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DONA ANA MUTUAL DOMESTIC WATER CONSUMER ASSOCIATION

SPECIAL MEETING

January 29, 2014

7:08 p.m.

Dona Ana Elementary School

5551 Camino De Flores

Las Cruces, New Mexico 88007

Stenographically Transcribed by

Caryn R. Miller, TX CSR

1 MR. JACQUEZ: Ladies and gentlemen, good evening and
2 thank you for coming. We're waiting for the quorum to
3 get here. That means we need 38 people here. Right now
4 we have 28 so we would need 10 more people to show up
5 before we can conduct business officially. So if you
6 would just be patient, please. We've got some
7 refreshments back there. Help yourself, please.

8 Call anybody, your neighbor, anybody. If
9 you know anybody that can make it, give them a call.

10 (Off the record.)

11 MR. JACQUEZ: Ladies and gentlemen, we can
12 wait here 'til -- I think last annual meeting was until
13 7:40. We have some choices. We can call the meeting
14 because we didn't get a quorum and we cannot conduct
15 some business. Actually, we have two -- two business --
16 three business items that we would act on tonight that
17 you guys would vote on. We have mostly formalities of
18 introductions and what's going on in the district. We
19 can get -- we can call the meeting as one of our
20 choices -- okay? Which is your choice -- and
21 reschedule. The board discretion will try again and
22 organize it.

23 We can sit here and wait for another hour,
24 if you want, see if we get a quorum and if we don't,
25 call the meeting and go home. We can cover some

1 information without any action items, if you want.

2 So I leave it up to you guys, whatever you
3 want to do. If you want to call this meeting, we can.
4 That's one of our choices.

5 We can do the -- we cannot do action items.
6 So what we do is the formalities. If you look at the
7 agenda, we have reports, public input and we cannot take
8 any action on anything. Mostly introduction: We have
9 new board members. We have -- we'd like to honor the
10 old board members going out, also.

11 So that's some of the things we need to do.

12 What do you prefer? Do you want to call
13 the meeting or wait a while? Do you want to wait a
14 while for the quorum?

15 Okay. Give me a time. I'm very impatient,
16 man.

17 UNIDENTIFIED MEMBER: Eight o'clock.

18 MR. JACQUEZ: You want to wait?

19 UNIDENTIFIED MEMBER: Let's do something.

20 We're all here. Let's do something.

21 MR. JACQUEZ: Okay. We can proceed with
22 the introductions and the reports, if you want. And if
23 we get our quorum, we'll jump into the action items, if
24 you want.

25 Yes, ma'am.

1 UNIDENTIFIED MEMBER: I -- I would like to
2 go with the formalities and the few stuff that you can
3 do, because I don't think we're going to get our quorum.

4 MR. JACQUEZ: Okay. Let's go ahead and do
5 and -- and God willing, we get a quorum.

6 In place today on our agenda -- and this
7 meeting is not called to order. Okay. This is a
8 refreshment and cookie get-together. So be happy.
9 They're good cookies. Stay away from the macadamias.
10 They're terrible. I love them.

11 Okay. We'd like to jump into
12 introductions. I'm David Jacquez. I am the board
13 president. I will be the board president until the
14 board meets again in a special meeting which is
15 scheduled for the 4th February. The board gets together
16 and they elect their officers. They will elect the
17 president, a vice president and a secretary treasurer.

18 Okay. And that will be among the board members,
19 including the two new board members that we have.

20 Our new elected board members are
21 David Zema. David?

22 Okay. And Jim Milton.

23 Okay. Thank you guys. And thank you.

24 We had a -- not such a good turnout but a
25 good turnout, okay, on the voting, but it was something

1 new that we tried and it worked for us.

2 Outgoing board members, Dr. Anderson, Kurt
3 Anderson.

4 Okay. Kenny Morrow. Kenny Morrow.

5 Okay. I asked them before if they -- they
6 had the opportunity and wanted to say something to you.

7 No?

8 DR. ANDERSON: Sure. But it can wait.

9 MR. JACQUEZ: Okay. All right. Well, I'd
10 like to say something on their behalf. You know, as a
11 board, as an association, we've come a long ways. You
12 know, we can go back to whenever this thing started to
13 wherever we are now and there's been a heck of a lot of
14 growth. I think Dr. Anderson and Jennifer that were at
15 the meeting at this legislator the other day came back
16 with the stories that we have told you before that we're
17 considered the silver star -- gold star district -- gold
18 standard in New Mexico as far as the water association.
19 So you as a membership and your elected officials have
20 come a long way in making it that. So we're very proud.
21 We are the standard at the state level that they look up
22 to us for this. Okay. And we are very, very proud of
23 that that people tell us that. The rest of the board
24 members are Emma Garcia. Stand up, Emma.

25 Aggie Balizan. Aggie. Agnes.

1 Our attorney is Lee Peters. Okay.

2 Look at our agenda. Our executive director
3 is Jennifer Horton.

4 Okay. We also have our administrators,
5 Rosanna, office manager, Rosanna Balderrama. You guys,
6 stand up. At least they can see you.

7 Very proud of these people. And
8 operations, Orlando Parra.

9 These people will introduce your -- the
10 people that we've hired, that you've hired to run our
11 association. Okay? They've done a very, very good job
12 and we're very, very proud of what they've done, also.
13 Okay?

14 Lee, did you have anything to say on my
15 introduction?

16 No.

17 MR. PETERS: No.

18 MR. JACQUEZ: Okay, not yet.

19 MR. PETERS: We'll get there.

20 MR. JACQUEZ: Let's move on to a nonaction
21 item again and we'll move on to reports. I kind of did
22 the board of directors already. We'll go into
23 litigation, which is Mr. Peters. Do you have something,
24 Mr. Peters?

