntly/Disconnects	151,500.00	151,500.00	6,755.04	116,062.17	35,437.83
410 - Installations	153,000.00	153,000.00	13,637.61	179,197.34	-26,197.34
430 - Miscellaneous	51,700.00	51,700.00	14,907.16	32,869.24	18,830.76
700 - Investment / Interest	33,000.00	33,000.00	1,321.14	15,618.15	17,381.85
Revenue Total:	4,071,200.00	4,071,200.00	355,276.99	3,646,521.97	424,678.03
Expense					
500 - Salaries/Benefits	1,174,300.00	1,174,300.00	104,445.38	860,652.01	313,647.99
510 - Tax / Insurance	299,700.00	299,700.00	19,737.22	250,275.93	49,424.07
515 - Utilities/Fuel/Oil	327,350.00	327,350.00	31,404.51	295,741.49	31,608.51
520 - Supplies/Expense	731,885.00	731,885.00	56,361.91	576,664.04	155,220.96
525 - Debt Services	377,500.00	377,500.00	204,557.83	454,377.70	-76,877.70
530 - Interest	201,300.00	201,300.00	14,021.51	131,768.23	69,531.77
580 - Professional fees	310,900.00	310,900.00	29,636.49	191,008.11	119,891.89
Expense Total:	3,422,935.00	3,422,935.00	460,164.85	2,760,487.51	662,447.49
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	-104,887.86	886,034.46	-237,769.46
Fund: 200 - Grant/Loan Fund					
Revenue					
650 - Grant/Loan Revenue	11,221,017.00	11,221,017.00	0.00	4,857,680.57	6,363,336.43
Revenue Total:	11,221,017.00	11,221,017.00	0.00	4,857,680.57	6,363,336.43
Expense					
660 - Grant/Loan Expense	11,251,525.00	11,251,525.00	79,282.74	5,286,861.54	5,964,663.46
Expense Total:	11,251,525.00	11,251,525.00	79,282.74	5,286,861.54	5,964,663.46
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-79,282.74	-429,180.97	398,672.97
Fund: 900 - Restricted Reserve Fund					
Expense					
520 - Supplies/Expense	228,000.00	228,000.00	0.00	64,421.90	163,578.10
660 - Grant/Loan Expense	606,741.00	606,741.00	214,139.55	624,485.38	-17,744.38
Expense Total:	834,741.00	834,741.00	214,139.55	688,907.28	145,833.72
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	214,139.55	688,907.28	145,833.72
Total Surplus (Deficit):	-216,984.00	-216,984.00	-398,310.15	-232,053.79	15,069.79

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - General Operating Fund	648,265.00	648,265.00	-104,887.86	886,034.46	-237,769.46
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-79,282.74	-429,180.97	398,672.97
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	-214,139.55	-688,907.28	-145,833.72
Total Surplus (Deficit):	-216,984.00	-216,984.00	-398,310.15	-232,053.79	72,756.25



