



*Doña Ana Mutual Domestic Water Consumers Association Mailing
Address: P.O. Box 866 • Doña Ana, NM • 88032 Physical Address: 5535
Ledesma Dr. • Las Cruces, NM 88007 (575) 526-3491 Office • (575) 526-
9306 Fax*

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on July 18, 2019, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 07-08-2019 Special Meeting

Customer Issues and Public Input

1. Robert and Patricia Kirkpatrick – Sewer Variance Request (5 minutes)

Public Input will be limited to 3 minutes per person

Board President Report

Staff Reports

2. Executive Director

New Business

Unfinished Business

3. Approval of Resolution 2019 - 13 Water Right Fee
4. Approval of Resolution 2019 – 14 for South Central Council of Governments
5. Approval of Resolution 2019 – 15 Infrastructure Capital Improvement Plan
6. Approval of Resolution 2019 – 16 4th Quarter Report
7. Approval of Resolution 2019 – 17 FY 2020 Final Budget

Board Open Discussion

Adjournment

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Doña Ana Mutual Domestic Water Consumers Association is An Equal Employment Opportunity Agency.

July 10, 2019 New Members									
		District	Meter Inst.	Water Rights	Impact fee	MF	Sewer Conn.	Sewer Imp.	Total Cost
Emily Writer	6780 Cordova	5	\$1,255.00			\$75.00			\$1,330.00
Luis Caraveo	154 Blacktail Deer	3	\$300.00		\$1,642.00	\$75.00	\$1,560.00	\$2,720.20	\$6,297.20
Gold Key Builders	7037 Purple Mountain	5	\$1,255.00	\$1,750.00	\$1,642.00	Existing Member			\$4,647.00
Gilbert Ortiz	3015 San Elizario Ct	3				\$75.00			\$75.00
Alexander Rico	3022 San Miguel Ct	3				\$75.00			\$75.00
Joy L. Piper	6856 Alhambra	5				\$75.00			\$75.00
Martin A Gero Sr.	819 Hummingbird	4				\$75.00			\$75.00
Amanda Herrera	2879 La Union Ct	3				\$75.00			\$75.00
Taylor Simonaro	3038 San Lorezno	3				\$75.00			\$75.00
Cameron Burns	491 Indian Trail Rd	1				\$75.00			\$75.00
James Melendrez	150 Gary Lee Ln	1				\$75.00			\$75.00
Carl Bennett	7055 Canyon View	5				\$75.00			\$75.00
Pamela Fuschini	5513 Redfox	1				\$75.00			\$75.00
Gary Rude	8044 Island Ct	5				\$75.00			\$75.00
Armando Marshall	1590 Santa Thomas	3				\$75.00			\$75.00
Total									\$ 13,174.20



DAMDWCA Customer Service Department

Report

18 July 2019

I. Billing:

1. On June 28, 2019 billing was submitted and approved. Statements were mailed out on July 1, 2019.

II. Penalties:

1. Penalties for June totaled: \$ 5,867.80.
2. Penalties will be processed on July 25, 2019.

III. Disconnects:

1. On Monday, June 24, 2019 we disconnected accounts for non-payment. There were 125 accounts up for disconnection. A total of 58 were disconnected.

Dona Ana: 40

Ft. Selden: 6

Picacho Hills: 6

Fairview: 1

West Mesa: 5

Previously Locked: 1

Paid prior to disconnection: 59

Removed due to billing issues: 7

Total Reconnections for June 2019: 51

Disconnects are scheduled for Tuesday, July 23, 2019.