25 MR. PETERS: Sure. I'm happy to be here.

1 I've been the attorney for the association for about
2 seven years but this is my first year as a member. Came
3 up and got my area so I'm happy to be a member. I am
4 not happy to announce that we are not litigation free
5 this year. We were the past, oh, three, four, five
6 years, but this year, we have three pending cases.
7 Moongate Water Company, our water neighbor to the east,
8 sued us over some water rights and that case is pending.

9 Regarding the same water rights, we had to
10 go back and sue people we bought them from, the
11 Westmorelands. So we've got those two suits pending.
12 And then when we acquired the Fairview water system, the
13 little area of south of Picacho -- West Picacho up there
14 in the Fair Acres area, we had an easement with a well
15 on it on some people's property and they wouldn't let us
16 on the property and we had to go to court to get an
17 injunction. So that's pretty much over, but it's
18 pending. Hopefully, it'll be finished. I'm hoping next
19 year we'll be litigation free again because that's
20 always a good position to be in.

21 But in the meantime I'll defend the
22 association to the best of my ability and continue to do
23 the day-to-day legal work that's required for an
24 association because you are a governmental entity in the
25 state of New Mexico.

1 Thank you.

2 MR. JACQUEZ: You know the saying that
3 you're only as good as the people around you. The man
4 right there is incredible when you sit through some of
5 the litigation situations that we've gone through. You
6 know, our growth has -- you know, we've grown
7 tremendously with Fort Selden, Picacho Hills and, you
8 know, it's a lot of -- lot of just legal stuff that's
9 incredible. And I call it stuff because I don't
10 understand half of it myself and it's nice to have
11 Mr. Peters on our side, okay, and Fairview also, I
12 mentioned.

13 Let's move on to Souder, Miller &
14 Associates. Lilla Reid.

15 MS. REID: Hello. How's everybody doing
16 today? All right. So I'm going to actually step down
17 just a little bit, hopefully not trip, so I can see the
18 presentation.

19 My name is Lilla Reid and I'm with Souder,
20 Miller & Associates and I've been working with Dona Ana
21 Mutual for over -- over 10 years probably at this point.
22 And so we had some really good projects in 2013. So
23 we'll talk a little bit about what the design projects
24 were.

25 We designed a shop remodel. We did meter

1 replacements. We did what is considered Elk phase 4,
2 which has been -- you know, we had three projects before
3 this on Elks and this is going to be the end of it.
4 This was tying in the whole system. So that's great.

5 Armstrong waterline phase 2; the surface
6 water transmission line, phase 3; and then Dona Ana
7 Road, Dona Ana School Road projects, which actually
8 includes a number of other streets along there.

9 So our construction projects. The first
10 one that I have is the surface water transmission phase
11 1 and 2; Armstrong, phase 1. Might have actually seen,
12 you know, the previous slide had phases beyond this.
13 The shop remodel and the construction projects are still
14 in progress is the meter replacement projects. And some
15 of you guys may have experienced meter replacements
16 these last few months.

17 So this is a couple of maps of the
18 transmission line project. So it started to the south
19 at around Trails End Road and we went all the way up to
20 Fort Selden Road -- and I'm feeding back on myself,
21 aren't I? And then we are also on North Dona Ana Road
22 around Harvey Farms Road and headed up to New Hon Hill
23 Road. And so this was actually a couple photos after
24 this of some of the construction as it was happening.
25 So, you know, hopefully in the end, nobody could tell we

1 were there. So we had some pretty large bores out there
2 and we had a lot of other utilities already in the
3 in-and-out corridor. So there was definitely some
4 challenge associated with this project, but it's really
5 nice to actually have that one completed or phases 1
6 and 2.

7 Armstrong Engler project, this one was
8 actually very important (unintelligible) portion of the
9 water system. Prior to us installing the 18-inch line,
10 there was actually only four- and six-inch lines
11 supplying that and this is the bowels of the water
12 system. So this was a very good project and very good
13 to have it completed. In that project we installed
14 about 1.3 miles of 18-inch line.

15 And shop remodel, that's what it looked
16 like before. This is a few pictures afterwards. So in
17 the shop remodel, there is an additional bathroom.
18 There's a secure inventory up on top so that they can
19 lock the gates and you can kind of see that at the top
20 up there. And then there is another meeting area and a
21 map area for them.

22 So meter replacements. That one is ongoing
23 in 2014, but we have at this point installed 2,600 --
24 around 2,600 three-eighths-by-three-quarter-inch meters
25 and about 10 one-inch and two-inch meters. So there's

1 still a few more to go out there. Pretty much what we
2 have left is the harder ones and then the Fort Selden
3 areas will still have the meters replaced in the future.

4 So 2014 projects. We have some really good
5 projects that are going to help the water system. We
6 have planning documents. These are really important
7 because that's actually how you can get funding and
8 without these planning documents, it makes it very hard
9 for you to go out and to get funding to help with the
10 large-dollar construction projects.

11 So we have a wastewater collection
12 preliminary engineering report, Picacho Hills water
13 planning report and Picacho Hills wastewater preliminary
14 engineering report, and design and construction
15 projects. We have the office remodel that will actually
16 allow for a payment window on the east side of the
17 building. There will be some water system improvements
18 up in Picacho Hills. There will be the continuation of
19 the surface water transmission line project. It's
20 called phase 3. The Armstrong waterline project, phase
21 2. Elks waterline, phase 4, and the Dona Ana Road, Dona
22 Ana School Road. So you saw these on the previous
23 slides talking about we designed them in 2013.