StateRpt...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Operating Fund						
Revenue						
400 - Interest Income from Bank Accounts and CD's	33,000.00	33,000.00	1,321.14	15,618.15	-17,381.85	52.67 %
410 - Rental Income	5,700.00	5,700.00	475.00	4,750.00	-950.00	16.67 %
420 - Water and Wastewater Sales	3,795,500.00	3,795,500.00	323,925.77	3,434,073.87	-361,426.13	9.52 %
430 - Miscellaneous	62,000.00	62,000.00	15,638.16	45,764.11	-16,235.89	26.19 %
700 - Water Rights Revenue	175,000.00	175,000.00	13,916.92	146,315.84	-28,684.16	16.39 %
Revenue Total:	4,071,200.00	4,071,200.00	355,276.99	3,646,521.97	-424,678.03	10.43 %
Expense						
500 - Personnel Expenses	1,214,500.00	1,214,500.00	107,384.99	895,641.11	318,858.89	26.25 %
505 - Mileage and Per Diem	15,500.00	15,500.00	157.07	4,195.40	11,304.60	72.93 %
515 - Vehicle Expense	39,500.00	39,500.00	5,874.66	36,103.53	3,396.47	8.60 %
520 - Building Expense	2,100.00	2,100.00	0.00	591.78	1,508.22	71.82 %
525 - Utilities	287,550.00	287,550.00	26,314.15	257,040.92	30,509.08	10.61 %
530 - Telephone	16,300.00	16,300.00	1,277.65	14,024.86	2,275.14	13.96 %
535 - Postage Expense	70,120.00	70,120.00	2,651.72	37,504.67	32,615.33	46.51 %
540 - Office Supplies and Other Expenses	216,965.00	216,965.00	8,470.60	217,948.72	-983.72	-0.45 %
545 - Advertising and Public Relations	9,500.00	9,500.00	55.51	3,540.56	5,959.44	62.73 %
550 - Training Workshops	16,100.00	16,100.00	25.00	6,530.00	9,570.00	59.44 %
555 - Annual Audit/Financial Report Expenses	19,000.00	19,000.00	0.00	18,910.94	89.06	0.47 %
560 - Dues and Board Fees	11,400.00	11,400.00	665.00	8,455.00	2,945.00	25.83 %
570 - System Repairs	225,000.00	225,000.00	28,113.25	162,673.40	62,326.60	27.70 %
575 - Professional Services	285,900.00	285,900.00	29,636.49	168,700.78	117,199.22	40.99 %
580 - Contractual Fees and Other Services	63,700.00	63,700.00	1,311.31	57,629.99	6,070.01	9.53 %
585 - Debt Payments	578,800.00	578,800.00	218,579.34	586,145.93	-7,345.93	-1.27 %
590 - Miscellaneous	351,000.00	351,000.00	29,648.11	284,849.92	66,150.08	18.85 %
Expense Total:	3,422,935.00	3,422,935.00	460,164.85	2,760,487.51	662,447.49	19.35 %
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	-104,887.86	886,034.46	237,769.46	-36.68 %
Fund: 200 - Grant/Loan Fund						
Revenue						
600 - Grant Revenue	11,221,017.00	11,221,017.00	0.00	4,857,680.57	-6,363,336.43	56.71 %
Revenue Total:	11,221,017.00	11,221,017.00	0.00	4,857,680.57	-6,363,336.43	56.71 %
Expense						
650 - Grant Expense	11,251,525.00	11,251,525.00	79,282.74	5,286,861.54	5,964,663.46	53.01 %
Expense Total:	11,251,525.00	11,251,525.00	79,282.74	5,286,861.54	5,964,663.46	53.01 %
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-79,282.74	-429,180.97	-398,672.97	-1,306.78 %
Fund: 900 - Restricted Reserve Fund						
Expense						
650 - Grant Expense	606,741.00	606,741.00	214,139.55	624,485.38	-17,744.38	-2.92 %
740 - Capital Purchases	228,000.00	228,000.00	0.00	64,421.90	163,578.10	71.74 %
Expense Total:	834,741.00	834,741.00	214,139.55	688,907.28	145,833.72	17.47 %
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	214,139.55	688,907.28	145,833.72	17.47 %
Report Surplus (Deficit):	-216,984.00	-216,984.00	-398,310.15	-232,053.79	-15,069.79	-6.95 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Operating Fund	648,265.00	648,265.00	-104,887.86	886,034.46	237,769.46
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-79,282.74	-429,180.97	-398,672.97
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	-214,139.55	-688,907.28	145,833.72
Report Surplus (Deficit):	-216,984.00	-216,984.00	-398,310.15	-232,053.79	-15,069.79



Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr. • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax

RESOLUTION # 2017 – 04

A RESOLUTION AUTHORIZING THE MATCH FOR CIF-4121 FOR DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION.

