



*Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax*

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on March 16, 2017, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 03-02-2017 Regular Meeting

Approval of New Members & Meters

Customer Issues and Public Input

2. Lorraine Lowther – Meter Test Results (10 Minutes)

Public Input will be limited to 3 minutes per person

Closed Session:

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsections H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in closed session:

1. Litigation and Threatened Litigation
 - a. Proposed resolution of Radium Springs permit appeal
2. Real property and water right acquisition
 - a. Proposed resolution of Radium Springs permit appeal

Board President Report

Staff Reports

3. Executive Director

New Business

Consent Agenda

None

Unfinished Business

4. Approval of PHPOA's request to plant bushes on MDWCA property outside the fence by well 15
5. Take action on meter issue for Donald Young

Board Open Discussion

Adjournment

A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephanie Nelson at (575) 526-3491 on the Tuesday prior to the meeting or as soon as possible.

Doña Ana Mutual Domestic Water Consumers Association is An Equal Employment Opportunity Agency.



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The following minutes are from the Regular Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, March 2, 2017; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Members – Nancy Simmons, June Young, Donald Young, Pam Sherry, Mike Slover, Harold Denton, and Barbara Denton

Approval of Agenda

Dr. Anderson moved to approve the agenda for the March 02, 2017 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the agenda; the motion carried by roll call vote 4-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of February 16, 2017; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Mr. Ponteri and Mr. Melton updated two grammatical errors under Open Session. Dr. Anderson amended the motion to reflect these updates with a second from Mr. Stull. The Chair called for a vote on the amended motion; the motion carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented for March 2017; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised there are eleven (11) names on the list consisting of six (6) new members, five (5) existing members, and six (6) new meters. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

2. Donald Young advised his mother's water usage began to increase even after reducing the sprinkler systems use and they have not found a leak. He believes the meter change out should warrant a billing adjustment as the water usage has since decreased. Executive Director Jennifer Horton advised the meter did fail the testing procedures, however the meter tested slow; meaning this residence was receiving more water than what was being registered through the meter. The usage actually started to decrease before the meter change out occurred, not after. Mr. Melton advised we have no control over where the water goes once it registers through the meter. Mr. Young advised the third party vendor the Association uses is not a certified tester; he would prefer sending the meter to the manufacturer. Mr. Melton advised there is not a certification requirement for testing procedures and NMED is aware of who our independent vendor is. Mr. Melton

advised the issue is that we have records proving the distribution of water into this home with a meter showing it was actually registering slowly. We have no way of writing this off due to the Anti-donation Clause. Mr. Melton recommends we table this until we can gather additional information with regard to this particular meter with a decision finalized before the next Regular Board Meeting.

3. Pam Sherry and Harold Denton from the PHPOA presented their landscape proposal to the Board. The PHPOA has been working with Dona Ana County in creating the master landscape plan as the landscaping would be on the County Right of Ways. They are also hoping to place shrubbery on property owned by Dona Ana Water. The PHPOA has requested to enter a partnership with the Association by having a meter provided for the landscaping free of charge, however the Association is unable to do so due to the Anti-donation Clause. We cannot claim responsibility for items on our property that do not belong to the Association, such as an irrigation system. We can provide the meter and the membership; however we must abide by the Anti-donation Clause.

Board President Report

Mr. Melton and Dr. Anderson attended Colonias Day. Dr. Anderson reported the attendance was lower this year than prior years, possibly due to the lack of funding this year.

Mr. Melton advised we have a good relationship with the Colonias Infrastructure Board with several entities championing for future funding.

Staff Reports

2. Executive Director: See attachment

Picacho Hills received a special mailing for a notice of high lead and copper violation. The state of New Mexico requires mcl limits to be at a .015. We collected twenty (20) samples, which resulted in an estimated six (6) homes over the allowed limit. These samples then placed the Association at a .030 mcl overall for our lead and copper in this area. We will now complete special sampling at the well and tank sites in order to monitor the issue. If we continue to see these numbers then we will introduce a corrosion inhibitor. Ms. Horton explained that sometimes buildup occurs on the pipes of older homes, and if there is a change in water quality there is potential for leaching from the pipes. The levels we are seeing are still very low and not considered dangerous, however we will continue to abide by state requirements. The problem samples are from one particular area and we will continue to notify the public of our findings.