24 So now we can to go on to construction. So
25 this is actually the location. You see it's on New Hon

1 Hill Road road down there and it's tying in on Dona Ana
2 Road, which is the end of what was phase 2 of the
3 project.

4 UNIDENTIFIED MEMBER: Excuse me. When you
5 show those, could you tell us what size veins they are?

6 MS. REID: Sure. On this one right here,
7 on the previous one, it is 18 and 10 inch. So it will
8 be 10 inch along New Hon Hill and it's going to be 18
9 inch along Dona Ana Road.

10 Armstrong phase 2 is actually Miles Road
11 there. It's actually no longer on Armstrong but the
12 original project had prior Armstrong. So this is
13 actually Valley between the two and Miles will be 12
14 inch, and then coming down on Valley is going to
15 be -- I believe that is a six inch and then a two inch
16 that is replacing another line there.

17 So this is Elks. This is the Elks phase 4
18 that ties the east side of the system together and this
19 is an 18-inch waterline.

20 So the last three projects that I just
21 talked about, they're all going to bid on the 2nd of
22 February and we'll be opening the bids for construction
23 on March 4th. So those are ready to go.

24 The Dona Ana Road, Dona Ana School Road
25 project, this one actually includes a number of other

1 projects, as well, a number of other streets, as well,
2 Cox Lane, for instance, and EBID Dona Ana County Road in
3 there that they share. But this project right here is
4 18 inch, eight inch, six inch and there's probably about
5 20 fire hydrants also being installed on this project.

6 And do you guys have any questions on any
7 of the projects? Probably talk too quick for you to
8 catch.

9 Yes, sir?

10 UNIDENTIFIED MEMBER: On the Picacho Hills
11 improvement, is that lump-sum thing one of the projects
12 that's out for bid?

13 MS. REID: It is not one of the projects
14 that's out to bid. It actually is going to be designed
15 this year. We're hoping to get it out for bid for
16 construction, but there's a lot of items that have to be
17 completed in order to get to that level. We want to tie
18 in one of your wells that are out there. We'd like to
19 tie it in to the fill line, add some additional
20 distribution out there and hopefully a new tank can come
21 in and we can repair that existing tank that's leaking.

22 UNIDENTIFIED MEMBER: Yeah, a lot of people
23 are in the schedule for that new tank.

24 MS. REID: Yes. Me, too. Me, too. When I
25 know more, I will definitely be happy to relay it.

1 Yes, sir?

2 UNIDENTIFIED MEMBER: The meters that
3 you're replacing and putting in, are those the automatic
4 read?

5 MS. REID: Yes, sir, they are.

6 UNIDENTIFIED MEMBER: Can you read them
7 from the office or do you have to drive down the road?

8 MS. REID: We have to drive. We may not
9 have to drive down every road, but you probably have to
10 get within a couple roads of it just to pick them up.

11 UNIDENTIFIED MEMBER: 100 yards, 200 yards,
12 300 meters.

13 MS. REID: Probably --

14 MS. HORTON: It depends. It depends on how
15 it's located.

16 MS. REID: Yeah, how it's located. It
17 depends on other covering that could be out there.

18 MS. HORTON: Buildings, trees.

19 MS. REID: Buildings, trees. I don't know
20 if you heard what she was saying.

21 UNIDENTIFIED MEMBER: How much of Picacho
22 Hills has actually been completed on the meter
23 replacement?

24 MS. REID: I believe probably about 98
25 percent. I believe the only thing we have left is the

1 larger meters. To my understanding all of the smaller
2 meters have been replaced.

3 UNIDENTIFIED MEMBER: Where is the location
4 of the second phase that's going up there?

5 MS. REID: That's why I can't tell you a
6 date because we actually don't have it.

7 UNIDENTIFIED MEMBER: Okay. Thank you.

8 MS. REID: Anything you guys need to add --
9 I need to add?

10 Okay. Great. Thank you.

11 MR. JACQUEZ: We're as good as the people
12 around us, let me tell you. Super people.

13 I'd like to recognize one of the board
14 members, and I don't know if there are any other board
15 members out there, but retired Charlie, he's just one of
16 the -- as a young guy, 64-year-old, but you come onboard
17 and you get experience from some of these people that
18 have been here for a while, if not for a while, they
19 know their stuff. So they've been very, very good
20 mentors and -- to me and I'm sure to everybody else, you
21 know, Emma and Kurt. And I guess you guys are the
22 veterans and we are the babies. But thank you guys for
23 that part, too. We'd like to recognize.

24 We'd like to move on to our executive
25 director, Jennifer Horton.

1 MS. HORTON: Thank you. Good evening. One
2 of the things I do want to address that David didn't
3 mention, and I'm not sure that he knows, one of our
4 engineers is missing tonight, Carlton Nader. He's not
5 here. He's actually receiving an award tonight for
6 instructor of the year from water and wastewater
7 association. So when David said that we have the best
8 people around us, we do. And I think Carl is a good
9 indicator that the state is recognizing him and I want
10 to let the association members know that this is another
11 example of the good people that work for this
12 association.

13 As many of you know, we've done a lot of
14 growing this year. We've grown by about 30 percent in
15 the last nine months. We've acquired three systems,
16 Rain Springs which brought in roughly 400 connections.
17 We acquired Picacho Hills, which was roughly 850 water
18 connections and 800 sewer connections or wastewater
19 connections and 52 connections at a small system at
20 Fairview Estates.