IV. Membership Certificates: Membership certificates are getting prepared for signatures.

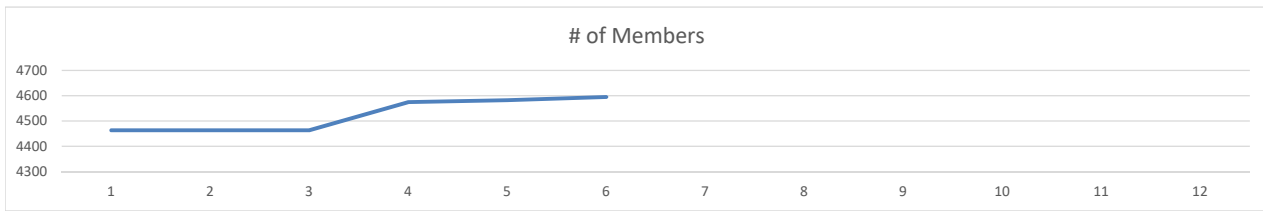
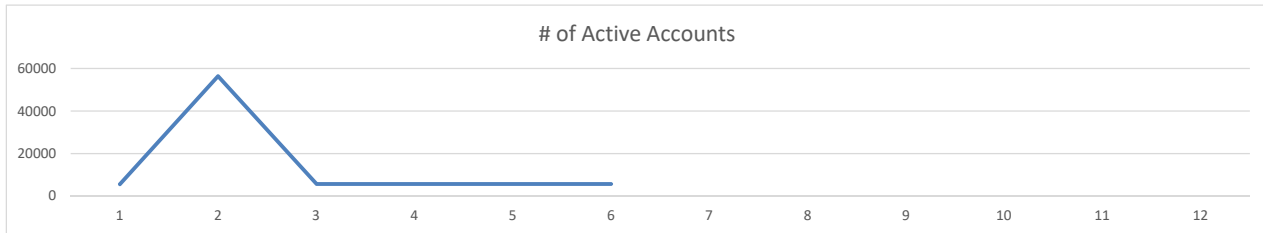
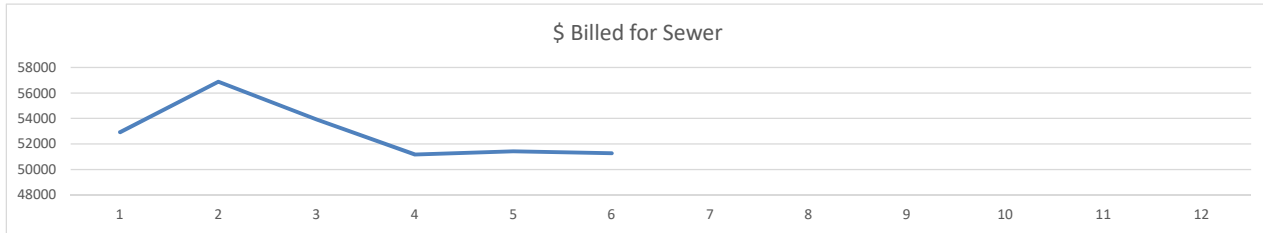
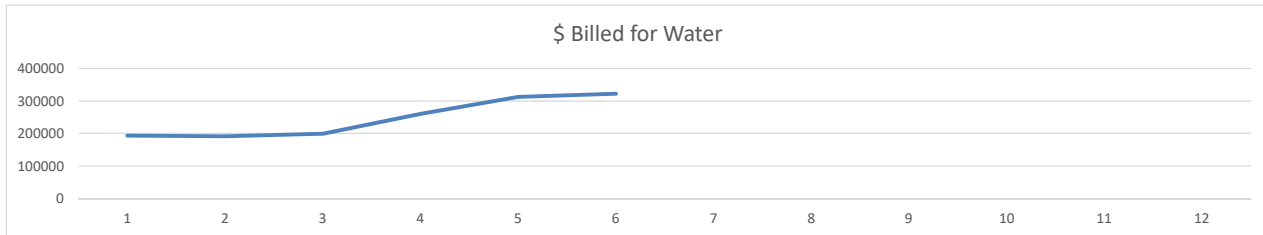
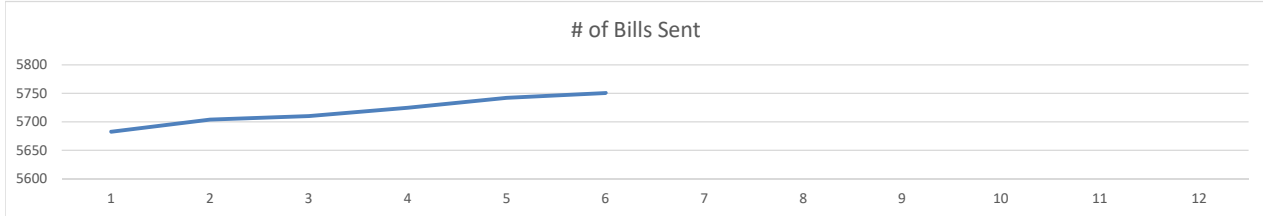
V. Document Scanning: Scanning is completed daily. Towards the end of the month we catch up on items we were not able to scan earlier in the month.