New Business

No New Business

Unfinished Business

Dr. Anderson moved to approve Item Five (5), approval to accept the Resignation of District 3 Board Member Justin Sparks; Mr. Stull seconded the motion. The Chair called for discussion of the motion. No discussion was brought forward. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Anderson moved to approve Item Six (6), approval to Award the Myles Road Pavement Project to A Mountain Construction; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton advised we had a range of bidders with a low bid from A Mountain Construction of \$88,376.10. This is to repave Myles Road, which is what Gallardo Construction could not return to repair to the Dona Ana County

specifications. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Anderson moved to approve Item Seven (7), approval to Award Contract 6325406 to Souder, Miller, and Associates (SMA); Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton explained this is for SMA to bid and complete construction administration for the paving at Dona Ana Road; which is the change order that Smith Co. is getting ready to complete for the installation of water line just short of Dona Ana School Road. This will result in about 3500 square yards of asphalt paving. The overall contract will allow SMA to complete the bid package and bidding, work with the contractor, ensure bonds are in place, and complete the pay application and record drawing. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Anderson moved to approve Item Eight (8), approval to Award Contract 6323698 to Souder, Miller, and Associates (SMA); Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton advised this extends the construction administration for the transmission line project. The original contract allowed for 100 days, but the funding agency has approved the extension of the contract for an additional 30 days. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Open Session

Mr. Ponteri is interested in the zoning requirements for the fence in Picacho Hills, specifically for the Unified Development Code (UDC). Ms. Horton explained we have a Special Use Permit for our properties in Picacho Hills that enables us to do what we need to do on this property, including but not limited, to well housing and the wastewater

treatment plant. We completed this permit before we closed on Picacho Hills. Legal counsel Mr. Smith clarified that the UDC landscape requirements do not apply to political subdivisions of the State of New Mexico.

Dr. Anderson is concerned with the state of New Mexico's water issues. Mr. Smith had a very long meeting with EBID attorneys and engineers. He is going to meet with our Executive Director and will follow up with the Board in a closed session at the next Regular Board Meeting.

Adjournment

Mr. Ponteri moved to adjourn at 10:46 a.m.; Dr. Anderson seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 4-0.

Kurt Anderson
Secretary/ Treasurer

Date

New Meters								Total
Name	Address	Tap In Fee	Water Rights	Membership	Tax	Sewer	Other Fees	Fees
Justin Moreno	1205 Tamony Lane			\$ 75.00	\$ 3.75			\$ 78.75
Sage Jurado	2838 La Union			\$ 75.00	\$ 3.75			\$ 78.75
Dorothee L. Hampton	6911 Camino Nuevo Mejico			\$ 75.00	\$ 3.75			\$ 78.75
Michael Buchanam	1201 Sonnet Ct			\$ 75.00	\$ 3.75			\$ 78.75
Kenneth Romero	12330 Fort Cummings	\$ 1,312.03		\$ 75.00	\$ 69.35		\$ 100.00	\$ 1,556.38
Desert View Homes	2871 La Union	\$ 1,340.67	\$ 1,750.00	Exisiting Member	\$ 154.53			\$ 3,245.20
Desert View Homes	2867 La Union	\$ 1,340.67	\$ 1,750.00	Exisiting Member	\$ 154.53			\$ 3,245.20
Desert View Homes	2938 San Miguel	\$ 1,340.68	\$ 1,750.00	Exisiting Member	\$ 154.53			\$ 3,245.21
Desert View Homes	2934 San Miguel	\$ 1,340.68	\$ 1,750.00	Exisiting Member	\$ 154.53			\$ 3,245.21
Jose Perchez	El Camino Real	\$ 1,340.67	\$ 1,750.00	\$ 75.00	\$ 178.93		\$ 513.00	\$ 3,857.60
Clayde Ortega	760 Kelli Circle			\$ 75.00	\$ 3.75			\$ 78.75
								\$ -
								\$ -
								\$ -
Totals		\$ 8,015.40	\$ 8,750.00	\$ 525.00	\$ 885.15	\$ -	\$ 613.00	\$ 18,788.55



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Request to Address the Board of Directors