WHEREAS, the New Mexico Finance Authority, requires the local government to certify the availability of 10% matching funds; and

WHEREAS, the Board of Directors of Doña Ana Mutual Domestic Water Consumers Association, New Mexico, has authorized a 10% match for CIF - 4121; and

WHEREAS the official meeting for the approval of the matching funds was advertised in compliance with the New Mexico Open Meetings Act; and

NOW, THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, NEW MEXICO:

1. Certifies the availability and allocation of the Associations funds for the ten percent (10%) matching requiring in the amount of \$78,000 for CIF – 4121.

APPROVED, ADOPTED AND PASSED by the Board of Directors at the Regular Board Meeting held on June 15, 2017.

(Seal)

James F. Melton, President

ATTEST:

Jamie Stull, Vice President

RESOLUTION NO. 2017 - 05

**AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION
FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE
NEW MEXICO FINANCE AUTHORITY**

WHEREAS, Dona Ana Mutual Domestic Water Consumers Association (the "Governmental Unit") is a duly organized [name of type of entity] created and formed pursuant to [name of act, and citation to act, authorizing creation of, or creating, the Governmental Unit] and is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"); and

WHEREAS, the New Mexico Finance Authority ("Finance Authority") is authorized pursuant to the Act, particularly Section 6-21-6.4 of the Act, to make grants from the local government planning fund (the "Fund") to qualified entities to evaluate and estimate the costs of implementing feasible alternatives for meeting water and wastewater public project needs or to develop water conservation plans, long-term master plans or economic development plans; and

WHEREAS, pursuant to the Act the Finance Authority has developed an application procedure whereby the Governing Body may submit an application ("Application") to the Finance Authority for planning grant financial assistance from the Fund; and

WHEREAS, the Board of Directors of the Governmental Unit (the "Governing Body") desires to submit an Application for financial assistance from the Fund for a Planning Document, as defined in the Rules Governing the Local Government Planning Fund currently in effect and as specifically identified below, for the benefit of the Governmental Unit; and

WHEREAS, the Governing Body intends to submit the Planning Document to [evaluate and estimate the costs of implementing feasible alternatives for meeting water and wastewater public project needs] [develop a water conservation plan] [develop a long-term master plan] [develop an economic development plan] of Asset Management Plan ("Project") for the benefit of the Governmental Unit and its citizens; and

WHEREAS, the application prescribed by the Finance Authority to finance the Planning Document [in whole/in part] with financial assistance from the Fund has been completed, submitted to, and reviewed by the Governing Body, and this Resolution approving submission of the completed Application to the Finance Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY:

Section 1. That all lawful actions previously taken by the Governing Body and the Governmental Unit and their respective officers and employees in connection with the Application and the Project are hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body is hereby approved and confirmed.

Section 3. That the officers and employees of the Governmental Unit are hereby directed and requested to submit the completed Application to the Finance Authority, and are further authorized to take such other action as may be requested by the Finance Authority in connection with the Application and to proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this Resolution are hereby rescinded, annulled and repealed.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this 15 day of June, 202017.

Dona Ana Mutual Domestic Water Consumers Association

By _____
Authorized Officer

(Seal)

ATTEST:

Authorized Officer



NMFA Use Only:	
App. #:	-PG
LO assigned:	

NEW MEXICO FINANCE AUTHORITY
LOCAL GOVERNMENT PLANNING FUND APPLICATION

I. GENERAL INFORMATION

A. APPLICANT/ENTITY

Application Date:	June 15, 2017
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Applicant/Entity:	Dona Ana Mutual Domestic Water Consumers Association		
Address:	PO Box 866, Dona Ana, NM 88032		
County:	Dona Ana	Census Tract:	
Federal Employer Identification Number (EIN) as issued by the IRS:	85-0243460		
Legislative District:	Senate:	House:	
Phone:	(575) 526-349	Fax:	
Email Address:	jennifer@dawater.org		
Individual Completing Application:	Jennifer J. Horton		
Address:	PO Box 866, Dona Ana, NM 88032		
Phone:	(575) 526-349	Fax:	
Email Address:	jennifer@dawater.org		