I. Total Membership as of July 3, 2019: 4,595

II. Total number of Connections as of June 2019: 5,891

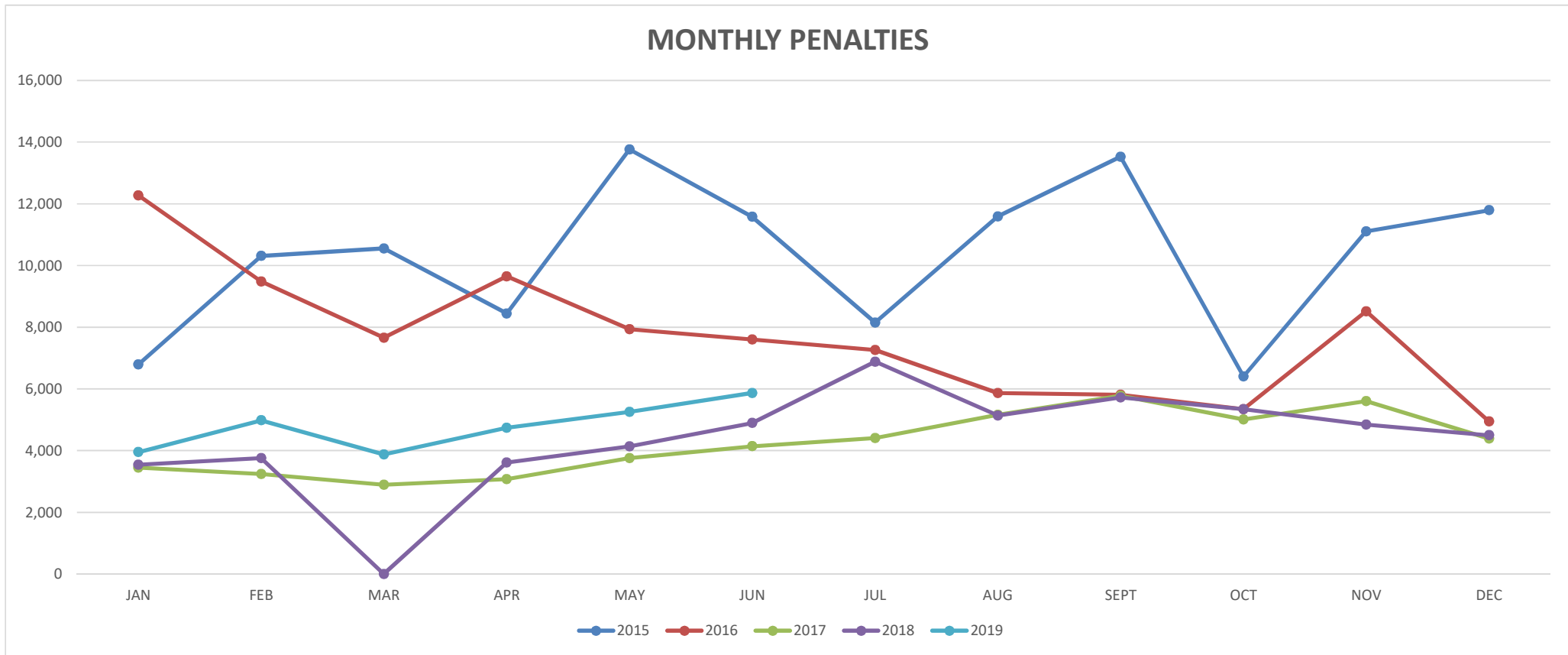
2019 Billing Summary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
# of Bills Sent	5683	5704	5710	5725	5742	5751						
\$ Billed for Water	193439	191424	199515	260734	312519	322143						
\$ Billed for Sewer	52924	56886.5	53925	51184.3	51416.1	51267.7						
# of Active Accounts	5532	56422	5654	5673	5678	5708						
# of Members	4463	4463	4463	4575	4583	4595						