Account Number: 02-D1457-04

Date: 3-6-17

Name: Lowther

Phone Number: 55-644-7146

Service Address: 1040 Hare Rd. LC NM 88007

I, Lorraine Lowther, request to be heard at the next regular monthly Board of Directors Meeting. I would like to address the Board of Directors on the following concerns:

meter inaccuracy. We paid to have meter #1850611091 tested. We used between 3000 and 6000 gallons per month until Nov. it jumped to 9200 gallons, Dec. to 17,000 gallons. a lower meter was installed, we went back down to typical usage in Jan. & Feb. the original meter was put back Feb. 10 and it is already reading over 7000 gallons of use this cycle.

I understand that this office will contact me, by phone or email no later than the Monday before the meeting scheduled on 3-16-17, with an approximate time to appear before the Board of Directors.

L. Lowther
Customer Signature

Juli Martinez
Doña Ana MDWCA Representative
Doña Ana MDWCA

MAR 06 2017

Received by: [Signature]



DONAANA MDWCA
 PO Box 866
 Dona Ana, NM 88032
 (575) 526-3491
 www.dawater.org

LORRAINE LOWTHER
 MARK N LOWTHER
 1040 HARE RD
 LAS CRUCES, NM 88007

Account Number	AMOUNT DUE
02-01457-04	\$26.10
Due Date	After Due Date Pay
2/27/2017	\$28.70
Account Name	
LORRAINE LOWTHER	
Service Address	
1040 HARE RD	
Amount Enclosed	

There will be a charge on all returned checks.
 Please return this portion with your payment.
 When paying in person, please bring both portions of this bill.

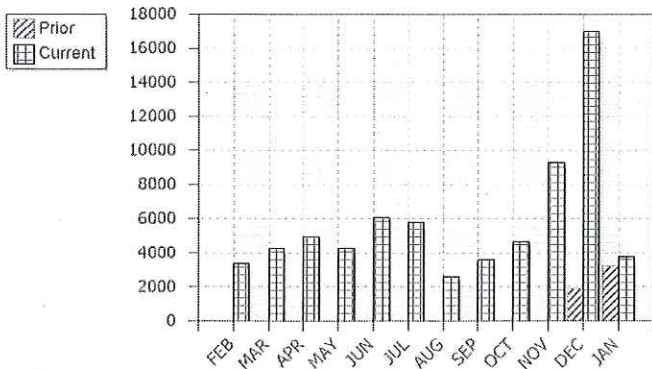
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address		District	Account Number	
LORRAINE LOWTHER		1040 HARE RD		District 1	02-01457-04	
Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
Active	12/15/2016	1/13/2017	30	2/1/2017	2/28/2017	2/27/2017

CURRENT READING	PREVIOUS READING	USAGE
306,754	302,970	3,784

PREVIOUS BALANCE	\$65.44
PAYMENTS	\$65.44-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00
WATER BASE CHARGE	17.10
WATER USAGE CHARGE	7.64
WATER CONSERVATION	0.12
Tax	\$1.24
CURRENT BILL	\$26.10
AMOUNT DUE	\$26.10
AMOUNT DUE AFTER 02/27/2017	\$28.70

TIER	AMOUNT
Up to 4,999 Gallons	\$2.02 per thousand 7.64



Our office will be closed on Monday, Feb. 20, 2017 for President's Day.
 Past due balance must be paid on or before Feb. 21, 2017 to avoid additional fees.
 All Current bills due on or before 3:00 P.M. on Feb. 27, 2017 to avoid penalties.



Completed

Job Date: 1/17/2017 8:00 AM
 Job Code: MCO - Meter Changeout
 Group: Water
 Staff: Dona Ana

Service Order #: SO02427FY17
 Job Action: Service Action
 Issued By: Cyndi Shelsea
 Requested By: LORRAINE LOWTHER

Location: 1040 HARE RD LAS CRUCES NM 88007
 Account: 02-01457-04 LORRAINE LOWTHER

Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - Water	Swap	1850611091	94354197	1850611091	1	306,754			
101 - Water Cons	No Action					0 0			