21 With those came some challenges and a lot
22 of lines that our staff got to experience which we
23 didn't really see in Dona Ana. Everything is designed
24 different in all the different systems and so it's been
25 a great learning experience. And you'll continue to see

1 improvements in addition to the things that Lilla
2 brought up, these water projects.

3 Some of those things are going to be new
4 infrastructure at Fairview. Currently, they're served
5 with two-inch lines and we're going to go in and install
6 six-inch lines to add some fire protection. We are
7 starting to look at the Fort Selden area, as well.
8 There's several two- and four-inch lines up there and we
9 will start to looking for areas to start designing the
10 six- and eight-inch lines to provide fire protection up
11 there, as well.

12 Picacho Hills was talked about, the new
13 tanks site. There's going to be some discussions of
14 where that tank is going to get located. Ideally,
15 Picacho Mountains. That will help with the gravity and
16 pressure zones in that system. If that doesn't work,
17 we'll look for an alternate site, but one of your big
18 goals up there will be to install a second tank so they
19 will repair the original tank that's up there.

20 One of the other major problems at Picacho
21 Hills is the wastewater plant. Currently that
22 wastewater plant does 150,000 gallons a day. It is at
23 capacity. It needs some additional capacity that needs
24 to be treated at a higher level. One of the neat things
25 about that plant at Picacho Hills is we reuse that

1 water. That water, after it's treated and processed,
2 turns around and gets sold to the golf course up there
3 and that's part of what they water with is this water
4 that comes from the wastewater plants. So that's a neat
5 feature that I think part of what Dona Ana Water gets to
6 do is give back and find ways to reuse water and do our
7 part for the community up there.

8 UNIDENTIFIED MEMBER: Can I stop you? What
9 happened with the problem with nitrates and nitrites
10 that was causing problems with the ground water from the
11 discharge from under the greens?

12 MS. HORTON: Well, that has not been
13 determined what is exactly causing that. There could be
14 multiple things that can be causing the nitrates. It
15 can be fertilizer. It could be discharge from the
16 plant. Part of the issue with that plant is it requires
17 a class 1A treatment and that's not what currently is
18 being produced with the plant and that's part of the
19 upgrade that's going on there is going from the
20 secondary to tertiary level treatment so we can meet
21 that nitrate and not have issues going forward.

22 A lot of this funding is paid -- or a lot
23 of these projects are paid for with various fundings.
24 As a political subdivision of the state of New Mexico,
25 we have access to funds other than commercial lending.

1 A lot of projects Lilla talked about are paid for with
2 grant funds or low interest rate loans, anywhere from
3 zero percent to two- and three-quarters percent loans
4 fixed for 20 years. So that allows us to do more
5 projects and get more for what we would spend if we were
6 out borrowing at a private bank at six or seven percent.

7 These future projects that are coming up,
8 as well, are going to be through the water trust board,
9 Columbia infrastructure, USDA and then the state of
10 New Mexico and New Mexico Fire Department and the EPA
11 with the drinking water state revolving loan fund. So
12 as we go forward, we try to find low costs so that it's
13 not a huge burden on the membership to do these
14 projects, maintain your system, upgrade your system so
15 that going forward, we can continue to have a reputation
16 that we've had of the gold standard of the state.

17 The other thing that you will see hopefully
18 in the next 12 months is wastewater collections starting
19 down in Dona Ana. We have a federal grant to start
20 design and planning for collection systems starting
21 north of the city of Las Cruces and moving north towards
22 the valley. Hopefully, we can find construction money
23 to start that collection process. The plan is not to
24 build a treatment plant, contrary to what many, I think,
25 believe about Dona Ana Water. The plan is to send it to

1 the city of Las Cruces for them to treat. They've got a
2 plant that's got plenty of capacity. They're willing to
3 take it and we will pay them to treat it. So we're in
4 the collection business and not the treatment business.

5 With that said I will open up for any
6 questions that you may have of me with regards to the
7 association as a whole. Both managers will be
8 discussing their departments and introducing their
9 department staff and so they will get into a little more
10 detail about what's specifically going on within those
11 departments.

12 Are there any questions?

13 UNIDENTIFIED MEMBER: I do have one.

14 MS. HORTON: Yes, ma'am. Can I get you to
15 state your name.

16 MS. LUJAN: Eva Lujan.

17 MS. HORTON: Eva Lujan.

18 MS. LUJAN: And my question is this. Being
19 that the Picacho Hills is now with Dona Ana Mutual, Fort
20 Selden and this other little other one, are we still
21 going to remain -- I'm saying "we" because I am a board
22 member and letters that I get says that it's in the best
23 interest of the members for the way he has it expanded
24 and the business is being done. Will it ever change
25 from a -- from a nonprofit to a profit?

1 MS. HORTON: No, ma'am, that is not the
2 plan. We will stay a political subdivision of the
3 state. Whether it's a mutual domestic or utility
4 authority, there's various types of water districts and
5 wastewater districts. There's utilities authorities and
6 then there's mutual domestics.

7 Any other questions?

8 Okay. Then I'd like to introduce our
9 office manager, Rosanna Balderrama, to discuss what's
10 going on in your administration department.

11 MS. BALDERRAMA: Good evening. I want to
12 just start off by introducing our staff. We have
13 Cynthia Chelsea, she is our administrative assistant,
14 she's been with the association about 14 years. We have
15 Ms. Judith Delaney, she is a CSR level 2 and she's been
16 with the association about four years. We have Blanca
17 Madrid in the back and she's been with the association
18 about two years and she's a CSR1. Ms. Herrera in the
19 back, she's been with us six months as a temp but going
20 on full time with us January 15 and she's a CSR1. And
21 we have Ms. Rodriguez in the back, she's been with us
22 just a couple of weeks, but she seems to be catching on
23 very quickly.