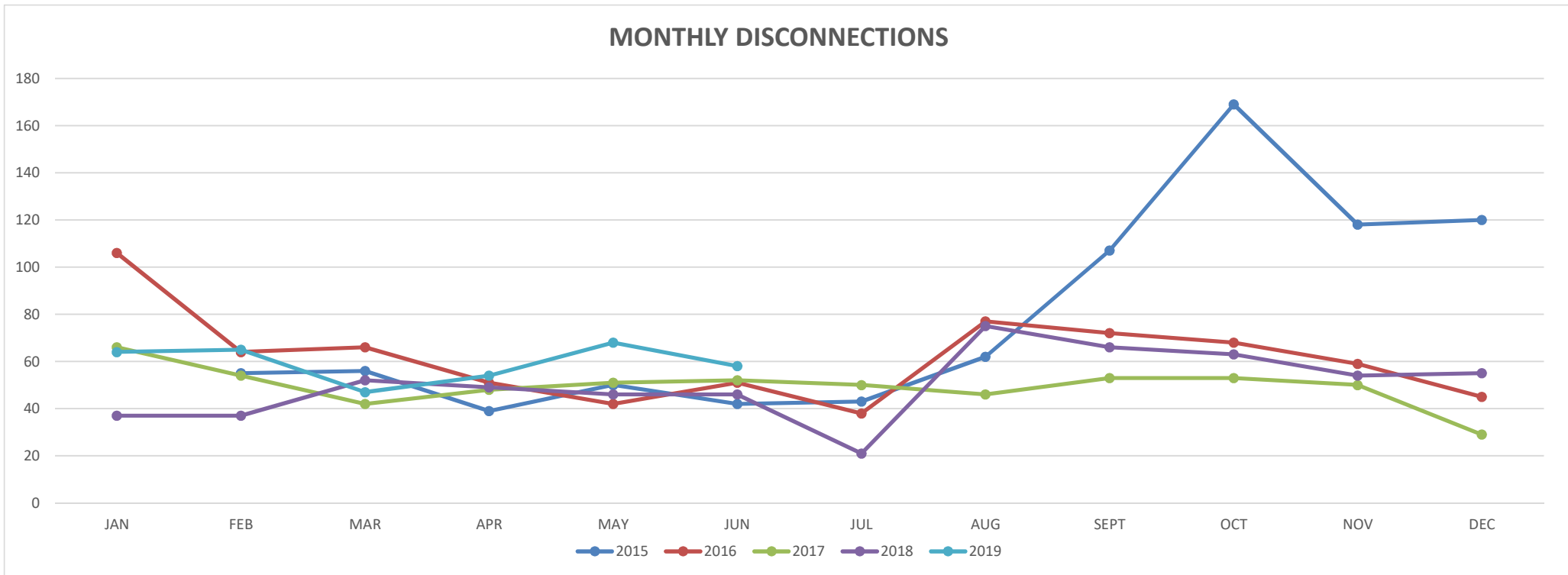
Monthly Penalties

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total
2015	6,792	10,310	10,552	8,442	13,762	11,580	8,152	11,594	13,528	6,404	11,110	11,794	124,020
2016	12,275	9,482	7,656	9,650	7,938	7,600	7,263	5,866	5,808	5,345	8,513	4,942	92,339
2017	3,444	3,242	2,893	3,074	3,753	4,141	4,409	5,157	5,775	5,011	5,606	4,387	50,894
2018	3,540	3,759	0	3,612	4,135	4,894	6,883	5,138	5,720	5,341	4,846	4,498	52,365
2019	3,951	4,981	3,873	4,741	5,256	5,868							28,670