B. CONSULTING PROFESSIONALS (Legal Counsel, Architect, Engineer, Planner etc.), if available:

Firm:	Souder, Miller & Associates		
Contact:	Lilla Reid		
Address:	3500 Sedona Hills Pkwy, Las Cruces, NM 88011		
Phone:	(575) 647-079	Fax:	
Email Address:	lilla.reid@soudermiller.com		

C. PRIMARY CONTACT PERSON:

Name:	Jennifer J. Horton		
Contact:			
Address:	PO Box 866, Dona Ana, NM 88032		
Phone:	(575) 526-349	Fax:	
Email Address:	jennifer@dawater.org		

D. Organizational Readiness-to-proceed (Municipalities & Counties Skip to II)

1. Are you formally organized? Yes No

2. Do you have formally adopted by-laws? Yes No

If yes, please provide a copy.

3. Are you incorporated? Yes No

If yes, please provide a copy of your Articles of Incorporation.

4. Do you have regular board meetings? Yes No

If yes, please identify when and how often.

5. Do you keep formalized records of your Board meetings? Yes No

6. Do you have written Board rules and regulations? Yes No

If yes, please provide a copy.

II. PROJECT SUMMARY

A. Project Description. Complete the following information, use additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Type of Project

- Preliminary Engineering Report (PER)
- Environmental Information Document
- Local Economic Development Act plan & Comprehensive Economic Development plan
- Water Conservation Plan
- Comprehensive Plan
- Infrastructure Plan for project identified on the ICIP
- Economic Development Feasibility Study
- Asset Management Plan
- Water Master Plan
- Wastewater Master Plan
- Energy Audit

2. Please include a detailed description of the scope of the proposed plan to be funded. Attach additional pages as needed.

Complete and implement an asset management plan for all water and wastewater assets owned by the Association.

B. Sources of Funding

NMFA Planning Funds Requested \$50,000

Non-NMFA Funds (specify source & terms) _____

III. Water & Wastewater System Rates & Information (if applicable)

- A. 1. List the current residential water or wastewater;

	Wastewater Rate per 6000 Gallons	Water Rate per 6,000 Gallons	Last Adjusted
Residential 1	\$37.16	\$31.39	July 1, 2016

Is the water system metered? Yes No

If yes, what percentage? 100%

3. Is the wastewater system metered? Yes No

If yes, what percentage? _____

4. How many connections? 5,500

5. How many certified operators? 10

IV. READINESS TO PROCEED ITEMS

- A. The following items must accompany this application in order for this application to be considered complete:

- Map of service area, including census tract information
- 3 years of most recently completed fiscal year audit reports or unaudited financials
- Current unaudited financials
- Current fiscal year budget
- NMFA Application Resolution
- By-laws (if applicable)

- Articles of incorporation (if applicable)
- Board rules and regulations (if applicable)
- Open Meetings Act Resolution
- Documentation that each non-NMFA project funding source has been approved, or is in the process of being approved (if applicable)
- Joint Powers Agreement (if applicable)
- Administrative Order (if applicable)

Please Note: All water and wastewater planning documents must conform to Rural Utilities Services (RUS) Guidelines which is available from NMFA upon request. The scope and writer of any economic development feasibility study must be approved in advance by the Economic Development Department. A copy of any final report must be submitted to and accepted by the NMFA prior to disbursement of NMFA funds. NMFA may consult with the Departments of Environment, Economic Development or Finance & Administration in determining acceptability of any report.

V. CERTIFICATION

I certify that:

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature:

Title: Board President

(highest elected official)

Jurisdiction:

Dona Ana MDWCA

Print Name:

James F. Melton

Date: June 15, 2017

Signature:

Date: June 15, 2017

Finance Officer/Director:

Jennifer J. Horton