24 I just wanted to touch base on some of the
25 functions of the office. We do have two locations. The

1 Dona Ana office is 5535 Ledesma. That office is open
2 from 8:00 to 5:00, Monday through Friday. And on
3 disconnect day, which is normally the 21st, it's open
4 'til 6:00. Right now, the Regan Spring office at 12645
5 Lee Berg State Park is open Monday through Friday, 8:30
6 to 12:30, and it's open on disconnect day also from 8:30
7 to 12:30.

8 Effective February the 1st, we're going to
9 be open only on Mondays from 8:30 to 12:30 and also
10 disconnect day.

11 You can go ahead and receive your bill by
12 paper copy or e-bill. Methods of payment, of course,
13 are our Website, the mailbox, drop box, phone by check
14 or credit, and you can also set up an HCH draft with the
15 reoccurring credit card or your banking account.

16 New projects that we're getting ready for
17 new purchases are new financial software and billing
18 software. We're also going to be purchasing new
19 scanners for the stuff and the scanners will integrate
20 great with the new software that we're trying to get
21 from Tyler Technologies.

22 Ms. Reid touched base on doing an office
23 remodel. That will create the drive-through. It will
24 redesign the parking lot and open up the parking space
25 for the administrative staff.

1 Anybody has questions?

2 UNIDENTIFIED MEMBER: When was the -- are
3 the e-bills going to come out for most of December and
4 all of January?

5 MS. BALDERRAMA: They should be getting --
6 you'll be getting your first bill -- if you're from
7 Picacho, it will be from January 11 to January 15th and
8 you should be receiving that any day now. The e-bill
9 should go out the first of the month.

10 UNIDENTIFIED MEMBER: Time limit to pay?

11 MS. BALDERRAMA: They're due February the
12 15th. The last day to pay will be March the 20th.

13 UNIDENTIFIED MEMBER: Is the billing period
14 going to be more or less the middle of the month?

15 MS. BALDERRAMA: Yes.

16 UNIDENTIFIED MEMBER: Okay. So we're not
17 going to get --

18 MS. BALDERRAMA: The billing cycle will be.

19 UNIDENTIFIED MEMBER: So we won't get a
20 bill for 45 days of service.

21 MS. BALDERRAMA: No.

22 UNIDENTIFIED MEMBER: All right. So the
23 cutoff day for the billings will be January 15th.

24 MS. BALDERRAMA: About, give or take a few
25 days.

1 UNIDENTIFIED MEMBER: The sewer bills are
2 based on which three months?

3 MS. BALDERRAMA: December, January and
4 February.

5 UNIDENTIFIED MEMBER: Has there been any
6 other thought of making it a 12-month deal versus three
7 months. I know it's unfair for the people who water
8 their greens and everything and have swimming pools, but
9 it's unfair for the rest of us who are part-time
10 residents and only live here three months and we're
11 paying a 12-month sewer bill for a three-month period.

12 MS. BALDERRAMA: Not that I'm aware of.

13 UNIDENTIFIED MEMBER: Okay. I think
14 something should be considered about us folks. If we so
15 wish to have our bill based on a 12-month reading, I
16 think we should have that privilege to be able to do
17 that. It's just something to consider. Thank you.

18 MS. BALDERRAMA: If there's nothing else, I
19 will pass the mic on to Orlando Parra who is our
20 operations manager.

21 MR. PARRA: Thank you. Good evening.
22 Thanks for coming. My name is Orlando Parra. I am the
23 operations manager of Dona Ana Water.

24 It is my job and the job of the operations
25 staff to ensure -- to provide safe and dependable water

1 to all you association members. To ensure that happens,
2 we are constantly training, taking State of New Mexico
3 exams so we can do that. Matter of fact, two of our
4 operations staff members are in training right now.

5 It's also one of our goals to have the
6 operator duly certified and with water and wastewater.
7 We are at this time operating and maintaining four
8 separate systems at a wastewater plant. For that reason
9 we have to split up our operation staff to individually
10 oversee the water systems on a daily basis to ensure
11 that system is run correctly.

12 Our on-call staff is on call 24 hours a
13 day, seven day as week, which includes monitoring the
14 systems on weekends, holidays, come rain or shine.

15 That being said I would like to introduce
16 our operations staff. I'll start with the Dona Ana
17 system. Elpidio Ortiz, stand up please. Elpidio's been
18 with us 14 years. He is certified in water 2 and
19 wastewater 1.

20 Next, Chris Morales. He's been with us two
21 years and is a level 1 operator.

22 Running the Fort Selden system, George
23 Castillo, he's been here three years and he's a
24 certified level 4.

25 Raul Guzman, he's been with us seven years.

1 He's a utility service personnel or a chief meter
2 reader.

3 Running the Fairview system, Manny
4 Hernandez. He's been here seven years. He's a
5 certified water 2 and wastewater 1.

6 Running the Picacho Hills system, Kyle
7 Staley, right here in front of you. Kyle's been with us
8 one year. He's a water system 2 and a wastewater 2
9 operator.

10 Alfonso -- Alfonso Chavez has been with us
11 three years and he's a water 1 operator.

12 Also, not with us, is Gilbert Morales, he's
13 for Picacho Hills. He's the one that we contracted.
14 He's the one that runs the wastewater plant, but he's a
15 water 4 and a wastewater 4 operator.

16 I have a support specialist, Mariano
17 Martinez in the back. He's been with us 31 years. He's
18 a water 3 operator and a wastewater 1 operator.