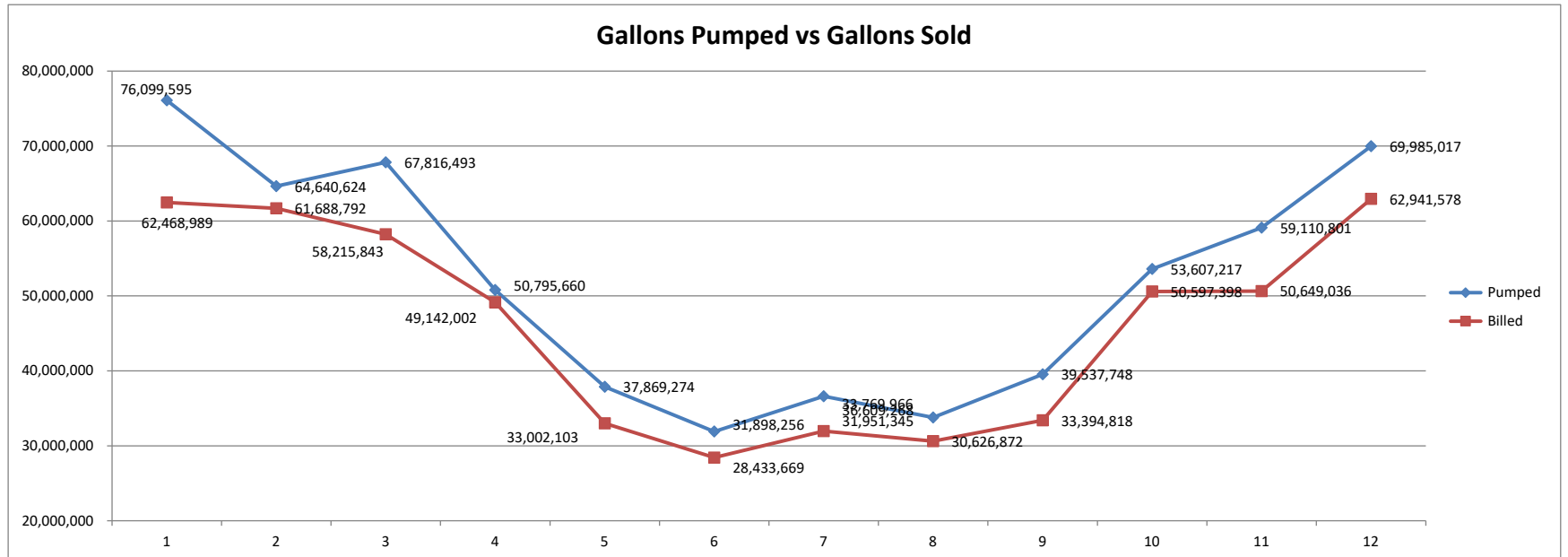


Monthly Disconnections

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
2015		55	56	39	50	42	43	62	107	169	118	120	861
2016	106	64	66	51	42	51	38	77	72	68	59	45	739
2017	66	54	42	48	51	52	50	46	53	53	50	29	594
2018	37	37	52	49	46	46	21	75	66	63	54	55	601
2019	64	65	47	54	68	58							356



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Yrly. Gal. Total
Pumped	76,099,595	64,640,624	67,816,493	50,795,660	37,869,274	31,898,256	36,609,268	33,769,966	39,537,748	53,607,217	59,110,801	69,985,017	621,739,919
Billed	62,468,989	61,688,792	58,215,843	49,142,002	33,002,103	28,433,669	31,951,345	30,626,872	33,394,818	50,597,398	50,649,036	62,941,578	553,112,445
Flushing/Breaks Unbilled													-
Water Loss	13,630,606	2,951,832	9,600,650	1,653,658	4,867,171	3,464,587	4,657,923	3,143,094	6,142,930	3,009,819	8,461,765	7,043,439	68,627,474
% of Loss	18%	5%	14%	3%	13%	11%	13%	9%	16%	6%	14%	10%	11%
Picacho Hills/West Mesa													
Pumped	12,474,700	11,958,100	12,640,000	10,691,900	8,928,400	6,995,000	7,321,800	7,412,500	8,969,100	11,759,200	10,805,200	13,340,600	123,296,500
Billed	10,337,690	11,022,093	10,455,784	10,095,446	7,302,604	5,743,357	6,921,602	7,326,539	7,255,081	10,405,766	9,731,485	10,421,282	107,018,729
Unbilled													-
Water Loss	2,137,010	936,007	2,184,216	596,454	1,625,796	1,251,643	400,198	85,961	1,714,019	1,353,434	1,073,715	2,919,318	16,277,771
	17%	8%	17%	6%	18%	18%	5%	1%	19%	12%	10%	22%	13%
Dona Ana/Radium/Fairview													
Pumped	63,624,895	52,682,524	55,176,493	40,103,760	28,940,874	24,903,256	29,287,468	26,357,466	30,568,648	41,848,017	48,305,601	56,644,417	498,443,419
Billed	52,131,299	50,666,699	47,760,059	39,046,556	25,699,499	22,690,312	25,029,743	23,300,333	26,139,737	40,191,632	40,917,551	52,520,296	446,093,716
Unbilled	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Loss	11,493,596	2,015,825	7,416,434	1,057,204	3,241,375	2,212,944	4,257,725	3,057,133	4,428,911	1,656,385	7,388,050	4,124,121	52,349,703
	18%	4%	13%	3%	11%	9%	15%	12%	14%	4%	15%	7%	11%





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RESOLUTION # 2019-13

A RESOLUTION ADOPTING THE INCREASE IN WATER RIGHT FEE

WHERE AS, the Board of Directors of Doña Ana Mutual Domestic Water Consumers Association (“Association”), Doña Ana, New Mexico, has evaluated the current market for ground water rights; and

WHEREAS, as a result of the evaluation it is determined that a change in the water right fee is necessary in order to generate sufficient revenue to insure continued sustainability of the Association.