Order Notes: PLEASE PULL METER FOR TESTING PER CUSTOMER'S REQUEST.
 REQ170345 PLEASE CALL CUSTOMER AT 575-644-7146 PRIOR TO GOING OUT DUE TO THEM HAVING A DOG ON THE PROPERTY. THANKS. CYNDI

Completion Notes: OLD METER 1850611091
 OLD SERIAL 94354197
 OLD READ
 NEW METER 1544779812
 NEW SERIAL 35465845
 NEW READ 0.11

Completion Date: _____
 Worked By: _____
 Approved By: _____

**Water Technology Associates
Douglas Roby
3501 Mesilla Hills Dr.
Las Cruces, NM 88005**

Service Requested by: Dona Ana Mutual Domestic
PO Box 866
Dona Ana, NM 88032

Invoice No. 17038
Date: 1/21/17

Service Performed on: 1/20/17 PO No. 170293

<u>Parameter</u>	<u>Test Results</u>	<u>Cost</u>
1040 Hare Rd Neptune 1850611091	0.5% slow @15 gpm 0.5% fast @ 2 gpm	\$15.00

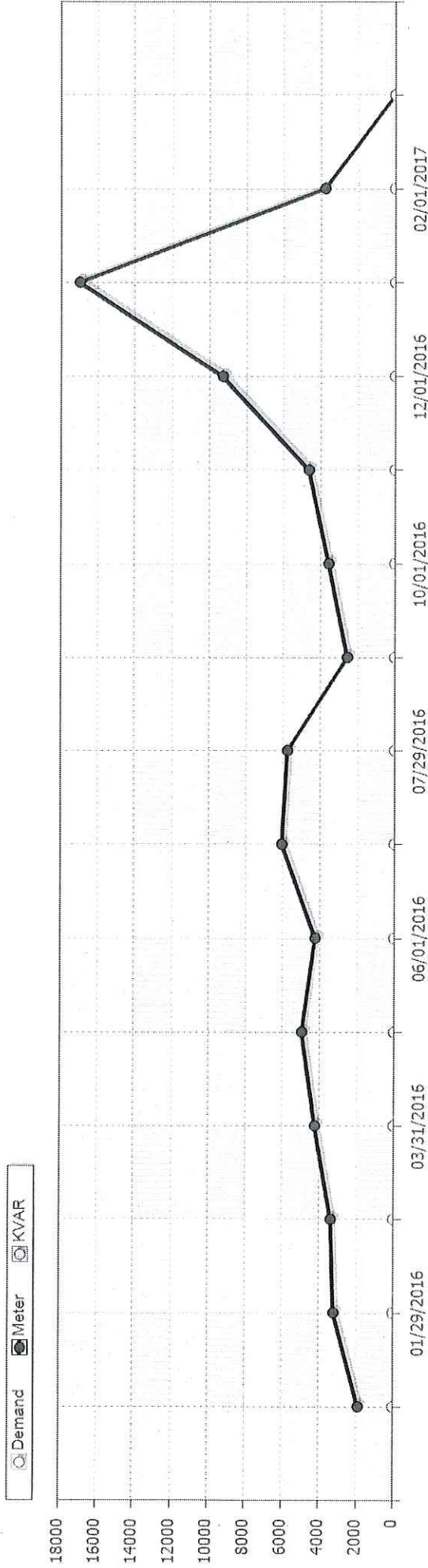
1% Fast means that for every 1000 gallons of water measured by the meter, the customer receives 990 gallons of water. 1% slow means that for every 1000 gallons of water measured, the customer receives 1010 gallons.

Consumption History Report

Dona Ana MDWCA



Account: 02-01457-04 Service Address: 1040 HARE RD Service Category: W - Water
 Meter Number: 185061109 Name: LORRAINE LOWTHER