19 Eloy Castillo has been here 17 years and
20 he's a water 2 operator.

21 And that's -- thank you guys for all the
22 hard work you guys do. Like I said they're out there on
23 the weekends, rain or shine, ensuring we get safe
24 quality water.

25 Next, I'm going to move on to some system

1 upgrades that Lilla already mentioned. One was the shop
2 upgrade which just opened up the office space for us.

3 Here at Dona Ana system, as she mentioned
4 also, all the meters have been replaced and we also
5 purchased two service trucks that we needed due to the
6 growing of the staff.

7 There was a line extension done, Apache
8 Canyon Road. We extended a two-inch line to three homes
9 that weren't being serviced. It was approximately 340
10 feet and we installed a flusher at the end to clear out
11 the line in case any problems arose.

12 Fort Selden water system. Well, since we
13 took it -- well, not took it over -- acquired it, it's
14 been a lot of work done there and it's still a lot of --
15 lot of work left to do there. We started installing
16 isolation belts. If there was a leak, what we were
17 doing was we'd have to shut down pretty much the whole
18 system just to get that repaired. So the -- that
19 isolation belt program is ongoing. And there's still
20 quite a -- quite a few that need to be done.

21 Data system was installed there, SCADA.
22 For those of you who don't know, it's a Supervisory
23 Control and Data Acquisition system. That just gives us
24 access via computer iPad to monitor and we get two-inch
25 wells on and off as we need to monitor the chlorine. So

1 that was installed there along with an old tablet feed
2 chlorine system was pulled out of there and we installed
3 a chlorine gas with an automatic switchover which means
4 if the gas runs out during the night on one tank, it
5 will switch the other tank on.

6 The Fairview water system. We will
7 repair -- they have two wells there. We -- one of them
8 was in great need of repair. It was pumping seven
9 gallons a minute. That was pulled, cleaned and we got
10 that well up to 40 gallons per minute.

11 Picacho Hills utility. We pretty much,
12 since we acquired the system in December, only thing
13 really we've done there and pretty much replaced the --
14 the water meter program.

15 Upcoming projects that we have planned,
16 besides what Lilla has mentioned, is we plan to do an
17 upgrade on Rusty Lane, which is off of Elks Drive. So
18 we upgrade that line to six inch. We have two fire
19 hydrants for fire flows.

20 Campbell Grider Road which is located off
21 of Taylor Road, we plan to do -- currently, it's a
22 three-inch waterline. We plan to do a six-inch
23 waterline, fire hydrants for fire flows.

24 Fort Selden upcoming. The plan is to
25 replace all the water meters and the service connections

1 with the radio remote system. Eventually, upgrade the
2 production distribution lines to provide fire flows for
3 hydrants.

4 And Fairview water system. The plans are
5 to replace all the service connections and put that on
6 the radio remote system, as well. There is a well which
7 is on Apple View, which is just -- it's not enclosed,
8 it's just in a chain-link fence. Trying to put a well
9 house eventually, get some chlorine gas going to that
10 well.

11 Picacho Hills utility, one of the wells is
12 just chain linked. We eventually want to that have
13 enclosed. And for security reasons on well 16A, I
14 believe, we will have that chain linked just to protect
15 it.

16 Also, plans for the future, we should add
17 Picacho Hills to our SCADA so we can get on the iPad and
18 monitor that system, tank levels, chlorine levels, just
19 to give us an idea at all times anything happens during
20 the night, we get alarms on -- on these systems so we
21 can get that pump taken care of.

22 That's all I have. Any questions?

23 UNIDENTIFIED MEMBER: About the 13 years
24 that I've been in Picacho Hills, it's been roughly a
25 half a dozen different water lines break. If one is

1 observed, what program would be called.

2 MR. PARRA: What was that question?

3 UNIDENTIFIED MEMBER: If one observes a
4 waterline break, like at Via Norte, one of the main
5 drags of the area, there's been at least three or four
6 breaks in the last 10 years. So -- and there's new
7 management or ownership. What number should be called
8 if one observes something like that?

9 MR. PARRA: Okay. If you see a water main
10 break or water coming out from under the street during
11 office hours, you would call the office. They would get
12 ahold of us. After hours I think if you call the
13 office, it gives you the on-call -- emergency on-call
14 number.

15 MS. HORTON: It does. It's on our Website,
16 also. It's on our Website, also.

17 MR. PARRA: But if you call the office,
18 they will give you that number. The on-call guy will go
19 out there and check it out and then we take it from
20 there.

21 Any other questions?

22 Thank you.

23 MR. JACQUEZ: Thank you, Orlando. I think
24 that's one of the hardest things he did was
25 (unintelligible) always mention about some problems,

1 problems, problems. Our board meetings are open. If
2 you have some problems, you need to come in and discuss
3 it with him. We'll attack them, we'll face it together.

4 You know, districting has done some things
5 to us and that has given almost representation to every
6 part of our association. But it's created some
7 problems, too, and those problems are we're not
8 individuals. We're a group and we had a mini workshop.

9 You know, Mr. Zema and Mr. Melvin and I,
10 the other day, I think we spoke for like two hours not
11 knowing these gentlemen very well and we sat down and we
12 discussed some things and some issues and some other
13 things that we needed to know about each other, know
14 about their district.

15 I don't know. I've been to Picacho, but I
16 don't know it all. I've been to Fort Selden more times
17 than you can shake a stick at, but I still don't know
18 it. You know, that's why we have these people there
19 that are your representatives. But it's about problem
20 solving. The board will go through the training, also,
21 from Mr. Peters and from the board president and the
22 board, itself, to discuss issues of legalities, working
23 together.