WHEREAS an official meeting of the Board of Directors for the review of the water right evaluation was advertised in compliance with the New Mexico Open Meetings Act; and

WHEREAS it is the majority opinion of this Board that the proposed water right fee meets the requirements as currently determined for the Association.

NOW, THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, DOÑA ANA, NEW MEXICO:

1. The Water Right Fee will be increased to \$2,000 per ½ foot dwelling unit will be the approved and will be effective October 1, 2019 for Doña Ana Mutual Domestic Water Consumers Association.
2. The Board of Directors will review the rate annually to ensure the Association continues to be self-sustaining and will be adjusted appropriately.
3. The Resolution # 2019 – 13 overrides any and all other e xisting rates

PASSED, APPROVED and ADOPTED by the Board of Directors at its regular meeting of July 18, 2019.

(Seal)

James F. Melton, President

ATTEST:

Kurt Anderson, Secretary/Treasurer



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RESOLUTION # 2019 – 14

**APPROVING PARTICIPATION IN THE PROGRAM OF THE SOUTH CENTRAL COUNCIL
OF GOVERNMENTS, INC. FOR FISCAL YEAR 2018-2019**

WHEREAS, the **Doña Ana Mutual Domestic Water Consumers Association** (herein-after known as the “Member”), desires to be a participating member in the program and policy development for the South Central Council of governments, Inc. (hereinafter known as “SCCOG”); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member be entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2019-2020 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representatives or alternate, in the SCCOG’s policy development process by attending meetings, helping formulate the annual work program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDs).
- B. To pay to the SCCOG the sum of **\$500.00** annual membership dues as payment of the aforementioned services for the period beginning July 1, 2019 and ending June 30, 2019.20
- C. The Member hereby appoints **Jennifer Horton**, as their designated representative.

NOW THEREFORE, BE IT RESOLVED THAT the Member and the SCCOG hereby mutually agree to the aforementioned provisions of this Resolution and Agreement.

DONE this 18th day of July, 2019 at 5535 Ledesma Drive, New Mexico.

(Seal)

James F. Melton, President

ATTEST:

Kurt Anderson, Secretary/Treasurer



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Doña Ana Mutual Domestic Water Consumers Association

COUNTY OF DOÑA ANA

Resolution No. 2019 – 15

**A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN
(ICIP) FOR FY 2021 – 2025**

WHEREAS, the Board of Directors of Doña Ana Mutual Domestic Water Consumers Association recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION that:

1. The Board of Directors has adopted the attached Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution #2019 – 15 overrides any and all other existing Infrastructure Capital Improvement Plans

PASSED, APPROVED and ADOPTED by the Board of Directors at its regular meeting of July 18, 2019.

(Seal)

James F. Melton, President

ATTEST:

Kurt Anderson, Secretary/Treasurer

Infrastructure Capital Improvement Plan FY 2021-2025

Dona Ana MDWCA Project Summary

ID	Year	Rank	Project Title	Category	Funded to date						Total Project Cost	Amount Not Yet Funded	Phases?
						2021	2022	2023	2024	2025			
30520	2021	001	Lift Station and Force Main Line Improvements	Water - Wastewater	0	1,825,000	0	0	0	0	1,825,000	1,825,000	No
16986	2021	002	Westwind Water Distribution System	Water - Water Supply	0	1,160,500	0	0	0	0	1,160,500	1,160,500	No
28257	2021	003	Dona Ana Tank Rehab	Water - Water Supply	0	1,116,089	0	0	0	0	1,116,089	1,116,089	No
25468	2021	004	West Mesa Water Service Project	Water - Water Supply	0	2,685,333	2,685,333	2,685,334	0	0	8,056,000	8,056,000	Yes
17150	2021	005	South Doña Ana Rd. Water System Improvements	Water - Water Supply	0	1,344,000	0	0	0	0	1,344,000	1,344,000	No
32319	2022	001	Picacho Hills Arroyo Sewer Line Improvements	Water - Wastewater	0	0	857,200	0	0	0	857,200	857,200	No
32327	2022	002	Riverwalk Water Transmission Line	Water - Water Supply	0	0	923,200	0	0	0	923,200	923,200	No
17158	2022	003	Replacement Well	Water - Water Supply	0	0	427,750	0	0	0	427,750	427,750	No
15197	2022	004	Barela Loop Water System Improvements Project	Water - Water Supply	0	0	1,368,500	0	0	0	1,368,500	1,368,500	No
17156	2022	005	West Trails End Water Improvements Project	Water - Water Supply	0	0	166,808	0	0	0	166,808	166,808	No
17152	2023	001	North Tank Water System Improvements Project	Water - Water Supply	0	0	0	1,885,500	0	0	1,885,500	1,885,500	No
17118	2023	002	New 2 Million Gallon South Tank	Water - Water Supply	0	0	0	2,007,320	0	0	2,007,320	2,007,320	No
17159	2023	003	Replacement Well No. 10	Water - Water Supply	0	0	0	409,751	0	0	409,751	409,751	No