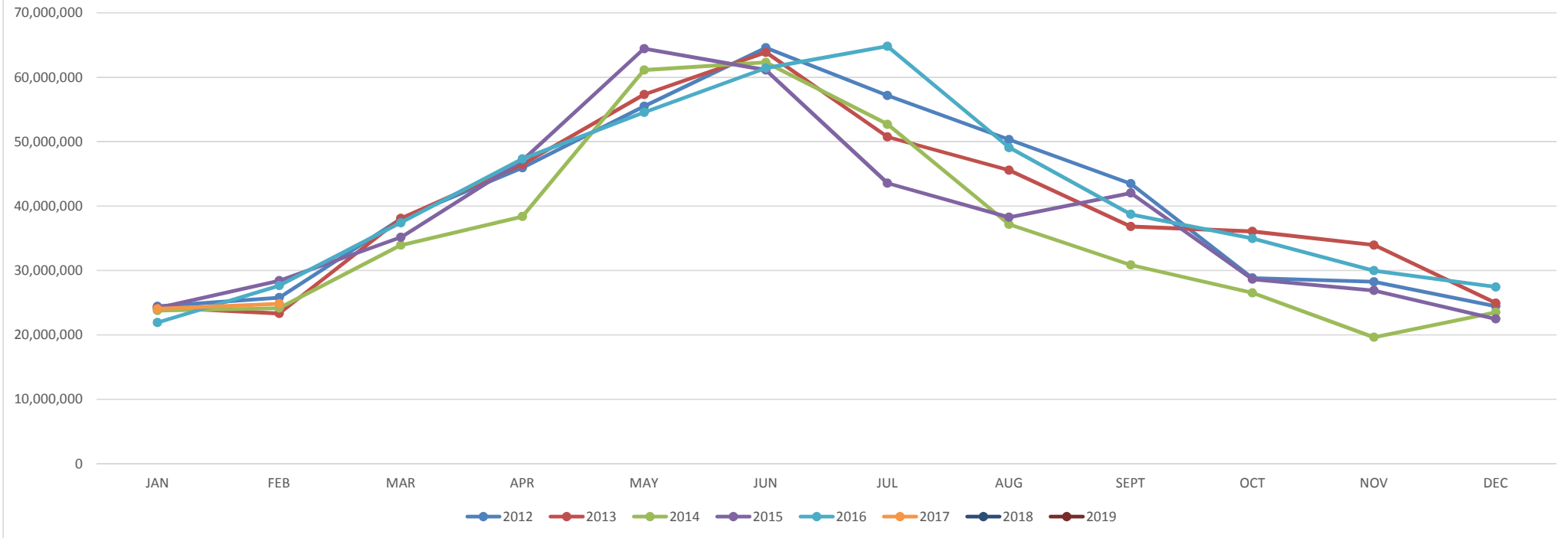
Year	Month	Bill Date	Begin Read	End Read	Billed Consumption	Metered Consumption	Demand	KVAR
2017	2	3/1/2017	307,674	307,674	4,061	0.00	0.00	0.00
	1	2/1/2017	302,970	306,754	3,784	3,784.00	0.00	0.00
2016	12	1/1/2017	285,984	302,970	16,986	16,986.00	0.00	0.00
	11	12/1/2016	276,702	285,984	9,282	9,282.00	0.00	0.00
	10	11/1/2016	272,051	276,702	4,651	4,651.00	0.00	0.00
	9	10/1/2016	268,474	272,051	3,577	3,577.00	0.00	0.00
	8	9/1/2016	265,907	268,474	2,567	2,567.00	0.00	0.00
	7	7/29/2016	260,127	265,907	5,780	5,780.00	0.00	0.00
	6	7/1/2016	254,060	260,127	6,067	6,067.00	0.00	0.00
	5	6/1/2016	249,794	254,060	4,266	4,266.00	0.00	0.00
	4	4/29/2016	244,821	249,794	4,973	4,973.00	0.00	0.00
	3	3/31/2016	240,562	244,821	4,259	4,259.00	0.00	0.00
	2	2/29/2016	237,179	240,562	3,383	3,383.00	0.00	0.00
	1	1/29/2016	233,965	237,179	3,214	3,214.00	0.00	0.00
2015	12	12/31/2015	232,063	233,965	1,902	1,902.00	0.00	0.00

DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA Pumping Data 2012-2019 LRG-1905, 1905 S, 1905-S-1, 1905-S-2, 1905-S-3, 1905-S-4