24 Some of the things that we've established
25 was our chain of command. We've kind of heard

1 Mr. Peters a little bit because we've held him back a
2 little bit more and that's because the board had said,
3 "Let's follow a chain of command. We need Mr. Peters.
4 We'll use him and we'll use him quick."

5 Okay. If -- one of the things that we did
6 just recently, because we did have some problems,
7 Jennifer came to me and said, "Dave, the office is wide
8 open." In fact that afternoon, I, myself, walked in
9 because somebody opened the door and I just walked in.
10 I said, "This needs to change." We all knew the
11 combination to the door. We don't anymore.

12 We need to meet with the executive director
13 or the managers. We go through the executive director
14 and get permission, okay, to talk to these people -- not
15 necessarily permission, but we need to set up a day to
16 meet with them or an hour to meet with them. When is
17 that convenient for you to do that?

18 So we've established some structure there,
19 also, just to make things a little bit better for all of
20 us. Okay. You know, and you just can't walk into the
21 office anymore. That's about security, also. You know
22 some of the crazy things going on in the world, also.
23 So we're trying to do some of these things.

24 Looking at districting is a very good
25 thing. We talked about it before. I know we had some

1 opposition before but that was okay. We're building on
2 some things and some issues that we need to get through.
3 Okay. You will get -- you will find out who your new
4 officers are within a week. Right, guys?

5 Okay. We'll have an installation of
6 officers or of the new board members which, you know,
7 they have to go through a ritual of, you know, standing
8 on their head, giving some blood, that kind of stuff.
9 It's a very simple thing. It's just a transition period
10 that they come in and everybody else goes out. Okay.
11 But on that -- in that first meeting, we will elect
12 officers and we have -- on that day, we will not have
13 any and we will develop new leadership there and we'll
14 go from there.

15 I'm sorry about this. I apologize for
16 this. But I'm tired of it, too. We need one percent
17 for a quorum. You guys as a membership and us as your
18 employees or your leaders, I guess, we need to come up
19 with a point five, and that would leave the quorum at
20 20. But we need your approval to do that. Maybe we
21 ought to bring that before you guys to say let's go for
22 a quorum that asks -- in our bylaws -- bylaw change to a
23 point five instead of a one percent. You guys agree
24 with that so we don't have to go through this?

25 Today, we didn't have too much business.

1 But some meetings that I've been to, there's lot of
2 heavy stuff to discuss and if we can get together and
3 everybody -- let's go home because we didn't have a
4 quorum, it's ridiculous. So maybe we'll bring that up
5 to you guys next time.

6 Yes, sir?

7 UNIDENTIFIED MEMBER: Stay with the one
8 percent the first meeting and you -- keep the first
9 meeting at one percent. You don't get first meeting,
10 half percent at the second meeting.

11 MR. JACQUEZ: But we have to change the
12 bylaws and we can't change the bylaws unless you guys
13 agree to it. Okay?

14 Yes, sir?

15 UNIDENTIFIED MEMBER: The meetings. I'm
16 still having difficulty knowing when we have meetings.

17 MR. JACQUEZ: You're talking our regular
18 board meetings?

19 UNIDENTIFIED MEMBER: This one tonight. I
20 didn't know anything about this except for his wife came
21 and told me, "We got a meeting tonight." I said, "Wow.
22 Where?" That's what I love about district is I can say,
23 "You know what? It's not my fault, it's Jim's fault."

24 MR. JACQUEZ: Let me tell you something and
25 that was discussed. Right, you guys? About

1 communications. That was one of your concerns. He
2 says, "You guys are not communicating with the
3 membership." You know what? They're right. We need to
4 do a better job. And they brought it up and I said,
5 "Well, that's one of the things we need to shoot for and
6 communicate with all the membership to make sure it's
7 done." Okay.

8 Who are the bosses? The board. Okay. We
9 are your employees, but we have control over the way
10 things happen and our direction, helping, okay, our
11 administration work, that's part of it. And we need to
12 do our job and we haven't done that.

13 We need to help them do a better job, I
14 should say. Don't just criticize for not doing a better
15 job, we need to help them do a better job. And that's
16 our intent. For these guys, that's one of their goals,
17 okay, open up communications.

18 UNIDENTIFIED MEMBER: I'd like to say that
19 I -- since you do mail our bills to us, I receive two
20 different notices in your -- in the mail reminding --
21 not reminding me, but stating when the voting would be,
22 when this meeting would be. What we're working on, and
23 I -- I work with many different groups that have this
24 same problem. The consciousness, the calendar keeping
25 that the individual does when they're invested, when

1 they realize that they do have a voice, that their sense
2 of responsibility and caring actually merits them paying
3 attention to when the meeting is. And we're a huge --
4 you know, the distances are big so -- I mean I'm still
5 trying to solve this problem in groups, also, because it
6 just goes out of their mind.

7 And to be quite honest with you all, I
8 thought today was Thursday and that I'd missed the
9 meeting. So I reflect -- I reflect the same -- you
10 know, the same problem. But since you do mail, if --
11 would it be illegal to have a stamp that goes on the
12 outside of the envelope before you mail those that say
13 "meeting here," where they get that?

14 MR. JACQUEZ: I can tell you yes, no. Some
15 of the things that we need to have some dialogue on what
16 we need to get done through your representative, you
17 know, to bring to our meetings or stuff or you guys show
18 up at a board meeting and bring some of these ideas up.
19 The first thing we do is say, "Jennifer, can we?"
20 That's what I do. You know. And then I said that my
21 next point is, "Lee, is it legal?" You know, I always
22 do that.