Infrastructure Capital Improvement Plan FY 2021-2025

17153	2023	004	Shalem Colony Water Improvements Project	Water - Water Supply	0	0	0	384,275	0	0	384,275	384,275	No
15774	2024	001	Ground Water Rights	Water - Water Rights	0	0	0	0	400,000	400,000	800,000	800,000	Yes
25470	2024	002	South Doña Ana Rd FM	Water - Wastewater	0	0	0	0	1,928,000	0	1,928,000	1,928,000	No
15820	2024	003	Surface Water Rights	Water - Water Rights	0	0	0	0	450,000	450,000	900,000	900,000	Yes
17053	2025	001	East Central Area Collection System	Water - Wastewater	0	0	0	0	0	19,441,500	19,441,500	19,441,500	Yes
17046	2025	002	Jornada Area Collect. Sys.	Water - Wastewater	0	0	0	0	0	14,937,000	14,937,000	14,937,000	Yes
15738	2025	003	Westwind Collect. Sys.	Water - Wastewater	0	0	0	0	0	11,915,000	11,915,000	11,915,000	Yes
15739	2025	004	Picacho Area Collect. Sys.	Water - Wastewater	0	0	0	0	0	6,820,000	6,820,000	6,820,000	Yes
15740	2025	005	Ft Selden Area Collect. Sys.	Water - Wastewater	0	0	0	0	0	9,191,200	9,191,200	9,191,200	Yes
16981	2025	006	Trails End Collection Sys.	Water - Wastewater	0	0	0	0	0	13,490,000	13,490,000	13,490,000	Yes

Number of projects: 23

	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
Grand Totals	0	8,130,922	6,428,791	7,372,180	2,778,000	76,644,704	101,354,592	101,354,592



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RESOLUTION # 2019 – 16

**Fiscal 2019 Final Quarter Financial Report
Year Ending June 30, 2019**

WHEREAS, the Governing Board in and for the Doña Ana Mutual Domestic Water Consumers Association, State of New Mexico has developed a budget for Fiscal Year 2019; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the next Fiscal Year budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for the Fiscal Year 2019.

NOW THEREFORE, BE IT HEREBY RESOLVED the Board of the Doña Ana Mutual Domestic Water Consumers Association, State of New Mexico hereby approves the final quarterly report for Fiscal Year 2019 and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

RESOLVED: in the Governing Board Session this 16th day of July, 2019.

(Seal)

James F. Melton, President

ATTEST:

Kurt Anderson, Secretary/Treasurer



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RESOLUTION # 2019 – 17

**Budget Adoption
Fiscal Year 2020**

WHEREAS, the governing body in and for the Doña Ana Mutual Domestic Water Consumers Association, State of New Mexico has developed a budget for Fiscal Year 2020, and

WHEREAS, said was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors, and

WHEREAS, the official meetings for the review of said documents were duly advertised in compliance with the State Open Meetings Act, and,

WHEREAS, it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for Fiscal Year 2020,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the Doña Ana Mutual Domestic Water Consumers Association, State of New Mexico hereby adopts the budget and respectfully requests approval from the Local Government Division of the Department of Finance and Administration approval from the Local Government Division of the Department of Finance and Administration.

RESOLVED: in the Governing Board Session this 16th day of July, 2019.

(Seal)

James F. Melton, President

ATTEST:

Kurt Anderson, Secretary/Treasurer