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2012	24,432,587	25,782,264	38,044,794	45,962,262	55,513,568	64,595,847	57,170,585	50,339,544	43,466,702	28,850,122	28,243,781	24,453,634	486,855,690	1,494.105
2013	24,249,939	23,329,610	38,064,981	46,462,497	57,317,163	63,880,675	50,741,546	45,583,545	36,827,179	36,049,128	33,950,110	24,942,391	481,398,764	1,477.359
2014	23,766,965	24,148,114	33,926,528	38,390,499	61,134,851	62,314,015	52,701,447	37,175,209	30,841,408	26,531,104	19,621,484	23,514,412	434,066,036	1,332.100
2015	24,190,459	28,421,869	35,139,500	47,094,453	64,441,095	61,109,043	43,547,088	38,263,107	42,048,368	28,646,735	26,908,590	22,478,862	462,289,169	1,418.713
2016	21,917,333	27,667,934	37,409,118	47,305,711	54,528,331	61,418,100	64,814,800	49,086,700	38,724,900	34,980,100	29,969,000	27,447,400	495,269,427	1,519.926
2017	24,054,300	24,830,300											48,884,600	150.021
2018													0	0.000
2019													0	0.000

DONA ANA PUMPING DATA

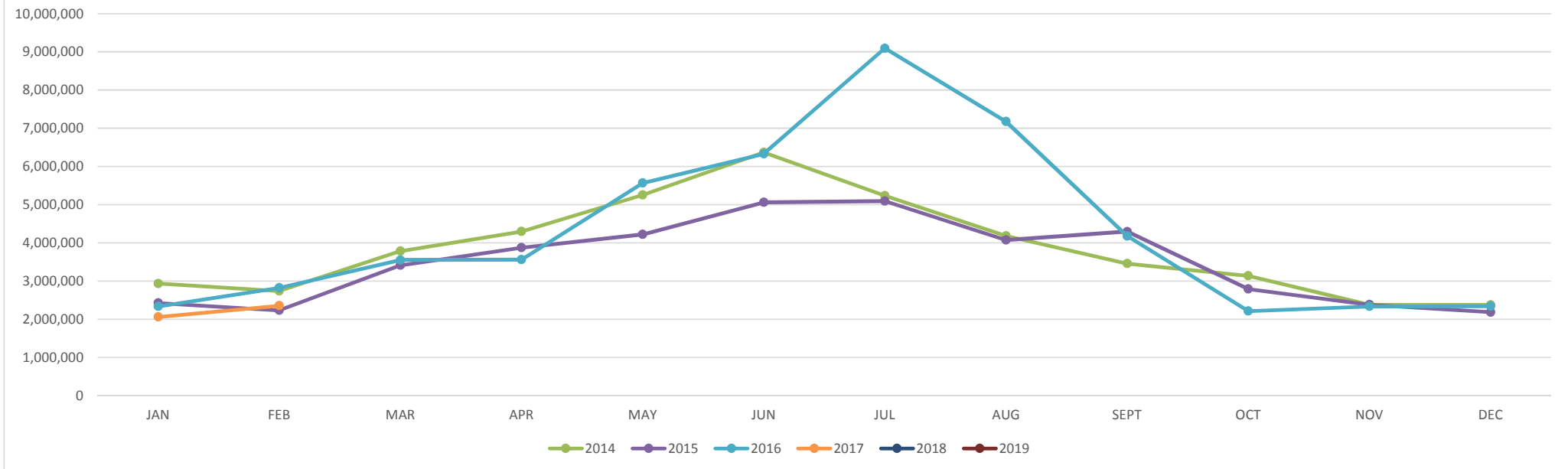


DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA at Ft. Selden Pumping Data 2012-2019 LRG 80-S-2, 80-S-4, 80-POD6

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2014	2,933,000	2,738,994	3,784,702	4,294,279	5,251,524	6,367,011	5,229,115	4,179,437	3,453,971	3,132,991	2,377,540	2,371,998	46,114,562	141.520
2015	2,422,723	2,233,153	3,412,623	3,874,341	4,216,092	5,056,619	5,091,282	4,068,880	4,292,296	2,790,836	2,376,026	2,183,010	42,017,881	128.948
2016	2,331,220	2,822,148	3,549,071	3,555,730	5,567,131	6,325,250	9,094,146	7,172,737	4,176,932	2,210,441	2,333,818	2,341,439	51,480,063	157.987
2017	2,056,424	2,352,080											4,408,504	13.529
2018													0	0.000
2019													0	0.000