23 Jennifer asked me about a problem. I said,
24 "Did you check with Lee?" You know, we're communicating
25 all the time. You guys to your representatives, to your

1 board, gets things done. And I promise you that we'll
2 work to do things a lot better. We are working to do
3 that. We really are.

4 UNIDENTIFIED MEMBER: Why would it be
5 illegal to put the schedule in our bill?

6 MR. JACQUEZ: It's an idea.

7 MS. HORTON: What did he ask? A
8 schedule --

9 UNIDENTIFIED MEMBER: When we get a bill on
10 the schedule, put the schedule in the bill.

11 MS. HORTON: It's in the newsletter. All
12 of our board meetings and annual meetings are on the
13 back page of your newsletter that go out every two to
14 three months, and it's in your bill. Like in the first
15 week of February, if you get that newsletter, out on the
16 backside, there's a calendar of all the dates of all of
17 your regular board meetings and special meetings are
18 scheduled.

19 UNIDENTIFIED MEMBER: You're talking about
20 regular board meetings -- regular meetings and then
21 special meetings.

22 MS. HORTON: Yes, both. Both go on that
23 newsletter. Anything that we know about that's been
24 scheduled at that point, all of our board -- regular
25 board meetings are scheduled for the entire year. And

1 then the special meetings -- like there's one on the
2 4th. That's on your newsletter notifying you that
3 there's a special meeting on the 4th of February. It's
4 also on our Website on our calender.

5 UNIDENTIFIED MEMBER: Why can't we have a
6 special meeting on the 4th if we have regular meetings?

7 MS. HORTON: Because they have to elect
8 board officers and that has to be done within 10 days.

9 MR. JACQUEZ: A lot of it is not
10 understanding exactly -- I went through the whole why
11 are we doing that, I don't get it. You know, and it's
12 about rules, regs, dates, requirements. And a lot of
13 that is that and it comes around like that at all.

14 DR. ANDERSON: David, I have a comment.
15 Since I joined the board some years ago, we've gone
16 through this again and again and again. We keep adding
17 more ways of informing people of their bills are due,
18 here's a second notice, here's a third notice. I --
19 next year I'll be a mere member and I think what I'm
20 going to do is put on the agenda for the annual meeting,
21 topic for discussion, doubling of our water rates. That
22 will get us a quorum. I guarantee, you'll get the
23 membership out.

24 MR. JACQUEZ: I would say okay, but, you
25 know, everybody got a different thing. You know, you

1 guys, really -- sometimes, we don't ask that question.
2 Sometimes it's there. And sometimes, you know, we need
3 to explain to each other. You know, one of my things
4 and I don't know where it's going to go because this is
5 me. I would love a meeting here. I would love a
6 meeting in Picacho and I would love a meeting at
7 Fort Selden and for nothing else for the convenience of
8 people that live there and give it a try. We might get
9 nobody or it might fill the room. And that's an idea
10 that I've always had. We've kind of touched on
11 discussion. Is it possible? Yeah, meeting in certain
12 areas. I'm talking about monthly meetings so you guys
13 can see what's going on.

14 UNIDENTIFIED MEMBER: If you schedule a
15 monthly meeting every Thursday -- every third Thursday
16 of the month, we have a meeting. Third Thursday of the
17 month at 6:00 or seven o'clock, have a meeting. If we
18 put it on our calendar to add --

19 MR. JACQUEZ: We have a practice in place
20 right now. Are we stuck with that? No. We can make
21 changes. Again, dialogue, discussion. And we might
22 stay, we might change. But again, I'll tell you about
23 something I'd like to happen. Will it happen? I don't
24 know. There's four other board members that have to
25 agree. Okay. It might be worth a try.

1 I don't have anything else, unless somebody
2 has a question.

3 I apologize, again, for this and maybe
4 we'll get something for the point five amendment to
5 agree to the change in the quorum to make it a lot
6 easier for us.

7 UNIDENTIFIED MEMBER: You have to wait
8 until we have quorum to vote on it anyway.

9 MR. JACQUEZ: Well, hey, it's a good
10 meeting. It's a good meeting for us.

11 Guys, grab some cookies. Thank you.

12 DR. ANDERSON: I've been here a few years
13 and I think Dona Ana Water is in great shape. The
14 powers that be up in Santa Fe think we're a shining
15 example and I've watched this place, our membership,
16 grow by 30 percent or so. And I think that's fine and
17 dandy and we're doing things more efficiently than we
18 did it five years ago. And I would point out that we
19 haven't raised our rates in a long, long time. Next
20 year, we'll do that.

21 MR. JACQUEZ: You can't convince Picacho of
22 that.

23 UNIDENTIFIED MEMBER: Will this be
24 rescheduled?

25 MR. JACQUEZ: This meeting has to be

1 rescheduled to do the action items. And like I tell

2 you, maybe we'll come back with a point five --

3 UNIDENTIFIED MEMBER: Is there a time frame
4 you have to do it in?

5 MR. JACQUEZ: Pardon me?

6 UNIDENTIFIED MEMBER: Is there a time frame
7 it has to be rescheduled?

8 MR. JACQUEZ: Is there a time frame, Jen?
9 I don't think so. No. The new board will meet in the
10 first week of February and we'll talk about it and then
11 we'll come out and then we'll communicate with everybody
12 about that. We'll give it another try.

13 Thank you guys, good night. You're a part
14 of the best group water association in the state of New
15 Mexico. Thank you.

16 (Proceedings concluded.)

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