FT. SELEDEN PUMPING DATA

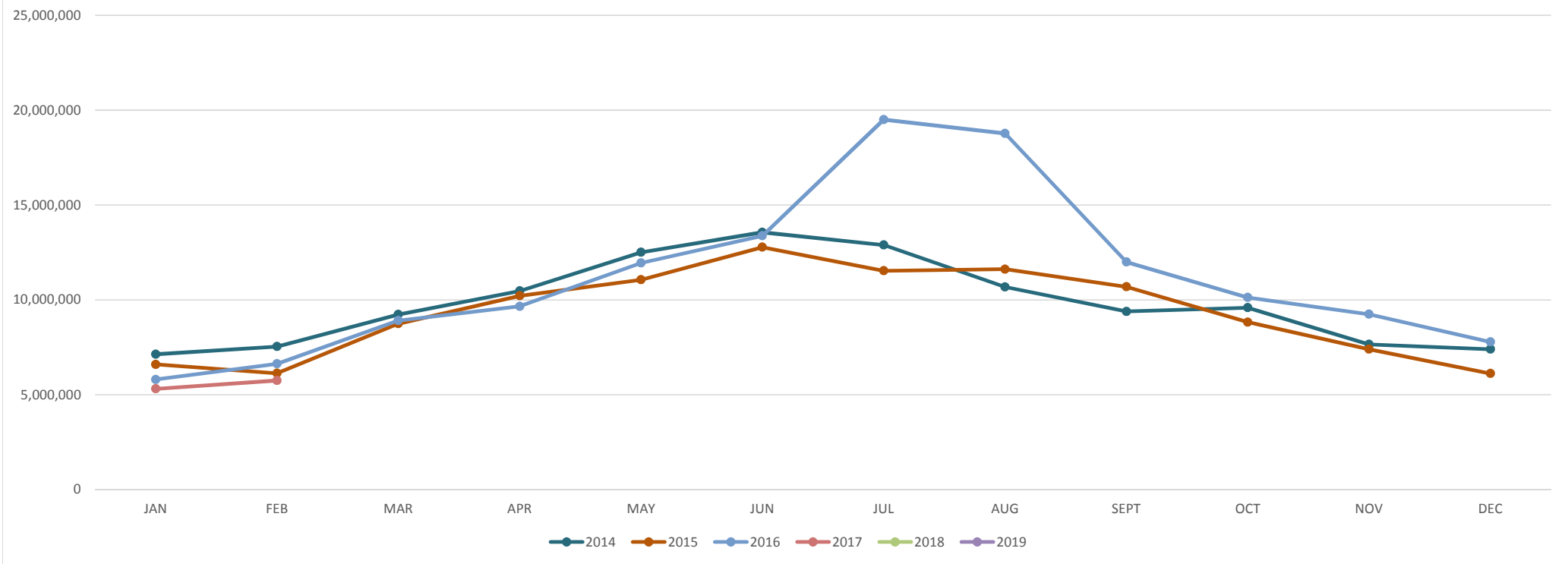


DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA at Picacho Hills Pumping Data 2012-2019 LRG-4250, 4250-S, 4250-S-2

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2014	7,127,600	7,538,000	9,229,176	10,473,776	12,509,408	13,558,832	12,891,892	10,678,512	9,388,149	9,588,205	7,655,945	7,394,480	118,033,975	362.233
2015	6,594,504	6,131,834	8,739,758	10,213,292	11,057,268	12,772,516	11,534,792	11,617,400	10,691,123	8,823,303	7,393,799	6,115,782	111,685,371	342.750
2016	5,803,070	6,625,130	8,903,256	9,656,308	11,938,800	13,382,000	19,500,100	18,774,500	11,995,200	10,128,400	9,237,600	7,779,700	133,724,064	410.384
2017	5,305,200	5,746,900											11,052,100	33.918
2018													0	0.000
2019													0	0.000

PICACHO HILLS PUMPING DATA



2017 Billing Summary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
# of Bills Send	5,398	5,413										
\$ Billed for Water	\$ 215,747.76	\$ 172,247.18										
\$ Billed for Sewer	\$ 38,225.46	\$ 38,914.49										
# of Active Accounts	5,360	5,361										
# of Members	4,543	4,547										

